

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA

MINUTES



Minutes of a regular meeting of Council held on September 19, 2024.

The following persons were present:

Mayor Debbi Grills, Councillors: Chris Dowser, Fran Kelly- Chamberlain, Karen LeClerc and Rachel Richer.

Meeting Clerk: Peggy Young-Lovelace, E4m

Staff/Advisors: Stephany Rauche, Deputy Clerk/Deputy Treasurer
Frank Morin, Municipal Works Foreman/Labourer
Leanne Crozier, E4m
Josh Young, E4m

1. Call to Order and Moment of Silence

Mayor Grills called the meeting to order at 2:00 P.M.

Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.

2. Traditional Land Acknowledgement

As we gather this morning (afternoon), I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands for years.

3. Recital of the Municipal Mission and Vision Statements – Councillor Kelly-Chamberlain

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

4. Approval of Agenda

Resolution No.: 2024-077

Moved by Councillor Richer and seconded by Councillor Dowser

BE IT RESOLVED THAT the agenda of the Regular Meeting of Thursday September 19, 2024, be adopted as amended adding the following items to section 11 Administrative Matters subsection a.:

- iv. Training Opportunity Rural Changemakers Program – Councillor Richer
- v. Request for Proposals – Audit Services

Carried

5. Disclosure of Pecuniary interest & General Nature Thereof – None were disclosed.

6. Mayor's Address

Resolution No.: 2024-078

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Richer

BE IT RESOLVED THAT the Mayor's Address be received as presented.

Carried

7. Approval of the Minutes of the Most Recent Meeting(s)

a. Regular Meeting August 17, 2024

Resolution No.: 2024-079

Moved by Councillor LeClerc and seconded by Councillor Richer

BE IT RESOLVED THAT the minutes of the Regular Meeting of Saturday August 17, 2024, be adopted as circulated.

Carried

8. Delegations/Presentations

a. Roadwork Report - Municipal Works Foreman/Labourer

Resolution No.: 2024-080

Moved by Councillor Dowser and seconded by Councillor Richer

BE IT RESOLVED THAT the Road Work Report be received as presented by the Municipal Works Foreman/Labourer.

Carried

9. Council Direction From Previous Meeting

a. Hall Roof – questions related to the steel roof installation were answered.

b. Proposal Regarding Developing a commercial-scale framework for geologic carbon storage – after further consideration of this matter Council decided not to support or request further investigation be completed.

c. Insurance re: Police Services Board – Council was advised that the municipal insurance would not cover the operation of the Police Services Board who would need to purchase their own.

10. Legislative Matters

a. Consent Agenda (includes items of correspondence not requiring administrative reports/action, committee reports not requiring any action by Council – matters that are for information purposes only).

Resolution No.: 2024-081

Moved by Councillor Dowser and seconded by Councillor Richer

BE IT RESOLVED THAT the Consent Agenda be accepted as circulated except for item 4, which Council further directs that the Clerk draft responses/reports regarding same.

Carried

b. Bylaws – None

c. Public Hearings: Planning/Zoning Matters – None

d. Committee/Local Board Reports

i. Library Board

Resolution No.: 2024-082

Moved by Councillor Richer and seconded by Councillor LeClerc

BE IT RESOLVED THAT the Library Board report be received as presented by Councillor Kelly- Chamberlain.

Carried

ii. Police Services Board

Resolution No.: 2024-083

Moved by Kelly-Chamberlain and seconded by Councillor Richer

BE IT RESOLVED THAT the Police Services Board report be received as presented by Councillor Dowser.

Carried

The Mayor Called a Recess at 3:59 p.m. and the meeting resumed at 4:11 p.m.

11. Administrative Matters

a. New Business/Reports from Officers/Employees on Various Issues (including reports from departments which require Council approval)

i. Draft Zoning Bylaw Review

Resolution No.: 2024-084

Moved by Councillor Kelly-Chamberlain and seconded by Councillor LeClerc

BE IT RESOLVED THAT the Zoning Bylaw Review report be provided to the Renfrew County Planner to modify the Draft Zoning Bylaw for presentation at the Regular Council Meeting in October 2024.

Carried

ii. Cogeco Buried Fibre Optic Installation

Moved by Councillor LeClerc and seconded by Councillor Dowser

BE IT RESOLVED THAT Council is supportive of Cogeco's buried fibre optic installation project and authorizes staff to provide permits/temporary permits as may be required; providing that there is no damage to municipal infrastructure, no cost to the municipality for site repairs and that Cogeco has secured approval for access across private property for any of the proposed sites within the municipality is granting permission(s).

Carried

iii. Recycling/Solid Waste Collection Pick-Up at Door

Resolution No.: 2024-085

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Richer

Whereas Council has adopted a level of service for recycling/solid waste collection that does not permit at door pick-up;

And Whereas requests have been made for such a service by individuals with mobility issues;

And Whereas Council is willing to consider this feedback;

BE IT RESOLVED THAT Council directs that the current policy be reviewed and required amendments be drafted for Council to consider at the October 2024 Regular Meeting.

Carried

iv. Training Opportunity Rural Changemakers Program

Councillor Richer provided a high-level overview of the program and Council was supportive and agreed to further consider during budget deliberations whereat Councillor Richer was to provide potential costs.

v. Request for Proposals – Audit Services

Council was provided a request for proposal document for audit services. Leanne Crozier explained the purpose and nature of the RFP. Council agreed to circulate the RFP and a resolution to come to the October Regular meeting.

b. Financial Update/Statement/Quarterly Variance Report

Third Quarter Financial Report

Resolution No.: 2024-086

Moved by Councillor Richer and seconded by Councillor Dowser

BE IT RESOLVED THAT the third quarter financial report be received as presented by the Deputy Treasurer.

Carried

c. Update on Capital Projects

i. Streetlighting Project

Resolution No.: 2024-087

Moved by Councillor Kelly Chamberlain and seconded by Councillor Richer

BE IT RESOLVED THAT the Streetlighting Project update be received as presented.

Carried

- ii. Playground Equipment at Park
Resolution No.: 2024-088
Moved by Councillor Dowser and seconded by Councillor LeClerc
BE IT RESOLVED THAT the Playground Equipment update be received as presented.

Carried

12. Leadership Issues

- a. Update to Strategic Plan
- b. Five-Year Financial Plan (including Asset Management Plan)
- c. New Policy
- d. Notice of Motion

13. Closed Session

14. Confirmation of Proceedings

- a. Confirmatory Bylaw 2024-015
Resolution No.: 2024-089
Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser
BE IT RESOLVED THAT By-Law 2024-015 being a bylaw to confirm proceedings of Council at their Regular Meeting of September 17, 2024, be read and passed.

Carried

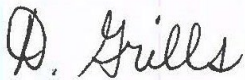
15. Adjournment

Resolution No.: 2024-090

Moved by Councillor LeClerc and seconded by Councillor Richer

BE IT RESOLVED THAT this meeting adjourn at 6:17 p.m. to meet again on Thursday October 17, 2024, at 2:00 p.m.

Carried



Mayor



Clerk