



## MUNICIPALITY OF THE UNITED TOWNSHIPS OF HEAD, CLARA AND MARIA

### Notice of Nominations for Office

**NOTICE** is hereby given to the Municipal Electors of the United Townships of Head, Clara and Maria that the 2026 Municipal Election nomination period for candidates opens on May 1, 2026.

Nominations for the positions listed below must be made on the prescribed form(s) available on the website at [www.headclaramaria.ca](http://www.headclaramaria.ca) and at the United Townships of Head, Clara and Maria Municipal Administration Office. Nominations must be filed, in person or by your agent, by means of electronic filing with the Clerk/Returning Officer/designate during the municipal administration office hours (Monday Friday, regular business hours) between May 1, 2026, to 2:00 p.m. on August 21, 2026.

Nominations in the United Townships of Head, Clara and Maria for the offices of:

#### **MUNICIPAL POSITIONS**

MAYOR – One (1) to be elected  
COUNCILLORS- Four (4) to be elected

**Please Note that it is necessary to make an appointment for filing of nomination papers as all nominations will be filed electronically by means of zoom or video call. Kindly telephone the Administration Office at 613-586-2526 or 705-419-2101 to make arrangements to schedule an appointment to electronically file your nomination papers.**

Due to the construction project at the municipal administration office, staff are working remotely Monday through Thursdays, and the office is open to the public on Fridays. Upon completion of the construction project, the office will be opened on Wednesdays, Thursdays and Fridays to the public. The website and municipal Facebook page will reflect the change in hours once construction is completed.

The Administration office is currently open during regular business hours on Fridays from 8:30 am to 4:00 pm.

A prescribed nomination filing fee (\$200 for Head of Council position, \$100 for all other positions), paid by certified cheque or money order payable to The United Townships of Head, Clara and Maria, or during the Zoom video call by means of e-transfer to [payments@headclaramaria.ca](mailto:payments@headclaramaria.ca).

A nomination must be certified by the Clerk before such person becomes a certified candidate for the office to which she or he is nominated. Candidates must not spend or raise funds for their election campaign until their nomination form has been filed.

In the event there are an insufficient number of certified candidates to fill all positions available, nominations will be reopened for the vacant positions only on Wednesday, August 26<sup>th</sup>, 2026, between the hours of 9:00 a.m. and 2:00 p.m. and such additional nominations, if required, may be filed in the office of the Clerk.

For school board trustee purposes, the nominations shall be submitted to the Clerk of the Municipality having the largest population of the **relevant electoral group** residing in the geographic area served by the school board.

### **SCHOOL BOARD POSITIONS SHARED WITH OTHER MUNICIPALITIES**

Renfrew County District School Board (English Public)  
Renfrew County Catholic District School Board (English Catholic)  
Conseil des écoles publiques de l'Est de l'Ontario (French Public)  
Conseil des écoles catholiques du Centre-Est (French Catholique)