



**THE CORPORATION OF THE UNITED TOWNSHIPS
OF HEAD, CLARA & MARIA**

Minutes of April 19, 2022

Minutes of a regular meeting of Council held on April 19, 2022 at 1:00 p.m.

1. **CALL TO ORDER & MOMENT OF SILENT REFLECTION** – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.
2. **TRADITIONAL LAND ACKNOWLEDGEMENT**
As we gather this afternoon, I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.
3. **ROLL CALL** – The following persons were present: Mayor Debbi Grills Councillors: Chris Dowser, Fran Kelly-Chamberlain, and Ernie Villeneuve
Staff: Crystal Fischer, Clerk/ Treasurer
Absent/Regrets: Councillor Brent Aleen
4. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS** – Councillor Dowser
HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.
HCM Vision: Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

Resolution No.: 22/04/19/1001
Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain
BE IT RESOLVED THAT that Council of the United Townships of Head, Clara and Maria does hereby amend the agenda to include Report 22/04/19/1303- 2021 Council Statement of Expenses Report under New Business.
Carried Unanimously
5. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** – none
6. **DEPUTATIONS/PRESENTATIONS** – none
7. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS (INCLUDING COMMITTEES)**
Resolution No.: 22/04/19/001
Moved by Councillor Kelly-Chamberlain and seconded by Councillor Villeneuve
BE IT RESOLVED THAT the minutes of March 22, 2022 be accepted as presented.
Carried Unanimously
8. **CORRESPONDENCE & PETITIONS**
Petitions - none

Correspondence

- i. Township of Horton – County of Renfrew Planning Services
- ii. Ontario Provincial Police - Recorded Patrol for Safe Communities Project
- iii. OFMEM – Annual Compliance
- iv. Municipality of Clarington – Comprehensive Zoning By-Law Review
- v. City of Cambridge – Notice of Motion to Impose Moratorium on New Gravel Applications
- vi. Ontario Volunteer Service Award – 2022 Senior of the Year
Action: Mayor Grills to create poster for staff to advertise.
- vii. MMAH – More Homes for Everyone Plan
- viii. MMAH – Orders Under the Reopening Ontario Act
- ix. Deputy Mayor Villeneuve – Considering Drone Technology
Action: Clerk to post a link to the report on the municipal website.
- x. City of Waterloo – Ontario Must Build it Right the First Time
- xi. Mandy Cannon - Sustane Technologies
Action: Clerk to invite Mayor Peckett to the June meeting of Council.
- xii. Town of Fort Erie – Climate Change Action

Late Correspondence

- i. Ontario Provincial Police – Quarterly Report

9. COUNCIL REPORTS

- i. Report #22/04/19/901 – Mayor's Report

10. STAFF REPORT

- i. Report 22/04/19/1001 – Clerk-Treasurer's Report
Action: Clerk to confirm with MTO that Dunlop Crescent entrance will be closed, and not the entire road.

11. FINANCIAL REPORTS

- i. Report 22/04/19/1101 – Revenue and Expense Report
Resolution No.: 22/03/22/002
Moved by Councillor Dowser and seconded by Councillor Villeneuve
BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby accept the Revenue and Expense Report ending March 31, 2022 as presented.

Carried Unanimously

12. UNFINISHED BUSINESS

- i. Report 22/04/19/1201 – Draft Agreement for Recycle Bins
Motion to Defer
Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain
I move to defer 22/01/19/1201 until June 22 so that PWAG can look into it.

| Recorded Vote | | |
|----------------------|-------|-------|
| Allen, B | Yea | Nay |
| Dowser, C | Yea | Nay x |
| Grills, D | Yea | Nay x |
| Kelly-Chamberlain, F | Yea x | Nay |
| Villeneuve, E | Yea x | Nay |

Defeated

Resolution No.: 22/04/19/003

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

WHEREAS Council has received a request to supply local businesses with 20 yard recycle bins;

AND WHEREAS a Memorandum of Agreement has been drafted for Council approval to ensure a mutual understanding of each parties' responsibilities;

THEREFORE BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby authorize the execution of the Memorandum of Agreement that includes a waiver of liability to provide local businesses with recycle bins.

| Recorded Vote | | |
|----------------------|--------------|--------------|
| Allen, B | Yea | Nay |
| Dowser, C | Yea <u>x</u> | Nay |
| Grills, D | Yea <u>x</u> | Nay |
| Kelly-Chamberlain, F | Yea <u>x</u> | Nay |
| Villeneuve, E | Yea | Nay <u>x</u> |

Carried

ii. Report 22/04/19/1202 – Resolution for RFP Road Resurfacing

Resolution No.: 22/03/22/005

Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain

WHEREAS Council has received Report 22/04/19/1201 concerning Municipal Road Resurfacing and the corresponding Draft Request for Proposal;

THEREFORE BE IT RESOLVED THAT the Council of the United Township of Head, Clara and Maria does hereby direct staff to issue the Request for Proposal to have staff decision on roads to be considered (Clerk-Treasurer) not Pine Valley Road.

| Recorded Vote | | |
|----------------------|--------------|--------------|
| Allen, B | Yea | Nay |
| Dowser, C | Yea | Nay <u>x</u> |
| Grills, D | Yea <u>x</u> | Nay |
| Kelly-Chamberlain, F | Yea <u>x</u> | Nay |
| Villeneuve, E | Yea <u>x</u> | Nay |

Carried

13. NEW BUSINESS –

i. Report 22/04/19/1301 – County of Renfrew Planning Agreement – for information only.

ii. Report 22/04/19/1302 - PWAG Recommendation

Resolution No.: 22/04/19/005

Moved by Councillor Dowser and seconded by Councillor Villeneuve

WHEREAS Council has received a recommendation from the PWAG to have a letter sent to MTO in consideration of extending the length of time that public rest/comfort stations are opened throughout the year;

THEREFORE BE IT RESOLVED THAT the Council of the United Township of Head, Clara and Maria does hereby direct staff to send the letter as amended provided by the PWAG to the Ministry of Transportation.

Carried Unanimously

iii. Report 22/04/19/1303 – 2021 Council Statement of Expenses Report

Resolution No.: 22/04/19/1303

Moved by Councillor Dowser and seconded by Councillor Villeneuve

WHEREAS under the Municipal Act, 2001, the Treasurer of each municipality shall in each year provide to the Council of the municipality, an itemized statement of remuneration and expenses paid in the previous year to each member of Council in respect of his or her services as a member of the council;

THEREFORE BE IT RESOLVED THAT the Statement of Expenses for Council for the year 2021 totalling \$36,328.29 be accepted as presented.

Carried Unanimously

14. POLICY AND PROCEDURE REVIEW - none

15. BY-LAWS

i. Report 22/04/19/1601 – Draft OPG Licence

Resolution No.: 22/04/19/006

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

WHEREAS Council has received Report 22/04/19/1601 and a Draft Agreement concerning a Land Lease Agreement between the Municipality and Ontario Power Generation for lands located at LaCroix Park;

THEREFORE BE IT RESOLVED THAT By-Law 2022-09 being a by-law to enter into a Land Lease Agreement with Ontario Power Generation be read a first, second and third time passed this 19th day of April, 2022.

AND FURTHER THAT the Lease Agreement form an appendix to the By-Law as "Schedule A".

Carried Unanimously

16. CLOSED SESSION -

Resolution No.: 22/04/19/007

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

WHEREAS the Municipal Act allows for closed meetings under section 239(2)(b);

THEREFORE BE IT RESOLVED THAT this meeting go into an in camera session at 2:33 p.m. to discuss personal information about identifiable individuals and adopt minutes of previous meetings.

Carried Unanimously

Resolution No.: 22/04/19/008

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

WHEREAS Council went into closed session to discuss personal information about identifiable individuals and to adopt the minutes of the previous meeting;

THEREFORE BE IT RESOLVED THAT this meeting come out of closed session at 3:29 p.m. and the public portion of the meeting continue.

Carried Unanimously

Resolution No.: 22/04/19/009

Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby adopt the closed meeting minutes of March 31, 2022.

Carried Unanimously

17. QUESTIONS AND ANSWERS

Phone call from resident – how often is calcium applied? Can it be done more often?

Calcium is currently applied once year, as that is the amount budgeted for. If a complaint is received at the municipal office, public works will investigate and may manually apply calcium to a problem area.

Can we have a separate meeting for the audit or the planning deputation? Yes, Clerk to determine meeting once more information is provided regarding the audit.

Bag Tags – description in the newsletter is not correct. The municipality no longer uses bag tags.

Recreation Advisory Committee – new applicants have expressed interest in serving on the committee.

Resolution No.: 22/04/19/1002

Moved by Councillor Dowser and seconded by Councillor Villeneuve

BE IT RESOLVED that Council of the United Townships of Head, Clara and Maria does hereby appoint Hope Ezerins, Darrin Ezerins and Rachel Richer to the Recreation Advisory Committee to serve until the end of current Council's term.

Carried Unanimously

18. CONFIRMATION OF PROCEEDINGS

Resolution No.: 22/04/19/010

Moved by Councillor Villeneuve and seconded by Councillor Dowser

BE IT RESOLVED THAT BE IT RESOLVED THAT By-Law 2022-10 being a by-law to confirm proceedings of the Council of Tuesday, April 19, 2022 be read a first time short and passed.

Carried Unanimously


19. ADJOURNMENT

Resolution No.: 22/04/19/011


Moved by Councillor Dowser seconded by Councillor Villeneuve

BE IT RESOLVED THAT this meeting adjourn at 3:59 p.m. to meet again on Tuesday, May 17th, 2022 at 1:00 p.m.

Carried Unanimously



MAYOR



CLERK