



THE CORPORATION of the
UNITED TOWNSHIPS of HEAD, CLARA & MARIA
MINUTES

Minutes of a special meeting of Council held on October 7, 2025.

The following persons were present:

Mayor Debbi Grills, Councillors: Chris Dowser, Fran Kelly-Chamberlain, Karen LeClerc and Rachel Richer.

Meeting Clerk: Peggy Young-Lovelace, Deputy Clerk (E4m)
Staff/Advisors: Wendy Cosgrove, Office Assistant
Leanne Crozier, Deputy Treasurer
Josh Young, E4m (Electronically)

1. Call to Order and Moment of Silence

Mayor Grills called the meeting to order at 11:13

Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.

2. Traditional Land Acknowledgement

As we gather this morning (afternoon), I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.

3. Recital of the Municipal Mission and Vision Statements

Vision

To foster a community that is inclusive, progressive in nature, with a commitment to reconciliation.

Mission

To serve our community honestly and ethically, while fostering an inclusive and progressive municipality. We will honour reconciliation, our natural environment, while working together to build a sustainable future for all.

4. Declarations of Disqualifying Interest (Pecuniary)

5. Special Business

a. Closed Session

Resolution No.: 2025-085

Moved by Councillor Dowser and seconded by Councillor Richer

BE IT RESOLVED Council for the Corporation of the United Townships of Head, Clara and Maria does now move into Closed Session at 11:15p.m. pursuant to section 239(3.1) for the purposes of education and training related to:

- i. Training and guidance on the proper handling of closed session matters, in response to a recent breach, and to review key provisions of the Council Code of Conduct.
- ii. AODA and the *Ontario Human Rights Code*

Carried

Resolution No.: 2025-086

Moved by Councillor Kelly Chamberlain and seconded by Councillor LeClerc

BE IT RESOLVED Council for the Corporation of the United Townships of Head, Clara and Maria does now return to Open Session at 2:14 p.m. and reports that Council and staff received training on AODA and the *Ontario Human Rights Code* as well as the requirement to keep closed session matters confidential in compliance with the *Municipal Act* and the Code of Conduct.

Carried

6. Working Meeting

a. 2026 Budget initial discussion

The Deputy Treasurer discussed:

- the changes in taxation – PowerPoint presentation;
- the capital projects that were not completed in 2025; and
- 2026 proposed projects

7. Adjournment

Mayor Grills adjourned the meeting at 3:02 p.m.

Original signed by
Mayor Debbi Grills

Original signed by
Meeting Clerk Peggy Young-Lovelace

Note: Alternate formats and communication supports are available upon request.