

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA

MINUTES



Minutes of a regular meeting of Council held on November 21, 2024.

The following persons were present:

Mayor Debbi Grills, Councillors: Chris Dowser, Fran Kelly- Chamberlain, Karen LeClerc and Rachel Richer.

Meeting Clerk: Peggy Young-Lovelace, E4m

Staff/Advisors: Stephany Rauche, Deputy Clerk/Deputy Treasurer
Frank Morin, Municipal Works Foreman/Labourer
Leanne Crozier, E4m (Electronically)
Josh Young, E4m (Electronically)

1. Call to Order and Moment of Silence

Mayor Grills called the meeting to order at 2:08 P.M.

Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.

2. Traditional Land Acknowledgement

As we gather this morning (afternoon), I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands for years.

3. Recital of the Municipal Mission and Vision Statements – Councillor Richer

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

4. Approval of Agenda

Resolution No.: 2024-103

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Richer

BE IT RESOLVED THAT the agenda of the Regular Meeting of Thursday November 21, 2024, be adopted as circulated

Carried

Council moved into closed session (resolution below) at 2:12 p.m. to receive information from the Municipal Solicitor regarding the Municipal Administrators Leave of Absence and the Closed Meeting was recessed at 2:57 P.M. and Council returned to the open session business. Closed Session was resumed at 4:50 P.M.

5. Disclosure of Pecuniary interest & General Nature Thereof – None were disclosed.

6. Mayor's Address

Resolution No.: 2024-104

Moved by Councillor Dowser and seconded by Councillor Richer

BE IT RESOLVED THAT the Mayor's Address be received as presented.

Carried

7. Approval of the Minutes of the Most Recent Meeting(s)

- a. Regular Meeting October 17, 2024
Resolution No.: 2024-105

Moved by Councillor LeClerc and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT the minutes of the Regular Meeting of Thursday October 17, 2024, be adopted as circulated.

Carried

8. Delegations/Presentations

9. Council Direction From Previous Meeting

- a. Library Internet Issues – Update
- b. Recycling/Solid Waste Collection Pick-Up at Door Policy Considerations
- c. Mackey Park Entrance Sign (Councillor Dowser)
(Brief verbal updates were provided. No decisions or directions required at this time.)

10. Legislative Matters

- a. Consent Agenda (includes items of correspondence not requiring administrative reports/action, committee reports not requiring any action by Council – matters that are for information purposes only).

Resolution No.: 2024-106

Moved by _____ and seconded by _____

BE IT RESOLVED THAT the Consent Agenda be accepted as circulated.

Deferred

- b. Bylaws – None
- c. Public Hearings: Planning/Zoning Matters – None
- d. Committee/Local Board Reports

- i. Library Board
Board Minutes

Resolution No.: 2024-107

Moved by Councillor LeClerc and seconded by Councillor Dowser

BE IT RESOLVED THAT the Library Board Minutes of the Meeting September 10 2024 be received.

Carried

Board Rep Report

Resolution No.: 2024-108

Moved by Councillor Dowser and seconded by Councillor Richer

BE IT RESOLVED THAT the Library Board Council Representative Report be received.

- ii. Police Services Board
(None)
 - iii. Renfrew County and District Health Unit
(None)

11. Administrative Matters

- a. New Business/Reports from Officers/Employees on Various Issues (including reports from departments which require Council approval)
 - i. 2024 North Renfrew Family Services Community Christmas Basket Program
Resolution No.: 2024-109
Moved by Councillor Kelly-Chamberlain and seconded by Councillor Richer
BE IT RESOLVED THAT Council for the United Townships of Head, Clara and Maria does authorize a financial contribution of \$1,250.00 to North Renfrew Family Services.
 - ii. Request for Proportional Contribution to Deep River Community Pool Upgrade
Resolution No.: 2024-110
Moved by Councillor Kelly-Chamberlain and seconded by Councillor Richer
BE IT RESOLVED THAT Council defer the matter to the next budget meeting and directs the Treasurer to include the proposed contribution of \$30,567.03 in the next draft budget.

Carried

Defeated

Recorded Vote

Mayor Grills	FOR
Councillor Dowser	AGAINST
Councillor Kelly-Chamberlain	AGAINST
Councillor LeClerc	AGAINST
Councillor Richer	AGAINST

- b. Financial Update/Statement/Quarterly Variance Report (None)

- c. Update on Capital Projects (None)

12. Leadership Issues

- a. Update to Strategic Plan - Council Reviewed the Strategic Plan and an Update will be tabled at the next budget meeting.
- b. Five-Year Financial Plan (including Asset Management Plan)
- c. New Policy
 - i. Level of Service Bylaw – A sample of a Level of Service Bylaw was shared with/reviewed by Council.
Council agreed to work with E4m on this policy
- d. Notice of Motion

13. Closed Session

- a. Review Closed Session Minutes from April 18, 2024
- b. Pursuant to section 239(2) (b) personal matters about an identifiable individual, (d) labour relations or employee negotiations and (f) advice that is subject to solicitor-client privilege, including communications for that purpose, to consider:
 - i. Closed Meeting Minutes June 20, 2024
 - ii. Municipal Administrator's Leave of Absence

Move Into Closed Session

Resolution No.: 2024-111

Moved by Councillor Risher and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED Council for the Corporation of the United Townships of Head, Clara and Maria does now move into Closed Session at 2:12 p.m. pursuant to section 239(2) (b) personal matters about an identifiable individual, (d) labour relations or employee negotiations and (f) advice that is subject to solicitor-client privilege, including communications for that purpose, to consider:

- i. Review of Closed Session Minutes from June 2., 2024.
- ii. Receive an Update regarding the Municipal Administrator's Leave of Absence

Carried

Closed session was recessed at 2:57 P.M. and resumed at 4:50 P.M.

Return to Open Session

Resolution No.: 2024-112

Moved by Councillor LeClerc and seconded by Councillor Richer

BE IT RESOLVED Council for the Corporation of the United Townships of Head, Clara and Maria does now return to Open Session at 6:08 p.m. and reports that Council reviewed the closed minutes from the June 20, 2024, closed session and received an update regarding the Municipal Administrator's Leave of Absence.

Carried

14. Confirmation of Proceedings

a. Confirmatory Bylaw 2024-017

Resolution No.: 2024-113

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

BE IT RESOLVED THAT By-Law 2024-017 being a bylaw to confirm proceedings of Council at their Regular Meeting of November 21, 2024, be read and passed.

Carried

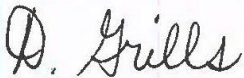
15. Adjournment

Resolution No.: 2024-114

Moved by Councillor Richer and seconded by Councillor Dowser

BE IT RESOLVED THAT this meeting adjourn at 6:10 p.m. to meet again on Wednesday December 11, 2024, at 10:00 a.m.

Carried



Mayor



Clerk