



**THE CORPORATION OF THE UNITED TOWNSHIPS
OF HEAD, CLARA & MARIA**

Minutes of February 15, 2022

Minutes of a regular meeting of Council held on February 15, 2022 at 1:00 p.m.

1. **CALL TO ORDER & MOMENT OF SILENT REFLECTION** – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.
2. **TRADITIONAL LAND ACKNOWLEDGEMENT**
As we gather this afternoon, I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.
3. **ROLL CALL** – The following persons were present: Mayor Debbi Grills Councillors: Brent Allen, Chris Dowser, Fran Kelly-Chamberlain, and Ernie Villeneuve
Staff: Crystal Fischer, Clerk/ Treasurer
Absent/Regrets: none

Resolution No.: 22/02/15/1001
Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain
BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby amend the agenda of February 15, 2022 to include 6.ii. Deputation from Commander Stephan Neufeld, Upper Ottawa Valley Ontario Provincial Police.
4. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS** – Councillor Dowser
HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.
HCM Vision: Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.
5. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** –
Councillor Villeneuve declared a pecuniary interest on Report #22/02/15/1201 and has submitted his MCOIA form to the Clerk.
6. **DEPUTATIONS/PRESENTATIONS** - none
See page for notes
7. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS (INCLUDING COMMITTEES)**
Resolution No.: 22/02/15/001
Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser
BE IT RESOLVED THAT the minutes of January 18, 2022 be accepted as presented.

Carried Unanimously

8. CORRESPONDENCE & PETITIONS

Petitions - none

Correspondence

- i. Township of Adjala-Tosorontio – Bridge/Culvert Replacements
Action: Clerk to send letter of support.
- ii. Ontario Power Generation - Hydroelectric Development
- iii. Steve Clark, Minister, MMAH – Municipal Modernization Program
- iv. Steve Clark, Minister, MMAH – Bill 13, Bill 276
- v. City of Brantford - Accountability for Sureties and Swift Justice
- vi. Letter to Attorney General – POA Court Backlog
- vii. Sylvia Jones, Solicitor General - Court Security and Prisoner Transportation Program
- viii. Bill 276 add to agenda
- ix. Meredith Staveley-Watson, Municipal Advisor, MMAH – 2021 Financial Indicators
- x. NDMNRF- Excess Soil

Action: Councillor Villeneuve to review and bring back to Council.

Late Correspondence:

- i. Bell – Collocation from Rogers Communications Inc.

9. MAYOR'S REPORT

- i. Report #22/02/15/901

10. STAFF REPORT – none

11. FINANCIAL REPORTS

- i. Report 22/02/15/1101 – 2022 Budget Report

Resolution No.: 22/02/15/002

Moved by Councillor Villeneuve and seconded by Councillor Dowser

BE IT RESOLVED THAT By-Law 2022-03 being a by-law to adopt the 2022 municipal operating budget be read a first, second and third time passed.

Carried

Recorded Vote		
Allen, B	Yea ____	Nay <u>x</u>
Dowser, C	Yea <u>x</u>	Nay ____
Grills, D	Yea <u>x</u>	Nay ____
Kelly-Chamberlain, F	Yea <u>x</u>	Nay ____
Villeneuve, E	Yea <u>x</u>	Nay ____

Councillor Villeneuve excused himself after the 2022 Budget Report resolution was passed.

12. UNFINISHED BUSINESS

i. Report 22/02/15/1201 – Villeneuve Severance Consent Agreement

Resolution No.: 22/02/15/003

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

WHEREAS Council has received Report #22/02/15/1201 and the Consent Agreement concerning the Villeneuve Severance;

THEREFORE BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby adopt By-Law 2022-02 being a by-law to enter into a Consent Agreement with Mr. Villeneuve.

Carried

Recorded Vote		
Allen, B	Yea <u>x</u>	Nay <u> </u>
Dowser, C	Yea <u>x</u>	Nay <u> </u>
Grills, D	Yea <u>x</u>	Nay <u> </u>
Kelly-Chamberlain, F	Yea <u>x</u>	Nay <u> </u>
Villeneuve, E	Yea <u> </u>	Nay <u> </u>

13. NOTICE OF MOTION – none

14. POLICY AND PROCEDURE REVIEW

- **HR-16 – Retirement and Early Retirement**

Resolution No.: 22/02/15/004

Moved by Councillor Dowser and seconded by Councillor Villeneuve

WHEREAS Council has received and provided input on the updated #HR-16 Retirement and Early Retirement Policy;

THEREFORE BE IT RESOLVED THAT the Council of the United Township of Head, Clara and Maria does hereby adopt #HR-16 Retirement and Early Retirement Policy as presented amended at the Council meeting on February 15th, 2022.

Carried Unanimously

- **HR-15 – Ontario Human Rights Code Violation Policy**

Resolution No.: 22/02/18/005

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

WHEREAS Council has received and provided input on the updated #HR-17 Ontario Human Rights Code Violation Policy;

THEREFORE BE IT RESOLVED THAT the Council of the United Township of Head, Clara and Maria does hereby adopt # HR-17 Ontario Human Rights Code Violation Policy as presented at the Council meeting on February 15th, 2022.

Carried Unanimously

15. BY-LAWS

16. CLOSED SESSION

Resolution No.: 22/02/15/006

Moved by Councillor Allen and seconded by Councillor Villeneuve

WHEREAS the Municipal Act allows for closed meetings under section 239(2)(b);

THEREFORE BE IT RESOLVED THAT this meeting go into an in camera session at 4:07 p.m. to discuss personal information about identifiable individuals and adopt minutes of previous meetings.

Carried Unanimously

Resolution No.: 22/02/15/007

Moved by Councillor Dowser and seconded by Councillor Allen

WHEREAS Council went into closed session to discuss personal information about identifiable individuals and adopt minutes of previous meetings;

THEREFORE BE IT RESOLVED THAT this meeting come out of closed session at 4:45 p.m. and the public portion of the meeting continue.

Carried Unanimously

Resolution No.: 22/02/15/008

Moved by Councillor Villeneuve and seconded by Councillor Kelly-Chamberlain

WHEREAS Council went into closed session under section 239(2)(b) of the Municipal Act;

THEREFORE BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby adopt the minutes of the closed session of Council of January 18, 2022.

Carried Unanimously

17. QUESTIONS AND ANSWERS

Can businesses get recycling bins at their business?

Action: Councillor Allen will follow up with the Clerk.

Are businesses not receiving free bags anymore since elimination of bag tags? The Disposal Site Attendant has not been billing for the first 208 bags.

Can we reschedule March 15th meeting of Council? Council agreed to reschedule to March 22nd, 2022.

MLSC needs to move snowmobile trail as MTO will no longer allow crossings that are not at a 90-degree angle. Proposing to move it to Kenny Road.

Action: Requesting that the MLSC provide the Clerk with a letter to go to Council.

No Jake Break signs – residents have been requesting that they be installed. Aware that it cannot be enforced, however, signage may still help reduce the issue.

Action: Clerk to follow up with MTO.

Clean and Clear By-Law Survey - Clerk to bring information to the March meeting.

Hall Opening – we have had a request from a resident to book the municipal hall. There are too many variables at this time – renovations, library is currently set up in the hall, bar restocking.

18. CONFIRMATION OF PROCEEDINGS

Resolution No.: 22/02/15/010

Moved by Councillor Allen and seconded by Councillor Villeneuve

BE IT RESOLVED THAT BE IT RESOLVED THAT By-Law 2022-06 being a by-law to confirm proceedings of the Council of Tuesday, February 15, 2022 be read a first time short and passed.

Carried Unanimously

19. ADJOURNMENT

Resolution No.: 22/02/15/011

Moved by Councillor Allen seconded by Councillor Dowser

BE IT RESOLVED THAT this meeting adjourn at 5:25 p.m. to meet again on Tuesday, March 22nd, 2022 at 1:00 p.m.

Carried Unanimously

MAYOR

CLERK

Deputations/ Presentation

Upper Ottawa Valley OPP Detachment Commander Stephan Neufeld

Thank you to staff, auxiliary, civilian, community partners.

Strategic Plan – our people, our work, our communities.

Healthy and resilient OPP –there has been a number of things put in place over last couple of years to support healthy workplace team.

Calls for service – property and violent crimes going down over five year period; seeing an exponential increase in opioid related and mental health calls (across Canada, not just Renfrew County).

Partnership with Renfrew County Mental Health. OPP and mental health nurse will go out to see people instead of having to go to hospital for better use of appropriate resources. January 2020 was official launch. Nurses are working in building alongside officers. This program has resulted in a drastic reduction in calls for service, particularly prolific callers. Have applied for another grant to hire another nurse.

Court hours saw a large percentage increase as courts started to open back up; were closed in 2020.

Traffic stops and patrol hours should be declining/increasing at an even rate; traffic will be at forefront in 2022.

Impaired charges are mainly alcohol related, not marijuana.

Plans for 2022:

Implementing Cam safe; a community safety project, community driven. Registry where community members can voluntarily provide contact information and location of personal security cameras. If OPP ever required footage from their personal camera, they could easily contact the individual. Brings awareness to where cameras are located in an area if investigative footage is required.

Project Lifesaver- grant has been written, not yet approved. For seniors, people with disabilities etc. who are prone to wandering. It is a safety program, participants register a watch containing a tracking device. Searches are time sensitive, every second counts; the faster you can locate someone the greater success.

Collision Reporting Centre – already up and running. Reporting service particularly for insurance purposes. Police do not necessarily have to attend site to provide report. 55 reports this year. The public have 48 hours to report to nearest reporting centre. Criteria has to be met. There are still instances where police would be required, however, there are many instances people can report to the centre instead of calling 911.

Community Safety and Well-Being Plan – Plan being drafted, should be rolled out this year.

Questions/Comments

Councillor Dowser - Accident investigator for the snowmobile club -cannot access occurrence numbers as he is not a party to the actions. Commander Neufeld can send that information if requested.

Councillor Allen - Doubling up partners – frustrated in not being able to get police assistance because officers are not able to attend area if working independently. OPP need to prioritize calls, unfortunately secondary calls will not be responded to immediately. It is a requirement of new recruits to have to attend all locations of the region and make community contacts.

Green Burial Ottawa Valley – Megan Spencer and Mary Nash

Our area would be suitable for a green burial site. Their organization is non-profit with 151 members throughout Ottawa valley including Ottawa. Memberships are \$20 for lifetime.

A green burial is an accessible choice in a park like setting and includes a natural burial in which an un-embalmed body is placed in a biodegradable casket or shroud and buried without a vault so decomposition can occur.

Picton and Coburg are closest green burials to our area.

There can be stand alone green burial sites, or an extension of conventional cemetery. There are 11 sites in Ontario now; all of which are extensions of existing cemeteries. There are no stand-alone sites at this time.

If Council was interested in developing a green burial site or re-opening a site in their care, another slideshow outlining those details is available.

Questions/ Comments

Councillor Dowser- what materials are green burial baskets made of? Pine box is most common, shrouds and woven caskets are other options.

What about cases of passing of unnatural causes -no embalming fluid, loses a lot of blood – how will the change of appearance impact an open casket? Still learning, may not be the best option in that instance. Green burial is reserved for closed casket or natural deaths.

There is a strong movement towards home funeral, more involvement from family members to have family members prepare the body.