

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA

MINUTES



Minutes of a regular meeting of Council held on June 20, 2024.

**1. Call to Order and Moment of Silence**

Mayor Grills called the meeting to order at 2:08 P.M.

*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.*

**2. Traditional Land Acknowledgement**

*As we gather this morning (afternoon), I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands for years.*

**3. Roll Call**

**4. Recital of the Municipal Mission and Vision Statements – Councillor Richer**

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

**5. Disclosure of Pecuniary Interest & General Nature Thereof**

**6. Mayor's Address**

Resolution No.: 2024-057

Moved by Councillor Richer and seconded by Councillor Dowser

BE IT RESOLVED THAT the Mayor's Address be received as presented.

**7. Deputations/Presentations**

- a. Delegation: Gabriel Quincy Collymore RE: Pickle Ball in Deux Rivieres

Mr. Collymore made a presentation about the potential benefits of pickle ball in Deux Rivieres.

**8. Adoption of Minutes of Previous Meeting**

- a. Special Meeting May 16, 2024  
b. Regular Meeting May 16, 2024

Resolution No.: 2024-058

Moved by Councillor Kelly Chamberlain and seconded by Councillor Richer

BE IT RESOLVED THAT the minutes of the Special and Regular Meetings of Thursday May 16, 2024, be adopted as circulated.

**9. Petitions and Correspondence -Information Only** (Please advise if you feel any item warrants further consideration)

- a. Petitions
- b. Information Items
  - i. Correspondence – Housing and Homelessness Plan Public Engagement
  - ii. Resolution – Township of Larder Lake: PSAB Standard covering asset retirement obligations
  - iii. Resolution – Township of Bonnechere Valley: City of Pembroke Mental Health Facility
  - iv. Resolution – Municipality of Casselman: Autonomy of Conservation Authorities in Ontario
  - v. Resolution – Lake of Bays: Request for Royal Assent of Administrative Monetary Penalty System in the *Ontario Building Code Act*

Resolution No.: 2024-059

Moved by Councillor Richer and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT the Information Items be accepted as circulated with the exception of items ii and iii which Council further directs that the Clerk draft responses to same.

**10. Staff Reports - None**

**11. Financial Reports**

- a. Variance Report January to May 31, 2024  
Resolution No.: 2024-060  
Moved by Councillor Dowser and seconded by Councillor Richer  
BE IT RESOLVED THAT the January 1 to May 31, 2024, variance report be received as presented.
- b. Draft 2023 Financial Statements  
Resolution No.: 2024-061  
Moved by Councillor Dowser and seconded by Councillor Richer  
BE IT RESOLVED THAT the Draft 2023 Financial Statements for the United Townships of Head, Clara and Maria be received as presented.

**12. Bylaws**

- a. Bylaw 2024-011 Being a Bylaw to Establish an Obligatory Reserve Fund  
Resolution No.: 2024-062  
Moved by Councillor Dowser and seconded by Councillor Richer  
BE IT RESOLVED THAT By-Law 2024-011 being a bylaw to establish an obligatory reserve fund for the purpose of providing a safe accessible workplace for employees be read a first time short and passed.
- b. Bylaw 2024-012 Being a Bylaw to Enter into an Agreement with AMO for the Canada

Community Building Fund  
Resolution No.: 2024-063  
Moved by Councillor Kelly-Chamberlain and seconded by Councillor LeClerc  
BE IT RESOLVED THAT By-Law 2024-012 being a bylaw enter to into an Agreement with AMO for the Canada Community Building Fund be read a first time short and passed.

13. Unfinished Business

- a. Agreement Circular Materials (Blue Box Program)  
Resolution No.: 2024-064  
Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain  
BE IT RESOLVED THAT Council for the United Townships of Head, Clara and Maria does hereby authorize the Mayor and the Clerk to enter into agreements with Circular Materials for the purposes of continuing the Blue Box Program on behalf of the Township.

14. Addendum (New Business) – None

15. Notice of Motion (to be used by members of Council to introduce new areas of business they wish to discuss in the future) - None

16. Closed Session

- a. Review Closed Session Minutes from April 18, 2024
- b. Pursuant to section 239(2) (b) personal matters about an identifiable individual, (d) labour relations or employee negotiations to consider:
  - i. Municipal Works Lead/Labourer position
    - Summary of applicants and their qualifications/scoring
    - Workload and employment expectations

Move Into Closed Session

Resolution No.: 2024-065

Moved by Councillor Kelly-Chamberlain and seconded by Councillor LeClerc

BE IT RESOLVED THAT Council for the Corporation of the United Townships of Head, Clara and Maria does now move into Closed Session at 4:02 p.m. pursuant to section 239(2)(b) personal matters about an identifiable individual, and (d) labour relations or employee negotiations to consider:

- i. Municipal Works Lead/Labourer position
  - Summary of applicants and their qualifications/scoring
  - Workload and employment expectations

Return to Open Session

Resolution No.: 2024-066

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED Council for the Corporation of the United Townships of Head, Clara and Maria does now return to Open Session at 4:36 p.m. and reports that Council reviewed the closed minutes from the April 18, 2024, closed session and received an update regarding the Municipal Works Lead/Labourer position and employment expectations.

17. Information Sharing (Formerly Questions and Answers)

18. Confirmation of Proceedings

a. Confirmatory Bylaw 2024-013

Resolution No.: 2024-067

Moved by Councillor LeClerc and seconded by Councillor Kelly-Chamberlain

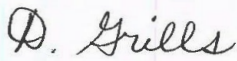
BE IT RESOLVED THAT By-Law 2024-013 being a bylaw to confirm proceedings of Council at their and Regular Meeting of June 20, 2024, be read a first time short and passed.

19. Adjournment

Resolution No.: 2024-068

Moved by Councillor Kelly Chamberlain and seconded by Councillor Richer

BE IT RESOLVED THAT this meeting adjourn at 5:10 p.m. to meet again on Saturday August 17, 2024, at 10:00 a.m.



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Mayor



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Clerk