



**THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA**

**AGENDA**

October 21, 2021 at 1:00 p.m.

1. Call to Order and Moment of Silence  
*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*
2. Roll Call
3. Recital of the Municipal Mission and Vision Statements
4. Disclosure of Pecuniary interest & General Nature Thereof
5. Deputations/Presentations – none
6. Adoption of Minutes of previous meeting
  - Council Minutes
    - i. September 22, 2021
  - Library Board Minutes
    - i. June 7, 2021
  - Recreation Committee Minutes - none
  - Public Works Advisory Committee Minutes - none
7. Petitions and Correspondence  
Information Only – (Please advise if you feel any item warrants further consideration)
  - i. OHIP Eye Care Resolution – Niagara on the Lake
  - ii. Support Resolution – Municipality of Shuniah
  - iii. Sale and Easement of Stonecliffe Waste Disposal Site – Cambium
  - iv. EA Modernization – MECP
  - v. Proposed Amendments to Crown Forest Sustainability Act - NDMNRF
  - vi. Decision on the Proposed Land Use Compatibility Guideline- MECP
8. Mayor's Report
  - i. Report 21/09/22/801 – Mayor Debbi Grills
9. Staff Reports – none

10. Financial Reports

- i. Report 21/10/21/1001 - Revenue and Expense Report
- ii. Report 21/10/21/1002 - Council 2020 Financial Expense Report

11. Unfinished Business

- i. Report 21/10/21/1101 – COVID-19 Safe Operations Plan
- i. Report 21/10/21/1102 – Council Review of Strategic Plan
- ii. Report 21/10/21/1103 – ICIP Recreation Tender Document

12. Addendum (New Business)

- i. Report 21/10/21/1201 – Municipal Office Schedule

13. Notice of Motion

14. Policy/By-Law Review

- i. HR-12 – Merit and Bonus Policy
- ii. HR-13 – Policy & Guidelines on Attendance Control

15. By-Laws

- i. 2021-42 – To Amend Procedure By-Law
- ii. 2021-43 – To Adopt Merit and Bonus Policy
- iii. 2021-44 – To Adopt Policy & Guidelines on Attendance Control

16. Questions and Answers

17. Confirmation of Proceedings By-law # 2021-45

18. Adjournment

Note\* Alternate formats and communication supports are available on request.

---

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

Personal information on this form is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and becomes part of the public record. Questions with respect to the collection and use of this information should be directed to the Clerk's Office at 613-586-2526 or [crystal@headclaramaria.ca](mailto:crystal@headclaramaria.ca)