



THE CORPORATION of the
UNITED TOWNSHIPS of HEAD, CLARA & MARIA
MINUTES

Minutes of a special meeting of Council held on March 5, 2025.

The following persons were present:

Mayor Debbi Grills, Councillors: Chris Dowser, Fran Kelly-Chamberlain, Karen LeClerc and Rachel Richer.

Meeting Clerk: Peggy Young-Lovelace, E4m

Staff/Advisors: Leanne Crozier, E4m

Josh Young, E4m (Electronically)

1. Call to Order and Moment of Silence

Mayor Grills called the meeting to order at 10:17 A.M.

Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.

2. Traditional Land Acknowledgement

As we gather this morning (afternoon), I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.

3. Recital of the Municipal Mission and Vision Statements – Councillor LeClerc

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

4. Declarations of Disqualifying Interest (Pecuniary)

None were reported

5. Special Business

a. New Horizons for Seniors Program-Project

Resolution No.: 2025-017

Moved by Councillor Richer and seconded by Councillor Dowser

BE IT RESOLVED THAT By-Law 2025-05 being a bylaw to enter into an agreement with Canada as represented by the Minister of Employment and Social Development styled as Minister of Labour and Seniors, for the New Horizons for Seniors Program funding be read and adopted.

b. OPG Funding – Picnic Table Purchase

CARRIED

Resolution No.: 2025-018

Moved by Councillor LeClerc and seconded by Councillor Richer

BE IT RESOLVED THAT the Council for the Corporation of the United Townships of Head, Clara and Maria does authorize the purchase of picnic tables from Uline in the amount of \$ 4,102.43.

CARRIED

c. Police Services Board Report

Resolution No.: 2025-019

Moved by Councillor Richer and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT the Police Services Board Report be received, and that Council directs a reserve of \$5,000 be created to fund the Township's portion of the Police Services Board 2025 budget.

CARRIED

d. Barrier Free Upgrades Hall/Office

Resolution No.: 2025-020

Moved by Councillor Dowser and seconded by Councillor LeClerc

BE IT RESOLVED THAT By-Law 2025-06 being a bylaw to enter into an agreement with architect Maria Beauchemin for design and oversight of the barrier free upgrades to the Township Hall and municipal office in the amount of \$16,180 and an additional amount of \$12,700 for engineering fees that may be required plus HST.

BE IT FURTHER RESOLVED that Council authorizes the payment of the \$2,000 retainer.

CARRIED

Recess at 11:57 A.M. to 12:00 P.M.

6. **Working Meeting**

- a. Council Remuneration – Review of 2024 Amounts paid to Members
- b. Hall Rental – Rates & Policy considerations – discussion regarding costs of operating the Hall
- c. Strategic Plan Review – Discussion - Consideration of relevancy of Mission and Vision
- d. Levels of Service – Discussion – Explanation/Discussion of how Levels of Service impact budget, asset management and the delivery of services.
- e. 2025 Budget – presentation of budget in a format that outlines the cost of delivering municipal services.

7. **Confirmation of Proceedings**

- a. Confirmatory Bylaw 2025-07

Resolution No.: 2025-021

Moved by Councillor Dowser and seconded by Councillor Richer

BE IT RESOLVED THAT By-Law 2025-07 being a bylaw to confirm proceedings of Council at their Special Meeting of March 5, 2025, be read and adopted.

CARRIED

8. **Adjournment**

Resolution No.: 2025-022

Moved by Councillor Kelly-Chamberlain and seconded by Councillor LeClerc

BE IT RESOLVED THAT this meeting adjourn at 2:57 P.M.

CARRIED

Original signed by
Mayor Debbi Grills

Original signed by
Meeting Clerk Peggy Young-Lovelace

Note: Alternate formats and communication supports are available upon request.

