



THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes of August 20, 2022

Minutes of a regular meeting of Council held on August 20, 2022 at 1:00 p.m.

1. **CALL TO ORDER & MOMENT OF SILENT REFLECTION** – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.
2. **TRADITIONAL LAND ACKNOWLEDGEMENT**
As we gather this afternoon, I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.
3. **ROLL CALL** – The following persons were present: Mayor Debbi Grills, Councillors: Brent Allen, Chris Dowser, Fran Kelly-Chamberlain and Ernie Villeneuve
Staff: Crystal Fischer, Clerk-Treasurer
Absent/Regrets: none
Three members of the public in attendance.
4. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS** – Councillor Allen
HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.
HCM Vision: Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.
5. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** – none
6. **DEPUTATIONS/PRESENTATIONS** – none
7. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS (INCLUDING COMMITTEES)**
Resolution No.: 22/08/20/001
Moved by Councillor Kelly-Chamberlain and Seconded by Councillor Allen
BE IT RESOLVED THAT the minutes of the regular meeting of June 21, 2022 be accepted as presented.
Carried Unanimously
8. **CORRESPONDENCE & PETITIONS**
Petitions - none

Correspondence
 - i. City of Mississauga – Draven Alert
 - ii. Municipality of Tweed – Ontario Wildlife Compensation Program
 - iii. City of Owen Sound – Removal of Councillors Under Prescribed Circumstances
 - iv. County of Frontenac – Community Schools Alliance Action Plan
 - v. Township of Matachewan – Inclusion of Mailing Addresses on Voter's List
Action: Clerk to obtain information concerning restrictions on providing mailing addresses on the Voter's List.
 - vi. Town of South Bruce Peninsula – Physician Shortages in Ontario
Action: Clerk to send letter of support.
 - vii. Town of Aurora – Private Member's Bill C-233 "Keira's Law".
Action: Clerk to send letter of support.
 - viii. Town of Aylmer – Warming and Cooling Centres
 - ix. City of Brantford – Potential Threat to Residential Home Ownership
 - x. City of Brantford – Haldimand Tract Land Dispute
 - xi. Ministry of Infrastructure - Accelerated High Speed Internet Program
 - xii. Treasury Board Secretariat – EMO Organizational Updates
 - xiii. OLG Parish – Cemeteries in Deux Rivieres, Stonecliffe and Mackey
Action: Clerk and Mayor to send a letter of decline.
 - xiv. Renfrew County Victim Services – Annual Golf Tournament
Action: Council to provide Corporate Sponsorship at a cost of \$100.
 - xv. E4M – Integrity Commissioner Report
 - xvi. E4M – A Reminder from your Integrity Commissioner
9. **MAYOR'S REPORT**
 - i. **Report #22/08/20/901**
10. **STAFF REPORT** – none

11. FINANCIAL REPORTS – none

12. UNFINISHED BUSINESS

i. Report 22/08/20/1201 – Municipal Road Resurfacing

Resolution No.: 22/08/20/002

Moved by Councillor Villeneuve and Seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby defer the decision of municipal road resurfacing to the September meeting of Council.

Carried Unanimously

13. NEW BUSINESS –

i. Report 22/08/20/1301 – Asset Management Level of Service

Resolution No.: 22/08/20/003

Moved by Councillor Villeneuve and Seconded by Councillor Kelly-Chamberlain

WHEREAS Council received Report #22/08/20/1301 regarding the requirement for municipalities to determine levels of service for core assets;

THEREFORE BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby defer the Level of Service document provided by Marmak Technologies and the proposed target condition ratings contained within until the September meeting of Council.

Carried Unanimously

ii. Report 22/08/20/1302 – Provision of Recycling Services

Resolution No.: 22/08/20/004

Moved by Councillor Dowser and Seconded by Councillor Kelly-Chamberlain

WHEREAS Council received Report #22/08/20/1302 regarding the provision of blue box material recycling services throughout the Blue Box Program transition period;

THEREFORE BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby direct staff to enter into an agreement with Circular Materials Ontario to continue providing in house blue box recycling collection services until 2025.

Carried Unanimously

14. POLICY AND PROCEDURE REVIEW

i. By-Law 2022-11 To Adopt Driveway and Culvert Policy

Resolution No.: 22/05/17/005

Moved by Councillor Dowser and Seconded by Councillor Allen

WHEREAS Council has received and provided input on the updated Driveway and Culvert Policy;

THEREFORE BE IT RESOLVED THAT the Council of the United Township of Head, Clara and Maria does hereby adopt #PW-03 Driveway and Culvert Policy as amended at the Council meeting on August 20th, 2022.

Carried Unanimously

15. BY-LAWS - none

16. CLOSED SESSION -

Resolution No.: 22/05/17/006

Moved by Councillor Kelly-Chamberlain and Seconded by Councillor Villeneuve

WHEREAS Section 239(2)(k) allows for closed session to discuss a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality;

THEREFORE BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby go into closed session at 2:54 p.m. to discuss a potential contract with Rogers Communications.

Carried Unanimously

Resolution No.: 22/05/17/007

Moved by Councillor Allen and Seconded by Councillor Dowser

WHEREAS Council went into closed session to discuss a potential contract with Rogers Communications;

THEREFORE BE IT RESOLVED THAT Council does come out of closed session at 3:18 p.m. and the public portion of the meeting continues.

Carried Unanimously

Resolution No.: 22/08/20/008

WHEREAS Council received Report #22/08/20/1701 regarding the proposal to install a Rogers Communications Tower at Bissett Creek Road;

AND WHEREAS Council deems it beneficial to the municipality in terms of generating revenue as well as improving communication networks;

THEREFORE BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby direct the Mayor and Staff to enter into an agreement with Rogers Communications to have a cell tower installed at Bissett Creek Road.

Carried Unanimously

17. QUESTIONS AND ANSWERS

Does Council want to consider moving regular meeting of Council date up, versus calling a special meeting of Council, in order to meet deadline of VORR formal application deadline if Council wishes to proceed.

Action: Clerk to advertise meeting of Council on September 12th, 2022 at 1:00 p.m.

Community pantry –Can Council agree to have someone make us a box for the front entrance for community pantry to give and take? Advertise in the next newsletter? Yes, this will be left with staff to handle.

NRT contacted members of Council for article – interviews were provided before receiving E4M Report.

18. CONFIRMATION OF PROCEEDINGS

Resolution No.: 22/08/20/009

Moved by Councillor Kelly-Chamberlain and Seconded by Councillor Dowser

BE IT RESOLVED THAT BE IT RESOLVED THAT By-Law 2022-22 being a by-law to confirm proceedings of the Council of Saturday, August 20th, 2022 be read a first time short and passed.

Carried Unanimously

19. ADJOURNMENT

Resolution No.: 22/08/20/010

Moved by Councillor Allen and Seconded by Councillor Dowser

BE IT RESOLVED THAT this meeting adjourn at 3:56 p.m. to meet again on Monday, September 12th, 2022 at 1:00 p.m.

Carried Unanimously



MAYOR



CLERK