



## THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA AND MARIA AGENDA

Thursday, May 16, 2024

2:00 P.M.

1. Call to Order and Moment of Silence

*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.*

2. Traditional Land Acknowledgement

*As we gather this morning (afternoon), I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands for years.*

3. Roll Call

4. Recital of the Municipal Mission and Vision Statements

5. Disclosure of Pecuniary Interest & General Natre Thereof

6. Deputations/Presentations (none)

- a. Presentation: "Open Meeting Rules & Quorum of Council"

7. Adoption of Minutes of Previous Meeting

- a. Regular Meeting April 18, 2024

Resolution No.: 2024-050

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

BE IT RESOLVED THAT the minutes of the Regular Meeting of Thursday April 18, 2024, be accepted as presented.

8. Petitions and Correspondence -Information Only (Please advise if you feel any item warrants further consideration)

- a. Petitions

- b. Information Items

- i. Correspondence – Multi-Municipal Energy Working Group
- ii. Notice – Pembroke District Flood Watch
- iii. Resolution – Prince Edward County: support for the Province and Federal Government to work together to help end the national housing affordability crisis.
- iv. Resolution – St. Catherines: Provincial Regulations Needed to Restrict Keeping of Non-native ("exotic") Wild Animals
- v. Resolution – South Bruce Peninsula: Ineligible Sources Recycling



- vi. Resolution – Loyalist Township: Letter regarding Housing Funding
- vii. Resolution – Loyalist Township: Letter regarding Public Health Laboratories
- viii. Resolution – Town of Smith Falls: Basic Income Guarantee
- ix. Resolution – Municipality of Huron Shores: Resume Assessment Cycle
- x. Resolution - Municipality of West Perth: Conservation Authorities Act
- xi. Information: CSWB Plan Final V6

Resolution No.: 2024-051

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

BE IT RESOLVED THAT the Information Items be accepted as circulated with the exception of items \_\_\_\_\_ which Council further directs that the Clerk draft responses to same.

9. Mayor's Report

Resolution No.: 2024-052

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

BE IT RESOLVED THAT the Mayor's Report be received as presented.

10. Staff Reports - None

11. Financial Reports - None

12. Bylaws

- a. Bylaw 2024-08 Being a Bylaw to Establish Tax Rates for 2024

Resolution No.: 2027-053

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

BE IT RESOLVED THAT By-Law 2024-08 being a bylaw to establish tax rates for 2024, be read a first time short and passed.

- b. Bylaw 2024-09 Being a Bylaw to Establish a Charitable Donations Receipt Policy

Resolution No.: 2027-054

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

BE IT RESOLVED THAT By-Law 2024-09 being a bylaw to establish a Charitable Donations Receipt Policy be read a first time short and passed.

13. Unfinished Business - None

14. Addendum (New Business) – None

15. Notice of Motion (to be used by members of Council to introduce new areas of business they wish to discuss in the future) - None

16. Closed Session - None

17. Information Sharing (Formerly Questions and Answers)



18. Confirmation of Proceedings

a. Confirmatory Bylaw 2024-10

Resolution No.: 2024-055

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

BE IT RESOLVED THAT By-Law 2024-10 being a bylaw to confirm proceedings of Council at their Regular Meeting of May 16, 2024, be read a first time short and passed.

19. Adjournment

Resolution No.: 2024-056

Moved by Councillor Dowser and seconded by Councillor LeClerc

BE IT RESOLVED THAT this meeting adjourn at \_\_\_\_ p.m. to meet again on Thursday June 20, 2024, at 2:00 p.m.

Note\* Alternate formats and communication supports are available on request. HCM

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Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

# THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA

## MINUTES



Minutes of a regular meeting of Council held on April 18, 2024.

1. Call to Order and Moment of Silence

Mayor Grills called the meeting to order at 2:05 P.M.

*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long-term benefit of our Municipality and those we represent.*

2. Traditional Land Acknowledgement

*As we gather this morning (afternoon), I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands for years.*

3. Roll Call – The following persons were present: Mayor Debbi Grills, Councillors: Chris Dowser, Fran Kelly-Chamberlain, Karen LeClerc and Rachel Richer.

Meeting Clerk: Peggy Young-Lovelace

4. Recital of the Municipal Mission and Vision Statements – Councillor Kelly-Chamberlain

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

5. Disclosure of Pecuniary interest & General Nature Thereof – None were disclosed.

6. Deputations/Presentations – None

7. Adoption of Minutes of Previous Meeting

Resolution No.: 2024-041

Moved by Councillor Richer and seconded by Councillor LeClerc

BE IT RESOLVED THAT the minutes of the Regular Meeting of Thursday March 21, 2024, be accepted as presented.

Carried Unanimously

8. Petitions and Correspondence - Information Only – (Please advise if you feel any item warrants further consideration)

Resolution No.: 2024-042

Moved by Councillor LeClerc and seconded by Councillor Dowser

BE IT RESOLVED THAT the Information Items be accepted as circulated with the exception of items 1, 3, & 5 which Council further directs that the Clerk draft responses to same.

Carried

9. Mayor's Report

Mayor Grills provided a report to Council (Copy on File)

Resolution No.: 2024-043

Moved by Councillor Dowser and seconded by Councillor Richer

BE IT RESOLVED THAT the Mayor's Report be received as presented.

Carried Unanimously

10. Staff Reports – None

11. Financial Reports - None

12. By-Laws - None

13. Unfinished Business

- a. Provision of Blue Box Service to Non-Eligible Sources

Resolution No.: 2024-044

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the United Townships of Head, Clara and Maria will continue to provide Blue Box collection services to non-eligible sources and directs staff to prepare a feasibility study for the continuation of Blue Box collection services to non-eligible sources;

AND FURTHER THAT the study be completed by the Regular Council Meeting in October for Council to consider.

Carried Unanimously

14. Addendum (New Business)

- a. Hall Upgrades

Resolution No.: 2027-045

Moved by Councillor Kelly-Chamberlain and seconded by Councillor LeClerc

BE IT RESOLVED THAT Council for the Corporation of the United Townships of Head, Clara and Maria will borrow from the Township's reserve funds to carry out the needed repairs/renovation/retrofit of the Hall kitchen and that the funds be repaid plus interest over a ten-year period;

AND FURTHER THAT a bylaw authorizing the borrowing of up to \$170,000 from the reserve fund over a ten-year term, at 7.2% interest with a quarterly payback schedule, be tabled at the May 15, 2024 Council Meeting.

Defeated Unanimously

15. Notice of Motion – (To be used by members of Council to introduce new areas of business they wish to discuss in the future) – None

16. Closed Session

Move Into Closed Session

Resolution No.: 2024-046

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Richer

BE IT RESOLVED Council for the Corporation of the United Townships of Head, Clara and Maria does now move into Closed Session at 3:14 p.m. pursuant to section 239(2) (b) personal matters about an identifiable individual, (d) labour relations or employee negotiations and (f) advice that is subject to solicitor-client privilege, including communications for that purpose, to consider:

- i. Review of Closed Session Minutes from March 21, 2024.
- ii. Receive an Update regarding the Municipal Administrator's Leave of Absence
- iii. Receive advice from the Municipal Solicitor regarding
  - a. Employer Obligations
  - b. Return to Work Trust Fund

Carried Unanimously

Return to Open Session

Resolution No.: 2024-047

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

BE IT RESOLVED Council for the Corporation of the United Townships of Head, Clara and Maria does now return to Open Session at 4:02 p.m. and reports that Council received an update regarding the Municipal Administrators leave of absence, advice from the municipal solicitor regarding employer obligations and duty to accommodate as well as the creation of a "Return to Work" trust fund;

AND FURTHER THAT direction was given.

Carried Unanimously

17. Information Sharing (Formerly Questions and Answers)

18. Confirmation of Proceedings

Resolution No.: 2024-048

Moved By Councillor Richer and Seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT By-Law 2024-07 being a by-law to confirm proceedings of Council at their Regular Meeting of April 18, 2024, be read a first time short and passed.

Carried Unanimously

19. Adjournment

Resolution No.: 2024-049

Moved by Councillor Dowser and seconded by Councillor LeClerc

BE IT RESOLVED THAT this meeting adjourn at 4:07 p.m. to meet again on Thursday May 15, 2024, at 2:00 p.m.

Carried Unanimously

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MAYOR

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CLERK

**MULTI-MUNICIPAL ENERGY WORKING GROUP**

TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR  
JIM HANNA, DEPUTY MAYOR, HURON-KINLOSS, VICE-CHAIR  
1925 BRUCE ROAD 10, BOX 70, CHESLEY, ON NOG 1L0  
[519-363-3039](tel:519-363-3039) FAX: [519-363-2203](tel:519-363-2203)  
[jhamilton@arran-elderslie.ca](mailto:jhamilton@arran-elderslie.ca)

May 1, 2024

Dear Mayor and Members of Council,

The Multi-Municipal Energy Working Group (MMEWG) continues to actively follow the procurement processes the Independent Electricity System Operator (IESO) is undertaking to procure additional capacity to meet projected future energy needs. Details released regarding the Long-Term 2 Request for Proposals (LT2 RFP) plus subsequent LT RFPs has raised many concerns.

The IESO RFPs call for 5 TWh of new energy generation, and proposes that this be mostly derived from 2000 MW of new energy generation produced by mostly wind and solar by 2030. It further proposes that a portion of this generation could be derived by repowering on the current footprint of existing wind turbines that will reach their end of contract life between 2026 and 2034.

Since existence, the now Multi-Municipal Energy Working Group, formerly known as the Multi-Municipal Wind Turbine Working Group, has continued to advocate for stronger safety measures and best practices related to wind turbine installations across the province. To date, many of the concerns raised have not been addressed with the Ministry of Environment, Conservation and Parks confirmed in a recent IESO engagement session that no changes to the existing setbacks are planned.

Severe health effects to many residents living within the vicinity of project sites have been identified and continue to jeopardized the health and well-being of many residents. The current setbacks from other activities are not sufficient to protect against the full range of noise emissions from wind turbines. The MMEWG will be making a presentation on this topic to the Grey Bruce Public Health Unit in the March in an effort to bring these concerns to the forefront in advance of the repowering of current projects.

Public safety continues to remain a paramount concern of the MMEWG. Setbacks for tower collapse remain insufficient. The current blade length plus 10 metres requirement not a strong enough protective measure for existing projects let alone repowered turbines on existing footprints. Setbacks for ice throw are also insufficient, as the blade

length plus 10 metre setback is less than the ice throw distance witnessed in Ontario. Ontario has witnessed turbine fire and flaming debris on the ground at 200 metres, while setback was 50 metres. A Ministry review failed to recommend industry standard protective barriers for fire suppression in spite of examples of fires in similar turbines.

In 2013, 115 municipalities declared themselves "Unwilling Hosts" for wind turbine projects. With the expected surge in proposals given the ambitious procurement efforts being undertaken by the IESO, and little change in the regulations, the MMEWG strongly recommends that municipalities reaffirm their unwillingness to host projects until the appropriate ministries address the concerns and make stronger rules and regulations to ensure that, as municipal leaders, provide measures necessary for the health, safety and well-being of citizens within our jurisdiction, as mandated by the *Municipal Act, 2001, as amended*. Over the past month, the municipalities of Arran-Elderslie, Chatsworth and East Zorra-Tavistock have taken this step.

For consideration, a DRAFT declaration has been attached. Should your municipality declare its intention, please let us and we will continue to keep you apprised of any advancements in the industry and regulations.

Warm Regards,



p.p.

Tom Allwood,  
Chair, Multi-Municipal Energy Working Group  
Councillor, Municipality of Grey Highlands

# DRAFT

Independent Electrical System Operator  
By email: [engagement@ieso.ca](mailto:engagement@ieso.ca)

**Re: Municipality/Township of \_\_\_\_\_ – Wind Turbine Projects**

Please be advised at the Municipality/Township of \_\_\_\_\_ Council meeting held on \_\_\_\_\_, the following resolution was approved:

WHEREAS the Independent Electrical System Operator (the IESO) has proposed to move forward with three RFPs where new wind turbine projects can receive a contract from the IESO; and

WHEREAS people living near existing wind turbines report considerable impact on their lives due to noise and other emissions from the wind turbines; and

WHEREAS there are gaps in the enforcement of key terms of the Renewable Energy Approvals governing existing projects relative to noise standards and resolution of complaints; and

WHEREAS municipal approval is required to locate one of these projects in the Municipality/Township of \_\_\_\_\_; and

THEREFORE BE IT RESOLVED THAT the Council does not support the establishment of any new wind turbine projects within the municipality; and

THAT the IESO be directed to advise potential applicants of this resolution.

Sincerely,

Clerk, Municipality/Township of \_\_\_\_\_

c:

The Hon. Todd Smith - Minister of Energy - [MinisterEnergy@ontario.ca](mailto:MinisterEnergy@ontario.ca)

David Donovan, Chief of Staff, [david.donovan@ontario.ca](mailto:david.donovan@ontario.ca)

Association of Municipalities of Ontario - [policy@amo.on.ca](mailto:policy@amo.on.ca)

Local MPP

Multi-Municipal Energy Working Group – [jhamilton@arran-elderslie.ca](mailto:jhamilton@arran-elderslie.ca)

## **Flood Watch**

### **Pembroke District**

Friday, April 26, 2024  
7:00am

The Ministry of Natural Resources and Forestry – Pembroke District, is advising area residents that a Flood Watch is in effect along areas of the Ottawa River until Friday, May 03, 2024.

A significant multi-day rain event is forecast to begin on Saturday April 27, 2024. Landscape conditions with dormant vegetation and saturated soils have limited capacity to store additional moisture. Although no widespread flooding is expected at this time, water levels and flow in rivers and lakes will increase, and flooding in low-lying areas and areas with poor drainage is possible.

Residents and visitors in the area should keep a close watch on conditions and exercise caution around rivers and streams. Please alert and monitor any children under your care to possible dangers and supervise their activities.

The ministry is closely monitoring the weather and developing watershed conditions. Further updates will be issued as appropriate.

#### **TECHNICAL INFORMATION**

##### **Description of Weather System**

Winds for the next couple of days are expected to be from the North and be calmer than they have been since last week. A significant multi-day rain event is forecast to begin on Saturday (April 27). Forecasts indicate total rainfall of near 50 mm is possible, but storm tracks and total precipitation remain uncertain.

##### **Description of Current Conditions**

Flows and water levels along the main stem of the Ottawa River are slightly above normal for this time of year due to recent precipitation. Flows and levels are expected to slightly increase in some locations today and tomorrow as more spring runoff is released from some reservoirs to provide additional storage in advance of rainfall anticipated from Saturday to Tuesday. Later, levels and flows should stabilize, and may start to decline depending on the amount of rain received over the coming week.

## DEFINITIONS

- **WATERSHED CONDITIONS STATEMENT – WATER SAFETY:** indicates that high flows, melting ice or other factors could be dangerous for such users as boaters, anglers and swimmers but flooding is not expected.
- **WATERSHED CONDITIONS STATEMENT – FLOOD OUTLOOK:** gives early notice of the potential for flooding based on weather forecasts calling for heavy rain, snow melt, high winds or other conditions.
- **SHORELINE CONDITIONS STATEMENT – WATER SAFETY:** indicates that **along the Great Lakes shorelines high water**, melting ice or other factors could be dangerous but flooding is not expected.
- **SHORELINE CONDITIONS STATEMENT – FLOOD OUTLOOK:** gives early notice of the potential for flooding **along the Great Lakes shorelines** based on weather and lake conditions, and water safety information.
- **FLOOD WATCH:** potential for flooding exists within specific watercourses and municipalities.
- **FLOOD WARNING:** flooding is imminent or occurring within specific watercourses and municipalities.

## LEARN MORE

- Surface Water Monitoring Centre public webpage [www.ontario.ca/page/surface-water-monitoring-centre](http://www.ontario.ca/page/surface-water-monitoring-centre)
- Environment Canada bulletins: [www.weather.gc.ca](http://www.weather.gc.ca)
- A close watch on local conditions and weather forecasts from Environment Canada is recommended.

May 9, 2024

Please be advised that during the regular Council meeting of May 7, 2024 the following resolution regarding seeking support for the Province and Federal Government to work together to help end the national housing affordability crisis.

**RESOLUTION NO.**    **2024-224**

**DATE:**                      **May 7, 2024**

**MOVED BY:**              **Councillor Branderhorst**

**SECONDED BY:**        **Councillor Roberts**

**WHEREAS** there is an unprecedented national housing affordability crisis and substantial investments in new affordable social housing are required to address the overwhelming need;

**WHEREAS** substantial investments in revitalizing existing affordable social housing are required to maintain existing housing stock so as not to make the national housing affordability crisis worse;

**WHEREAS** social support expansions are required to prevent families choosing between housing and other basic necessities of life;

**WHEREAS** the national housing affordability crisis is most acute in Ontario, and unlike most Provinces and Territories in Canada, 47 Service Managers and District Social Service Administration Boards (SM/DSSAB) are responsible for delivering social supports, including housing affordability supports in this Province;

**WHEREAS** many of these 47 SM/DSSABs in Ontario are larger than many provinces and territories in other provinces in the country, but lack the revenue, policy tools and powers of the Provincial and Federal governments to end the housing affordability crisis on their own;

**WHEREAS** on March 25, 2024 our local SM/DSSAB (Prince Edward Lennnox and Addington Social Services) was notified by the Province that the Federal Government would be cutting \$355 million in funding intended to support affordable social housing across the province, due to a disagreement about how community housing units are counted as part of the National Housing Strategy Action Plan;

**WHEREAS** any reductions in funding from the Federal and Provincial governments risks the termination of critically needed housing and social supports for some of the most vulnerable across Ontario;

**NOW THEREFORE, BE IT RESOLVED THAT** the Council of the County of Prince Edward requests that the funding dispute between the Federal and Provincial governments be resolved to limit mounting harms to some of Ontario's most vulnerable people;

**THAT** the Federal and Provincial governments to continue to fund SMs/DSSABs in an amount equivalent to the monies under the CMHC-Ontario Bilateral agreement in the National Housing Strategy until a new funding agreement can be reached;

**THAT** the Council of the County of Prince Edward advocate to the Federal and Provincial governments to establish a trilateral table including the SMs/DSSABs, to negotiate the final 3 year tranche of funding under the National Housing Strategy;

**THAT** Council direct the Mayor to write to the Provincial and Federal Ministers of Housing urgently requesting confirmation that financial support will continue for vulnerable households across Ontario currently in receipt of the Canada-Ontario Housing Benefit prior to May 31, 2024; and

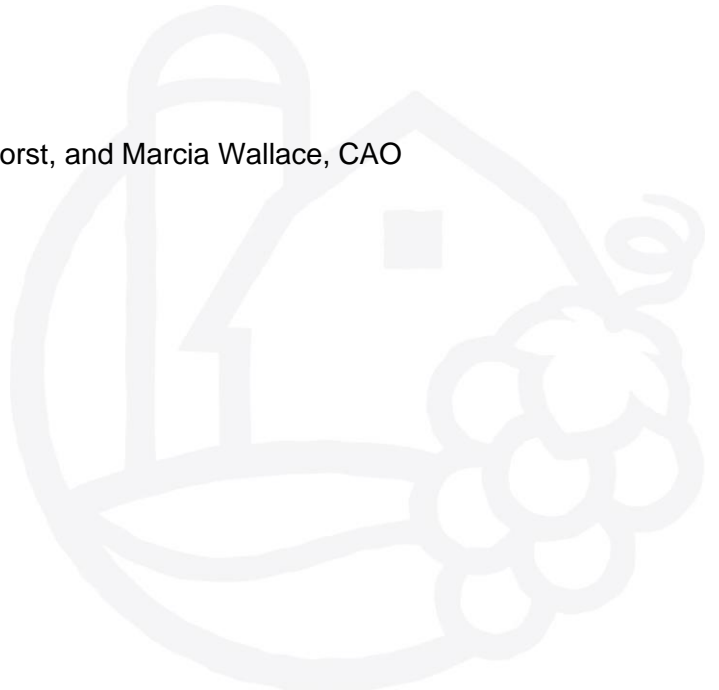
**THAT** a copy of this resolution be sent to the Minister of Housing, Infrastructure and Communities, Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Prince Edward Lennox and Addington Social Services, the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Branderhorst, and Marcia Wallace, CAO



April 23, 2024

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
1 Queen's Park  
Toronto, ON M7A 1A1

Sent via email: [premier@ontario.ca](mailto:premier@ontario.ca)

**Re: Provincial Regulations Needed to Restrict Keeping of Non-native ("exotic") Wild Animals  
Our File 35.11.2**

Dear Premier Ford,

At its meeting held on April 8, 2024, St. Catharines City Council approved the following motion:

WHEREAS Ontario has more private non-native ("exotic") wild animal keepers, roadside zoos, mobile zoos, wildlife exhibits and other captive wildlife operations than any other province; and

WHEREAS the Province of Ontario has of yet not developed regulations to prohibit or restrict animal possession, breeding, or use of non-native ("exotic") wild animals in captivity; and

WHEREAS non-native ("exotic") wild animals can pose very serious human health and safety risks, and attacks causing human injury and death have occurred in the province; and

WHEREAS the keeping of non-native ("exotic") wild animals can cause poor animal welfare and suffering, and poses risks to local environments and wildlife; and

WHEREAS owners of non-native ("exotic") wild animals can move from one community to another even after their operations have been shut down due to animal welfare or public health and safety concerns; and

WHEREAS municipalities have struggled, often for months or years, to deal with non-native ("exotic") wild animal issues and have experienced substantive regulatory, administrative, enforcement and financial challenges; and

WHEREAS the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Municipal Law Enforcement Officers' Association (MLEOA) have indicated their support for World Animal Protection's campaign for provincial regulations of non-native ("exotic") wild animals and roadside zoos in letters to the Ontario Solicitor General and Ontario Minister for Natural Resources and Forestry;

THEREFORE BE IT RESOLVED that the City of St. Catharines hereby petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native ("exotic") wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario's citizens and the non-native ("exotic") wild animal population; and

BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support, the Premier of Ontario, Ontario Solicitor General, Ontario Minister for Natural Resources and Forestry, MPP Jennie Stevens, MPP Sam Oosterhoff, MPP Jeff Burch, AMO, AMCTO, and MLEAO.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Kristen Sullivan, City Clerk  
Legal and Clerks Services, Office of the City Clerk  
:av

cc: The Honourable Michael S. Kerzner, Solicitor General  
The Honourable Graydon Smith, Minister of Natural Resources and Forestry  
Local MPPs  
Association of Municipalities of Ontario (AMO)  
Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)  
Municipal Law Enforcement Officers' Association of Ontario (MLEAO)  
All Municipalities of Ontario



## Town of South Bruce Peninsula

PO Box 310, 315 George St.  
Wiarton ON N0H 2T0

Tel: (519) 534-1400 Fax: (519) 534-4976  
Toll Free (in 519 area only): 1-877-534-1400

April 29, 2024

The Honourable Doug Ford, Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, Ontario  
N7A 1A1

The Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks  
Ministry of the Environment, Conservation and Parks  
5<sup>th</sup> Floor, 777 Bay Street  
Toronto, Ontario  
M7A 2J3  
[andrea.khanjin@pc.ola.org](mailto:andrea.khanjin@pc.ola.org)

Mr. Rick Byers, MPP Bruce-Grey-Owen Sound  
345 8<sup>th</sup> Street East  
Owen Sound, Ontario  
N4K 1L3  
[Rick.Byers@pc.ola.org](mailto:Rick.Byers@pc.ola.org)

Dear Premier Ford, Minister Khanjin, and Mr. Byers,

At the April 2, 2024, Town of South Bruce Peninsula Council meeting, the following resolution was passed:

### **R-111-2024**

**Whereas** under Ontario Regulation 391/21: Blue Box, producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

**And whereas** 'ineligible' sources which producers are not responsible for including businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings and not-for-profit organizations, such as shelters and food banks;

**And whereas** should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

**Therefore be it resolved that** the Council of the Corporation of the Town of South Bruce Peninsula hereby request that the province amend Ontario Regulation 391/21: Blue Box, so that producers are responsible for the end-of-life management of recycling products from all sources;

**And that** Council hereby request the support of all Ontario municipalities;

**And further that** this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks, the Honourable Rick Byers, MPP Bruce-Grey-Owen Sound, and to all Ontario municipalities.

I trust you find this satisfactory; however, should you have any questions or require further information, please do not hesitate to contact the undersigned.

Yours truly,

A handwritten signature in black ink, appearing to read 'B. Collins'.

Brianna Collins, P.Eng.  
Director of Public Works

cc: All Ontario municipalities

April 24, 2024

The Right Honourable Justin Trudeau  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON  
K1A 0A2

DELIVERED VIA EMAIL

Dear Prime Minister,

**Re: Motion regarding Housing Funding**

Please be advised that at its regular meeting of April 23, 2024, Loyalist Township Council passed the following resolution:

**Resolution 2024-95**

Moved by Councillor Willis  
Seconded by Councillor Ennis

**WHEREAS** Loyalist Township is in need of \$4,375,000 in funding to complete the Peak Flow Equalization and Headworks Upgrades at the Amherstview Water Pollution Control Plant in 2024, which is critical in the ongoing development of new homes in Loyalist Township;

**AND WHEREAS** the Township cannot afford to increase Water or Sewer rates to fund all of this infrastructure;

**AND WHEREAS** increased Debt to build the project will just increase costs to Water and Sewer rates, or increased costs to developers;

**AND WHEREAS** Loyalist Township is currently experiencing a housing crisis from all citizens;



**AND WHEREAS** Peak Flow Equalization and Headworks Upgrades at the Amherstview Water Pollution Control Plant are projected to accommodate 1889 new residential units to be completed, 607 which are shovel ready;

**AND WHEREAS** Loyalist Township is not currently eligible for funding under the Provincial Building Faster Fund as its population is below the threshold;

**AND WHEREAS** Loyalist Township is submitting an application to the provincial Housing-Enabling Water Systems Fund which has only \$825M available in funding of which the province would only fund up to 73% to a maximum of \$35M for one project;

**AND WHEREAS** additional funding has not been allocated from the Federal Government to enhance the Housing-Enabling Water Systems Funding;

**NOW THEREFORE BE IT RESOLVED THAT** Loyalist Township calls on the Federal Government to re-evaluate their lack of funding for municipalities with a population less than 50,000 in rural Ontario and to make available funding for infrastructure programs to help build infrastructure to help build much-needed new homes;

**AND FURTHER THAT** the Province of Ontario be asked to prioritize funding from the \$825M Housing Enabling Water Systems Fund to municipalities without housing targets that are not eligible for funding under the Building Faster Fund;

**AND FURTHER THAT** this motion be circulated to Honourable Justin Trudeau, Prime Minister, Honourable Sean Fraser, Federal Minister for Housing, Honourable Doug Ford, Premier of Ontario, Ministry of Infrastructure, Ministry of Municipal Affairs and Housing, Shelby Kramp-Neuman MP of Hastings-Lennox and Addington and Ric Bresee MPP of Hastings-Lennox and Addington, and all municipalities, for their support.  
**Motion carried.**



Sincerely,

*Anne Kantharajah*

Anne Kantharajah  
Township Clerk  
[akantharajah@loyalist.ca](mailto:akantharajah@loyalist.ca)  
613-386-7351 Ext. 121

cc: the Honourable Sean Fraser, Federal Minister for Housing  
Honourable Doug Ford, Premier of Ontario  
Ministry of Infrastructure  
Ministry of Municipal Affairs and Housing  
Shelby Kramp-Neuman MP Hastings - Lennox and Addington  
Ric Bresee, MPP Hastings - Lennox and Addington  
Jim Hegadorn, Mayor, Loyalist Township  
Rebecca Murphy, CAO, Loyalist Township  
Councillor Willis, Loyalist Township  
Councillor Ennis, Loyalist Township  
Ontario Municipalities

April 24, 2024

Hon. Sylvia Jones, Minister of Health  
Ministry of Health  
5th Floor - 777 Bay St.  
Toronto, ON M7A 2J3

DELIVERED VIA EMAIL

Dear Minister,

**Re: Motion regarding Public Health Ontario Labs**

Please be advised that at its regular meeting of April 23, 2024, Loyalist Township Council passed the following resolution:

**Resolution 2024-94**

Moved by Deputy Mayor Townend  
Seconded by Councillor Willis

**WHEREAS** the mission of Public Health Ontario (PHO) is to "enable informed decisions and get actions that protect and promote health and contribute to reducing health inequities", there are grave concerns that the closure of six community-based PHO labs will increase health inequities, especially for rural communities; and

**WHEREAS** combined these labs collect and process thousands of water samples and time sensitive medical tests each day; and

**WHEREAS** there are grave concerns about the integrity of samples being compromised if travel time is increased by centralizing all tests to a few locations; and

**WHEREAS** these labs already process overflow tests and samples when labs such as Toronto and Ottawa cannot keep up to demand and many scaled up to meet demand during the COVID-19 pandemic; and

**WHEREAS** frequent drinking water testing services is vital for Ontarians who draw their water from private drinking water systems (i.e. wells) and protecting groundwater quality and quantity is a shared responsibility.



**NOW THEREFORE BE IT RESOLVED THAT** As stewards of care for the Safe Drinking Water Act, 2022, Council of Loyalist Township urges the provincial government to take caution against acting on the recommendations stated in the aforementioned audit report.

**AND FURTHER THAT** this motion be circulated to Honourable Sylvia Jones, Minister of Health, Shelby Kramp-Neuman MP of Hastings-Lennox and Addington, Ric Bresee MPP of Hastings-Lennox and Addington and all municipalities, for their support.

**Motion carried.**

Sincerely,

Anne Kantharajah  
Township Clerk  
[akantharajah@loyalist.ca](mailto:akantharajah@loyalist.ca)  
613-386-7351 Ext. 121

cc: Shelby Kramp-Neuman MP - Hastings-Lennox & Addington  
Ric Bresee, MPP Hastings - Lennox & Addington  
Jim Hegadorn, Mayor, Loyalist Township  
Rebecca Murphy, CAO, Loyalist Township  
Deputy Mayor Townend, Loyalist Township  
Councillor Willis, Loyalist Township  
Ontario Municipalities

**THE CORPORATION OF THE TOWN OF SMITHS FALLS**  
**Regular Council Meeting**

**Resolution Number** 2024-04-074

**Title:** Basic Income Guarantee

**Date:** Monday, April 8, 2024

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**Moved by** J Miller

**Seconded by** P McKenna

WHEREAS, per Statistics Canada data, in 2020 the median after-tax household income in Smiths Falls was \$56,400, the lowest of any lower or single-tier municipality in Lanark County (Beckwith the highest, at \$107,000), and compared to \$77,000 for Lanark County as a whole;

WHEREAS, per the 2021 Census of Canada 1490 out of 9085 residents of Smiths Falls (16.4% of the total) lived in low income, based on the Low Income After Tax (LIM-AT) measure;

WHEREAS, of the 1490 Smiths Falls citizens living in low income in 2021, 120 of them were children five years old or younger, 215 of them were children between the ages of six and 17, and 365 of them were seniors aged 65 or over;

WHEREAS, the level of income is one of the most important social determinants of health, and relates to many other determinants including education and literacy, healthy behaviours, one's social environment, and employment and work conditions;

WHEREAS, low income is strongly correlated with a wide range of negative health outcomes, including heart disease, cancer, diabetes, and poor mental health, and with shorter life expectancies compared to higher income persons;

WHEREAS, the minimum wage in Ontario and the maximum amounts of financial support available through Ontario Works (OW) and the Ontario Disability Support Program (ODSP) are deeply insufficient to meet the basic needs of full-time minimum wage workers, or of individuals or families drawing OW or ODSP support;

WHEREAS, ongoing, widespread, and rapid changes in labour markets, including due to outsourcing, artificial intelligence, automation, and advance of the "gig" economy, are causing more and more people to be exposed to labour changes beyond their control, adding to their vulnerability to low income;

WHEREAS, basic income is a means by which individuals, families, and whole communities can be less vulnerable to negative changes in health, relationship or family status, and labour markets, and better able to navigate transitions and challenging circumstances;

WHEREAS, basic Income is money distributed to eligible people, regularly, reliably, and without work requirement, and which, absent other income, should meet basic human needs;

WHEREAS, basic income exists in Canada in the form of longstanding programs like the Canada Child Benefit and the Guaranteed Income Supplement for seniors, programs with demonstrated positive impacts on basic income recipients, economies, and our greater society;

WHEREAS, there is need to establish basic income security for working-age adults in Canada who, at present and in general, lack sufficient social protection against low income;

WHEREAS, there is a growing body of evidence that basic income is not a disincentive on the pursuit or retention of employment and that, further, basic income is more likely to support such pursuit or retention given its stabilizing effect in the lives of people;

WHEREAS, the gross cost of a basic income program is reduced to a net cost once various funding options are exercised and the fiscal benefits of basic income are realized (e.g., basic income as a local economic stimulus);

WHEREAS, Canada, one of the wealthiest nations in the world, has the fiscal capacity to support a

basic income guarantee for working-age adults;

WHEREAS, the call for basic income in Canada has been and is being made by public health authorities, including the Leeds, Grenville and Lanark District Health Unit per its November 2023 report on food insecurity within the health region;

WHEREAS, the call for basic income in Canada has been and is being made by many other interests, including a growing number of municipalities in Ontario and beyond, and by a range of provincial and federal parliamentarians;

WHEREAS, a 2022 national public opinion poll suggests that six in 10 adults in Canada support the concept of basic income;

AND WHEREAS, the Town of Smiths Falls wishes to add its municipal voice to the call for a basic income guarantee for working-age adults in Canada.

THEREFORE, BE IT RESOLVED:

- 1) That the Town of Smiths Falls supports the concept of a basic income guarantee for working-age adults to help combat low income and economic vulnerability within our community;
- 2) That the Town of Smiths Falls calls upon the federal and the provincial and territorial governments to collaborate on the design, introduction, implementation, and ongoing evaluation of a national basic income guarantee program for working-age adults;
- 3) That the Council of the Town of Smiths Falls directs the Mayor to write (a) a letter to Prime Minister Justin Trudeau, copy to relevant federal ministers and to Lanark-Frontenac-Kingston MP Scott Reid; and (b) a letter to Ontario Premier Doug Ford; copy to relevant provincial ministers and to Lanark-Frontenac-Kingston MPP John Jordan, calling on these orders of government to collaborate on the design, introduction, implementation, and ongoing evaluation of a national basic income guarantee program for working-age adults;
- 4) That the Council of the Town of Smiths Falls directs the Mayor to write a letter to each of the Mayor's counterparts in the lower-tier municipalities in Lanark County, encouraging each municipality to also pass a resolution similar to that adopted by the Town of Smiths Falls;
- 5) That a copy of this resolution be shared with all other municipalities in Ontario, and with the presidents of the Eastern Ontario Mayors Caucus, the Eastern Ontario Wardens' Caucus, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, and the Federation of Canadian Municipalities.

**Carried**

\_\_\_\_\_  
Mayor



# SMITHS FALLS

RISE AT THE FALLS

## RECORDED VOTE

COUNCIL MEETING DATE: April 8/2024.

ISSUE: 9.3 Basic Income Guarantee

BYLAW/RESOLUTION NO. \_\_\_\_\_

MEMBER	YEA	NAY
J Brennan		✓
D Quinn		✓
J Miller	✓	
P McKenna	✓	
S Robinson		✓
C McGuire	✓	
S Pankow	✓	
TOTAL	4	3

Carried ✓

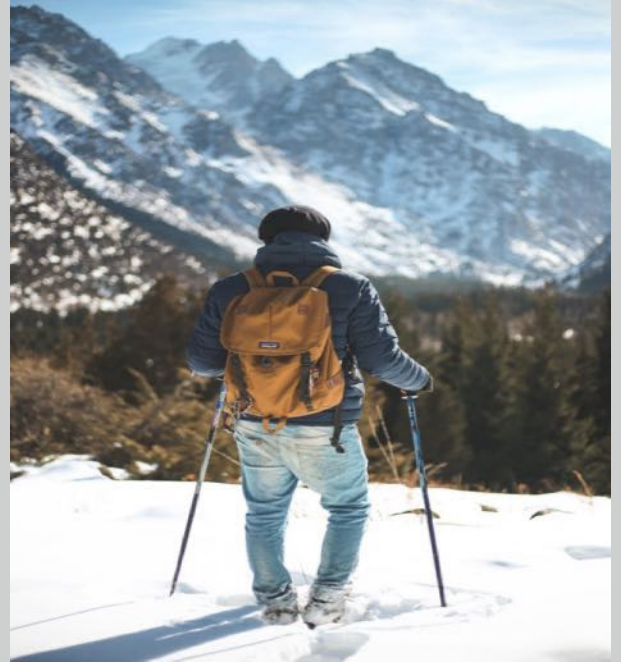
Defeated \_\_\_\_\_

Kastello  
Clerk

- requested by J. Brennan

# Joint Community Safety & Well-Being Plan Upper Ottawa Valley

(City of Pembroke, Town of Deep River, North Algona Wilberforce Township,  
Township of Head Clara & Maria, Town of Petawawa, Township of Whitewater Region,  
Township of Laurentian Valley, Town of Laurentian Hills & Township of Admaston/  
Bromley)



**If It's Predictable, It's Preventable.**  
**If It's Preventable, We Do Something About it!**





**“We shall not cease from exploration, and the end of our exploring will be to arrive where we started and know the place for the first time.”**

**T.S. Eliot**

The quote above is powerful, reflective and on point. We are at a time and place in community safety that has come full circle since the creation of the first, modern, state-run police force, the Metropolitan Police Force of London, England.

A paradigm shift in community safety is sweeping our province, this country, and the globe. Understanding how we got here will help us understand where we need to go next and why. It will create a framework for community safety planning, grounded in history and supported by evidence-based research on what makes communities thrive.

The future is in our hands...

Pat Finnegan

## Before We Get Started

### A Few Words About Community Safety & Well-being

Community safety & well-being planning is about identifying **risk factors** that are negatively impacting the safety and well-being of individuals or groups, within a community.

Once risks are identified and prioritized, collaborative intervention strategies are developed and implemented by a myriad of community programs, services, organizations, groups and clubs. A key tenet of the planning process is that we all must work together in order to achieve the best results. This is a whole of community approach as opposed to relying on a few emergency response agencies to pick up the pieces after they are broken.

Those most effected must be involved in the development of these intervention strategies, consistent with the mantra, “nothing about me, without me”.

Whenever possible the point of intervention should be **upstream** of the potential harm. The goal is to divert predictable negative outcomes from happening in the first place. Traditionally, communities have focused on emergency response, responding only after the crisis has occurred. That’s a bit like trying to put the toothpaste back in the tube.

Community safety & well-being planning is a collaborative effort to remove barriers and improve access to the social determinants of health and well-being so that every community member can realize their unique talents and potential in a safe, inclusive and nurturing environment.



JUST FOR FUN...

THIS IS WHAT “ChatGPT” HAD TO SAY ABOUT COMMUNITY SAFETY & WELL-BEING PLANNING...

Community safety and well-being planning is a collaborative approach to address social challenges and improve the overall safety and well-being of a community. This planning process involves the participation of various stakeholders, including community members, local government officials, law enforcement agencies, social service organizations, and other relevant parties.



The primary goal of community safety and well-being planning is to identify and address the root causes of safety and well-being issues in a community. This includes identifying risk factors such as poverty, homelessness, addiction, mental health, and social isolation, among others.

Once these risk factors have been identified, the community safety and well-being planning process involves the development of strategies and interventions aimed at reducing these risks and promoting safety and well-being. These strategies may include programs such as education and awareness campaigns, community outreach programs, improved social services, and increased law enforcement presence, among others.



Overall, community safety and well-being planning seeks to promote a holistic approach to community safety and well-being that takes into account the social, economic, and environmental factors that influence the well-being of individuals and communities.

# HOW TO USE THIS PLAN

Time is one of our most precious commodities. Please enjoy engaging with this plan in a manner that fits your interests and the time you have available to dedicate to this important community initiative.

If you are just seeking to understand the essence of this Community Safety & Well-being Plan, take a few minutes and engage with the 1 page at a glance “Elevator Pitch”.

If you need to understand more and are considering becoming involved in any one of the initiatives outlined in the plan, the 8 page “Dentist Office Read” may be the right fit for you.

If you are joining our committee, engaging in research or wish to become deeply engaged in Community Safety & Well-being Planning, there are over 60 pages of information available in the section referred to as “The Deep Dive”. If that is the case, put your feet up, get comfortable and take your time as you acquaint yourself with a detailed explanation of the community safety & well-being planning process and how it relates to your community.



## 3 LEVELS OF “USER” ENGAGEMENT

This plan has been developed with three different levels of “User” engagement in mind. Depending on the user and their needs and the time available, each level of engagement is designed to take those factors into account.



01



## THE ELEVATOR PITCH

1 page "plan at a glance" summary of the purpose and methodology of the plan.



# THE “ELEVATOR PITCH”

**Note: Community Safety & Well-being planning has been mandated by the Ontario government by the enactment of legislation.**

The following is a visual and narrative overview of the essential elements of this plan, how and why it was created and what it hopes to achieve.



## #1 PREDICT HARM BY IDENTIFYING RISK

This warning sign is cautioning pedestrians to walk carefully due to a potential slippery surface. If you slip you might fall. If you fall you could get hurt, seriously hurt. If you walk carefully or take another route, you can mitigate the risk of falling. This is a simple problem with a simple solution. Often situations pose multiple risks and require more than one risk mitigating strategy.

## #2 INVOLVE THOSE AFFECTED IN COLLABORATIVE SOLUTIONS

When trying to solve complex problems with numerous risk factors that affect more than one person, collaborative problem solving models are most effective.

Occasionally our efforts to “help” others does more unintended harm than good. The expression, “nothing about me without me” reminds us that the best community solutions are discovered when those impacted by the problem are involved in the creation of the solution.

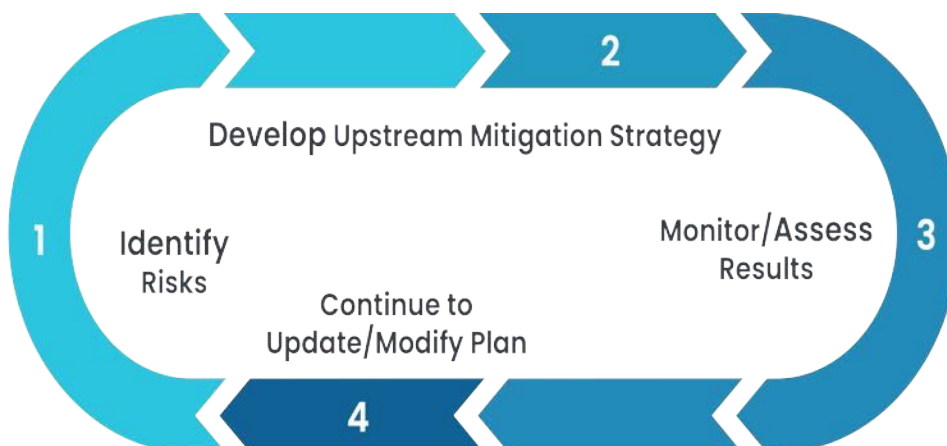


***The most effective solutions to community problems come from within community.***

During the planning process numerous existing Community Safety & Well-being strategies were reviewed and **7** risk factor categories were identified as requiring additional focus on possible mitigation strategies (solutions).

## #3 ASSESS/MODIFY/IMPLEMENT

**“As long as you live, keep learning how to live!”**  
**Seneca**



This plan is not a one and done! Community Safety & Well-being Planning is a continuous & collaborative process of constant and never ending improvement. The focus is upstream and the goal is to be as proactive as possible. CSWB planning is a way of life!



The following 6 pages summarize key features of this Community Safety & Well-being Plan:

- What is a CSWB plan & why are we doing it.
- Which municipalities are involved.
- Key initiatives that benefit all communities.
- The functions of the advisory committee
- The CSWB planning process
- Key risk factors identified for priority future action
- The next steps in the planning process for 2023



# THE “DENTIST OFFICE READ”

## WHAT IS COMMUNITY SAFETY & WELL-BEING PLANNING?

It is about predicting the future by looking at risk. If it is predictable, it is preventable. As a community we look to see who is most at risk and why and then we intervene in an attempt to prevent the bad thing we are predicting from happening.



Community safety and well-being planning is prevention focused and requires the knowledge, skills, abilities and lived experience of every community member to develop mitigation strategies that make our communities healthier and safer.

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## WHY ARE WE DOING IT?

In 2018 the Ontario Government passed legislation requiring every municipality in Ontario to develop a community safety and well-being plan. (see Part XI of the Police Services Act R.S.O. 1990, c P.15)

The truth is, we were already doing it and having a written plan simply formalizes the process, educates others about important community initiatives and tracks our successes and failures.

---

## THIS PLAN IS A JOINT PLAN

This plan is a joint plan between the following 9 municipalities:

- City of Pembroke
- Town of Deep River
- North Algona Wilberforce Township
- United Townships of Head, Clara & Maria
- Town of Petawawa
- Township of Whitewater Region
- Township of Laurentian Valley
- Town of Laurentian Hills
- Township of Admaston/Bromley



It's helpful to think about the plan as one big house. Some rooms are used by everyone, like the kitchen and living room, while other rooms are private and still others are used only once in a while, like a storage closet. Each room however is part of the house and each room is important.

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# THE “DENTIST OFFICE READ”

## THERE ARE 4 KEY INITIATIVES THAT BENEFIT EVERYONE

There are 4 initiatives that have benefits and impacts for all municipalities despite the geographic location of the initiative. Each will be described in detailed within the main body (“Deep Dive” Section) of this plan.

The **KEY** initiatives are:

1. The Situation Table
2. The Grind (Pembroke)
3. The Police/Mental Health & Addictions Partnership
4. Enhanced Response & Management of Intimate Partner Violence



## THERE ARE NUMEROUS INITIATIVES ALREADY ESTABLISHED

Each community has a number of community safety & well-being initiatives that are already established. This is because the respective municipal councils and numerous organizations, businesses, and clubs are already committed to community safety & well-being.

These initiatives will be catalogued and quantified in a companion document to this plan referred to as “The Lighthouse Document”.

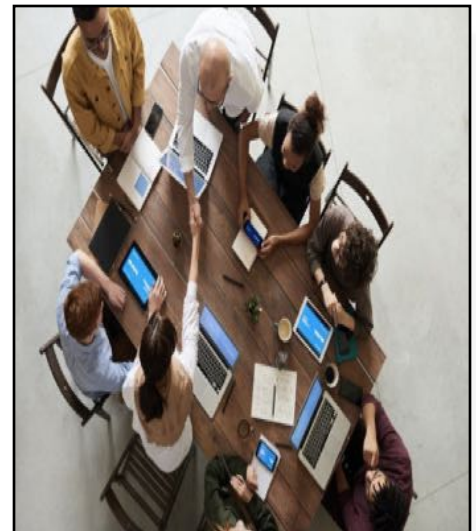
## ADVISORY COMMITTEE ESTABLISHED

In order to learn more about each community and its needs, and to eventually arrive at a consensus on how to proceed, an advisory committee was established.

The advisory committee is made up of an assortment of volunteers with a variety of backgrounds primarily in the health, human, justice, and emergency service sectors.

A list of the advisory committee members can be found in the main body of this plan.

Without the volunteer efforts of the advisory committee, the development of this plan would not have been possible.



# THE “DENTIST OFFICE READ”

## THE COMMUNITY SAFETY & WELL-BEING PLANNING PROCESS

A consultant was hired and a formal process for planning was followed during the preparation of this plan. Dr. Hugh Russell was the advisor to the government during the drafting of the legislation and assisted the government in the preparation of a booklet that can be used as a guide for municipalities engaged in this process.

The booklet is free and can be downloaded from the Internet by anyone interested (see link below). It contains the principles and philosophy of planning based on over 40 years of Dr. Russell’s research as a social psychologist.



[https://1drv.ms/b/s!AhRy4wgeb\\_Rc1nc1RlyhklrC3BDH?e=NFsQsT](https://1drv.ms/b/s!AhRy4wgeb_Rc1nc1RlyhklrC3BDH?e=NFsQsT)

## 10 RISK FACTORS WERE IDENTIFIED AS HIGH / VERY HIGH PRIORITY

The planning process included the review of downstream data from sources such as police records, emergency services records, situation table data, a lived experience community survey, a Coroner’s Inquest and inputs from other organizations, agencies and nongovernmental organizations.

By analyzing the data, a clear picture of the most prevalent risk factors was developed. 7 risk factor categories were identified as **very high** in prevalence while 3 others were identified as **high** in prevalence within the respective communities.



Once a complete inventory of existing programs and services is complete (The Lighthouse Document), the advisory committee will engage in an exercise of “Keep, Drop, Create” in an effort to avoid redundancy of human and economic resources as they make informed, evidence based decisions in relation to the creation of protective factors aimed at reducing and or eliminating these identified risks.

# WE ARE DOING GREAT, NOW LET'S DO EVEN BETTER!

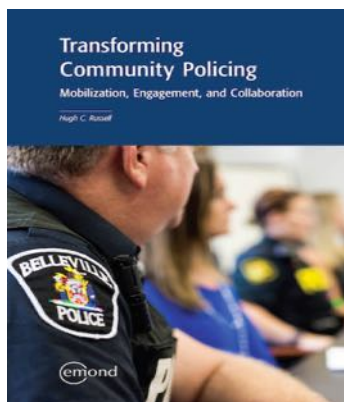
Most of our communities are very safe and the people that live there enjoy a sense of community that contributes to their health and well being. We call these “green zone” communities.

That doesn't mean we can't do better. It also doesn't mean that the experience of the majority is in any way relevant to the experience of the minority. In other words, just because most people are living a pretty good life does not mean that everyone is.

Individuals and families living lives impacted by multiple risk factors are the primary focus of community safety and well-being planning.

Many people if not most, living in the margins of our communities are doing so through no fault of their own. Intergenerational trauma, health challenges, injuries, economic failures and workplace injuries are frequently part of their stories.

The majority of people with addictions to opiates were initially prescribed opiates for pain relief due to serious injuries. Community safety & well-being planning is most effective when those



***“In the lowest-demand neighbourhoods there are the fewest illegal activities and the least social disorder (green zone). That is because the people here share common values for a safe and secure neighbourhood and they have sufficiently durable relations to keep it that way.”***

***Dr. Hugh C. Russell***

Talents, insights, leadership, and solutions to community problems exist in every community. In “red zone” communities where there is high demand for emergency response, those key attributes are cloaked in fear. The priority then is increased safety through the mitigation or elimination of risk factors that are contributing to that fear and preventing a safe space for those with lived experience and community made solutions to feel comfortable enough to contribute.

***“The qualities of community that we value so much in our own lives and neighbourhoods—mutual trust and durable relationships—exist in insufficient measure to build and sustain community safety in those neighbourhoods where police respond most often. So we need police (among others) to take steps to help people there create those qualities. We have already identified that police most often have to get this ball rolling by using enforcement and crime suppression so that it is safe for neighbours to begin to learn about each other and experiment in working together to make their neighbourhood stronger. But after that, so much more needs to be done to build up the neighbourhood’s natural resistance to crime and social disorder.”***

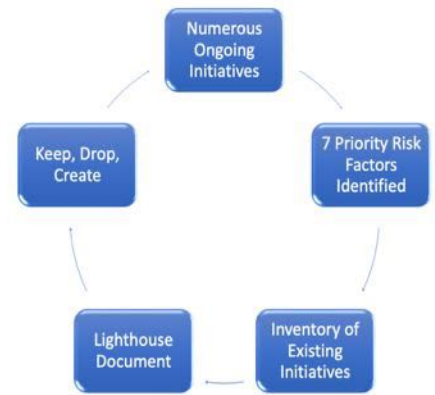
# OUR CONTINUOUS PLANNING CYCLE

## Ongoing Initiatives

There are numerous ongoing community safety and well-being initiatives that are serving our community members. A complete catalogue of these initiatives can be found in the “Lighthouse Document” which is being developed as a companion document to this plan.

## 7 Very High & 3 High Priority Risk Factors Identified

A “Lived Experience Survey” was developed and distributed throughout the participating communities. The survey asked people to share their lived experience as it related to the presence and prevalence of 29 specific risk factors. Our collective opinions about community characteristics are surprisingly accurate and this survey relied upon the lived experience of people who lived, worked, played or otherwise engaged in the 9 unique communities participating in this joint plan.



## Programs & Services Inventory

Time is without question one of our most precious commodities. Our tax dollars share a similar characteristic in that there is a finite amount available to our communities which means we need to make informed, evidence-based decisions on how that money is spent.

Nothing frustrates the energetic volunteer more than the apparent redundancy of effort and resources. Before creating anything new, there was consensus that we need to establish a clear picture of what is currently “in stock” now. In other words, we need a detailed inventory of all the programs and services currently available within our communities before making any decisions about what we should keep, drop or create to contribute to an even better future.

## The Lighthouse Document

In addition to a comprehensive inventory, we also need a sense of how each program or service is working. Are the efforts leveraging real and measurable results? A companion document is being created to act as a “one stop shop” to provide that information to anyone who seeks it. We are calling this document “The Lighthouse”. This document will serve as a future guide which will be relevant to the maintenance, creation or abandonment of our collective community safety & well-being efforts.



## Keep, Drop, Create

With the Lighthouse document completed as a companion guide to this plan, our advisory committee will then have the job of considering redundancy, effectiveness, return on results and gaps. Informed, evidence-based decisions can then be made in relation to responding to the priority risk factors identified during the data analysis phase. At this point we will seek the input and involvement of those affected, people with lived experience, in the creation and implementation of protective factors aimed at mitigating, reducing, or eliminating the target risk factors.

## Plan, Assess, Act

By applying the principles of community safety & well-being planning while consulting the Lighthouse document, we will be able to gauge our progress on an annual basis. The plan will grow and change in real time, responsive to our ever-changing communities. We will continue to work together with the common goal that each year we will improve safety and well-being for every citizen.



# CSWB PLANNING - NEXT STEPS

## SUMMARY OF NEXT STEPS

Community Safety and Well-being Planning is not a “one and done” undertaking. Our communities will continue to engage in an ongoing process of assessing, responding and evaluating.

The plan will be updated yearly to reflect this activity. Too often undertakings such as this are completed and then filed on a shelf where they collect dust despite the good intentions of those dedicated to the initial effort.

Community Safety & Well-being Planning is a philosophy that must be prioritized as a way of thinking and acting about community safety and wellness.



## CREATION OF LIGHTHOUSE DOCUMENT

The advisory committee agreed that “new” initiatives should not be undertaken until a comprehensive inventory of all existing programs and services has been completed. A document will be developed that catalogues all of these efforts. Each program or service should have associated performance indicators and quantifiable outcomes.

The Lighthouse Document will become a companion document to the Community Safety & Well-being plan. It will also be accessible through the web (likely a link on each municipal website and eventually a link within the plan document). It will be accessible and searchable by anyone.



The primary goal of the Lighthouse document will be to avoid redundancies of human and economic resources and create awareness of which programs and services are being offered within each community. It will also track the results of our efforts including unintended consequences which sometimes result despite our best intentions.

## COMMUNITY CONNECTION CHAMPIONS

Each municipality is encouraged to establish a community safety committee (separate from the existing Advisory Committee). The members of this committee will be referred to as Community Connection Champions. They will be the eyes and ears for each municipality on all things related to Community Safety & Well-being. These committees will report to Council as well as the Advisory Committee. This will address the often unintentional but real phenomenon of the specific interests of smaller municipalities being eclipsed by the primary interests of the larger municipalities. Our champions will be trained in a number of contemporary ideologies related to community development, specifically community safety and well-being strategies.



# CSWB PLANNING - NEXT STEPS

## COMMUNITY CONNECTION CHAMPION TRAINING

To be effective in their roles, each Connection Champion should be trained in the following: 1) Ontario's Mobilization and Engagement Model of Community Policing, 2) The Principles of Community Safety & Well-being Planning (4 Pillars of Intervention), 3) Situation Table Awareness, Access & Function, and 4) Asset Based Community Development known as ABCD, an innovative and wildly successful model for community building.



## SITUATION TABLE AWARENESS/ACCESS & FUNCTION

Situation Tables have been functioning in Ontario for just over 7 years. When they were established, each participating organization was asked to identify an employee/member who would agree to attend the weekly meetings. These Situation Table members were trained prior to being permitted to participate in a live meeting.

What is missing is organizational awareness. An employee from a school board may attend weekly Situation Table meetings but are all teachers and education staff aware of what the Situation Table does and how to make an appropriate referral to the Table? The answer to that question is “no they are not”.



Training is currently being developed to address this issue. Once completed, it will increase referrals to the Table and enhance our ability to identify situations of “acute elevated risk” which in turn will allow the Situation Table members to respond with upstream intervention strategies aimed at preventing the acute evaluated risk from manifesting in downstream crisis.

## KEEP, DROP, CREATE EXERCISE (ADVISORY COMMITTEE)

With the Lighthouse document completed as a companion guide to this plan, our advisory committee will then have the job of considering redundancy, effectiveness, return on results and gaps. Informed, evidence based decisions can then be made in relation to responding to the priority risk factors identified in the lived experience survey.

Strategy implementation teams will seek the input and involvement of those affected, “nothing about me without me”, in the creation and implementation of protective factors aimed at mitigating, reducing or eliminating the target risk factors. This is the point where new intervention strategies aimed at reducing the priority risk factors identified during the community safety and well-being planning process will be created and implemented.

# THE PATH FORWARD AT A GLANCE



⇒ 01

## DATA SETS REVIEWED

In addition to common data sets a Lived Experience Survey was conducted resulting in identification of Priority Risk Factors.



⇒ 02

## INVENTORY PROGRAMS/SERVICES

An inventory of current programs & services with Goals, Performance Indicators & Results will help avoid redundancy of human & economic resources.



⇒ 03

## LIGHTHOUSE DOCUMENT

A companion to the CSWB plan, this will be a searchable document containing the results of the Programs/Services Inventory, available online to the Public.



⇒ 04

## KEEP, DROP, CREATE EXERCISE

The Lighthouse Document will help the advisory committee identify redundancies and gaps before creating mitigation strategies to address the Priority Risk Factors.



⇒ 05

## COMMUNITY CONNECTION CHAMPIONS

Each municipality will establish local Community Safety teams. Connection Champions will be trained in Community Development.



⇒ 06

## SITUATION TABLE AWARENESS

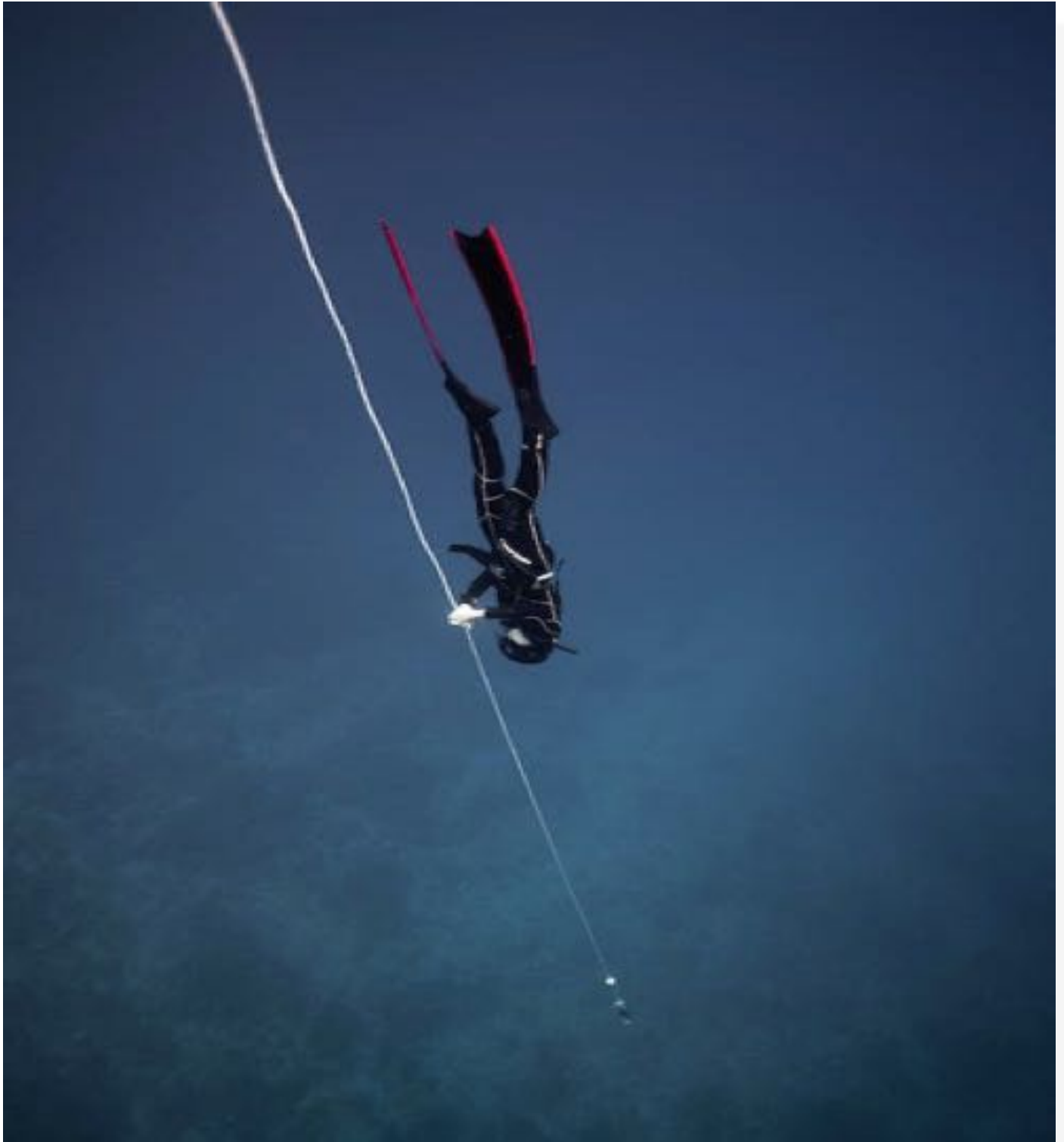
Situation Table awareness training will be delivered to a myriad of organizations on how to make a referral to the Table and what outcomes could result in doing so.

03



## THE DEEP DIVE

Over 60 pages of detail looking at the actual data, initiatives underway and future priorities identified.



# BACKGROUND

## COMMUNITY SAFETY & WELL-BEING PLANNING MANDATE



# COMMUNITY SAFETY & WELL-BEING PLANNING

## WHAT IS COMMUNITY SAFETY & WELL-BEING PLANNING?

Community Safety & Well-being planning is about using the past to try and predict the future so that we don't make the same mistakes twice.

If it is Predictable, it is Preventable. This is an old adage that rings as true today as the first time it was uttered.

By looking at "Risk Factors", things that place our community members at risk, like alcohol and drug abuse, bad parenting, and living in poverty we can predict with a fairly high degree of accuracy that future harm may come. Armed with that knowledge we can move "upstream" and intervene with "Protective Factors" like good parenting, education, pro-social relationships and adequate housing in an effort to mitigate or eliminate the harm that was foreseen.

Community Safety & Well-Being planning assumes that almost every community member has assets; knowledge, skills, abilities, lived experience and the will to work collaboratively to make their communities safer and healthier places to work, live and play.

Community Safety & Well-Being planning is the process of bringing community members together to determine who is most at risk, and then develop **made in community** solutions for mitigating or eliminating those risks.



## GOVERNMENT MANDATE - BILL 175, the Safer Ontario Act (2018)

Despite the fact that most Ontario communities were already engaged in trying to build healthier and safer communities, the government of Ontario passed legislation making Community Safety & Well-being Planning mandatory for all municipalities.

This responsibility was placed squarely at the feet of municipal councils, the highest level of governance within a municipality.

This legislation encouraged a new paradigm where police were no longer the sole guardians of community safety. This new approach mandates that every member of the community is responsible for community safety & well-being, especially those most impacted by the prevalence of risk factors.



# HOW COMMUNITY SAFETY & WELL-BEING PLANNING WORKS...

The community safety & well-being planning process is like investigating a traffic accident. The initial focus is on crisis, things which need our immediate attention. These are events that have already occurred which means we are responding post crisis, just like a police officer responding to a collision.

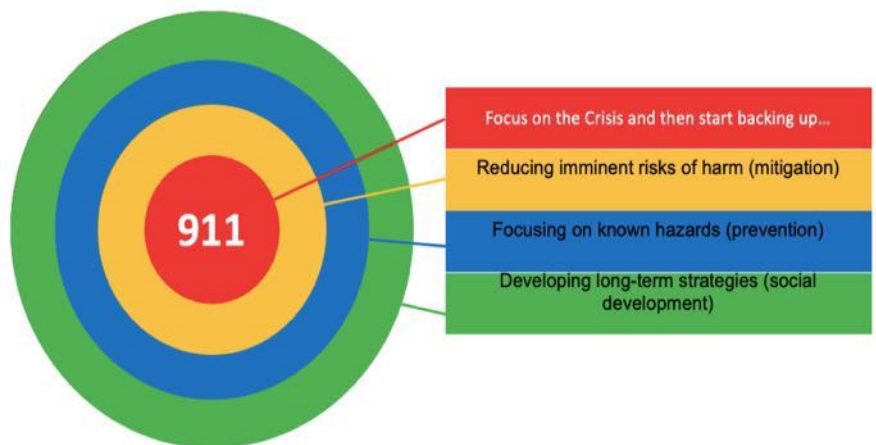
We focus on the crisis and move backwards looking for reasons the event occurred and things that could have been done to prevent it. This is called “working in the **Red Zone**”, where the focus is primarily on emergency response.

Let’s keep going with the traffic collision example. Our first priority would be to secure the scene and make it safe for police or anyone else to work there. There would be no point in trying to pull someone from a burning car on an icy highway if there is a high likelihood of being run over by a tractor trailer. In that situation we put the officer and the accident victim in great danger.



Once the scene is safe, we would assess injuries and offer immediate first aid, mitigating the risk of shock and other life-threatening symptoms. When the scene is stable our focus then shifts to causation. Was there bad weather involved? Were any of the drivers intoxicated? Is there an environment hazard associated to the location such as a blind spot caused by a curve or the morning sun?

We start with emergency response because lives are at risk. The focus then shifts to short term solutions like risk intervention and prevention. Eventually we may look at social development, longer terms interventions aimed at changing the culture and therefore behaviour of people living in that community. An example would be billboards with community safety messages about the inherent danger of impaired driving.



The important point is that until the scene is safe (red zone), yellow, blue and green mitigation initiatives are unlikely to have an impact.

We focus on the most serious risks first and then determine who besides our first responders can collaborate to develop solutions (protective factors) that will address immediate, short term and long term risk factors.

The goal is to continue to move upstream, reducing or eliminating the high volume of calls being made to our emergency service providers.

The “Risk Factors” being referred to have been identified by the Provincial Government and are outlined in the list below. These are the same risk factors used by Situation Tables when assessing risk to determine appropriate interventions. Situation tables will be explained in more detail further on in this

## PROVINCIALY APPROVED RISK FACTORS

ALCOHOL	ANTISOCIAL/NEGATIVE BEHAVIOUR	BASIC NEEDS	COGNITIVE FUNCTIONING	CRIME VICTIMIZATION	CRIMINAL INVOLVEMENT
DRUGS	ELDERLY ABUSE	EMOTIONAL VIOLENCE	GAMBLING	GANGS	HOUSING
MENTAL HEALTH	MISSING/RUNAWAY	MISSING SCHOOL	NEGATIVE PEERS	PARENTING	PHYSICAL HEALTH
PHYSICAL VIOLENCE	POVERTY	SELF HARM	SEXUAL VIOLENCE	SOCIAL ENVIRONMENT	SUICIDE
SUPERVISION			THREAT TO PUBLIC HEALTH/SAFETY	UNEMPLOYMENT	

When risk factors outnumber protective factors, individuals and families can be placed at serious risk of harm including death. Protective factors are simply the opposite of risk factors. Good parenting is a protective factor.



# Mandate from Council & Joint Agreement Between Municipalities



# JOINT PLANS PERMITTED

The legislation permits municipalities with common interests and geography to pass a resolution agreeing to create a joint Community Safety & Well-being Plan.

Below is a quote from the legislation found on the Canadian Legal Information Institute (<https://www.canlii.org/en/>) under the Police Services Act (Police Services Act, RSO 1990, c P.15)

*May be prepared individually or jointly*

*(2) The community safety and well-being plan may be prepared by the municipal council individually or jointly in consultation with other municipal councils or band councils. 2018, c. 3, Sched. 1, s. 211 (6).*

This plan encompasses the joint interests of: City of Pembroke, Town of Deep River, North Algona Wilberforce Township, Township of Head, Clara & Maria, Town of Petawawa, Township of Whitewater Region, Township of Laurentian Valley, Town of Laurentian Hills and the Township of Admaston/Bromley.



# THE ADVISORY COMMITTEE



## THE ADVISORY COMMITTEE CONTINUED

An advisory committee was established made up of an assortment of volunteers with a variety of backgrounds primarily in the health, human, justice and emergency service sectors.

It is through the advisory committee that risk factors were reviewed and priorities for mitigation strategies were developed.

It is the advisory committee's role to arrive at a consensus regarding who is most at risk and why, and then establish priorities around which risks should receive the highest priority for mitigation and or elimination.

Recognizing that lived experience is an important source of information when considering change that can affect the lives of others, holding a title or formal role of any kind was not a prerequisite to becoming a member of the advisory committee.

Thanks and gratitude are owed to the following people who contributed their time, talents and most importantly, their lived experience to the development of this plan.

**Note: The position described is the position held at the time of joining the advisory committee. A number of changes have occurred since that time.**



## THE ADVISORY COMMITTEE CONTINUED

Name	Organization	Role
Ron GERVAIS	City of Pemroke	Mayor & Chair of Police Services Board
Sherry BATTON	The Town of Laurentian Hills	Chief Administrative Officer / Clerk
Brian BROHART	Renfrew County & District Health Promotion Division	Coordinator, Healthy & Communities Health Promotion Division
Pino BUFFONE	Renfrew County District School Board	Director of Education
James CARMODY	Petawawa Police Services Board & Town of Petawawa	Chair Councilor
Renald COUSINEAU	Renfrew District School Board	Superintendent of Education
Stephan NEUFELD	Ontario Provincial Police Upper Ottawa Valley Detachment	Inspector/Detachment Commander
Kathy DAVIS	Family & Childrens Services of Renfrew County	Executive Director
Connie DICK	Township of Admaston Bromely Police Services	Chair
Crystal FISCHER	The United Townships of Head, Clara & Maria	Clerk / Treasurer
William HALKETT	City of Pembroke	Community Member
Jill HAMELIN	North Algona Wilberforce Township	By-law Coordinator

## THE ADVISORY COMMITTEE CONTINUED

Name	Organization	Role
Kathy HUGHES	Town of Deep River	Councilor
Jean CLOUTIER	Conseil des écoles catholiques du Centre-Est	Directeur, SSA - Volet santé et bien-être de l'élève Directeur, Programmes La Relance et Proaxion
Karen LAPIERRE	LHIN	Manager - Home & Community Care
Greg LUBIMIV	Phoenix Centre for Children & Families	Executive Director
Kim MACLEOD	Renfrew County Addictions Services	Director
Heidi MARTIN	City of Pembroke	Deputy Clerk
MaryAnn MCNEIL	Ontario Provincial Police Upper Ottawa Detachment	Staff Sergeant - Operations Manager
Neill CAROL	Renfrew County Housing Corporation	General Manager
Neil NICHOLSON	Whitewater Region	Mayor
Pierre NOEL	Pembroke Regional Hospital	President & CEO
Mike NOLAN	County of Renfrew Emergency Services	Chief Paramedic / Director of Emergency Services

## THE ADVISORY COMMITTEE CONTINUED

<b>Name</b>	<b>Organization</b>	<b>Role</b>
Sean PATTERSON	Town of Deep River	Acting CAO / Director of Public Works
Jaimie PERRY	Renfrew County Catholic District School Board	Director of Education
Steve PERRY	Carfor Health & Community Services	Chief Executive Officer
Jaime RUSSELL	Carfor Health & Community Services	Health & Safety / Plant Services Officer
Tracey RUSSELL	Deep River Police Services Board	Chair
Nevada SARGENT	Laurentian Valley	Planning & Recreation Coordinator
Dean SAURIOL	Laurentian Valley	Chief Administrative Officer / Clerk
Daniel SCISSONS	Town of Petawawa	Chief Administrative Officer
Carolyn SIMONS	Ministry of Children, Community & Social Services	Probation Officer (Youth)
Karen SIMPSON	Arnprior & District Family Health Team	Executive Director
Andrew SPRUNT	North Algona Wilberforce Township	Chief Administrative Officer
Cheryl SUMMERS	Mental Health Services of Renfrew County	Clinical Manager
Monique YASHINSKIE	Robbie Dean Centre	Executive Director

# THE DATA “WHAT WE LEARNED”



## DATA SETS CONSIDERED

Data was considered from the following sources and will be summarized on the following pages:

- Lived Experience Survey
- EMS Records
- Social Services Records
- Situation Table Risk Tracking Database
- CKW Inquest Recommendations



## A NOTE ON CONSENSUS...

The decision-making model used by the advisory committee was based on “consensus” using the following definition borrowed from Dr. Hugh Russell’s book, “Transforming Community Policing - Mobilization, Collaboration & Engagement.

“Consensus does not mean that everyone thinks that the final decision is the best one. What it means is that everyone is willing to support the decision as the best one in the circumstances.”

# THE “LIVED EXPERIENCE SURVEY”

Section 1 of 2

## Community Safety & Well-Being Lived Experience Survey

Please enter a valid email address below to proceed.

Email \*

Valid email

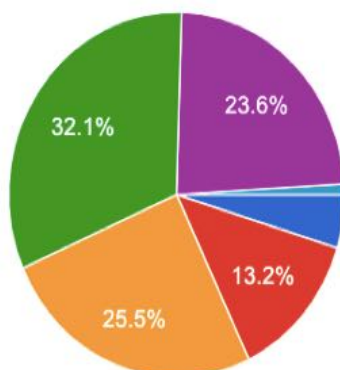
This form is collecting emails. [Change settings](#)



To what extent do you believe that homelessness is an issue.

Copy

106 responses



- 1
- 2
- 3
- 4
- 5
- No opinion.

# THE “LIVED EXPERIENCE” SURVEY

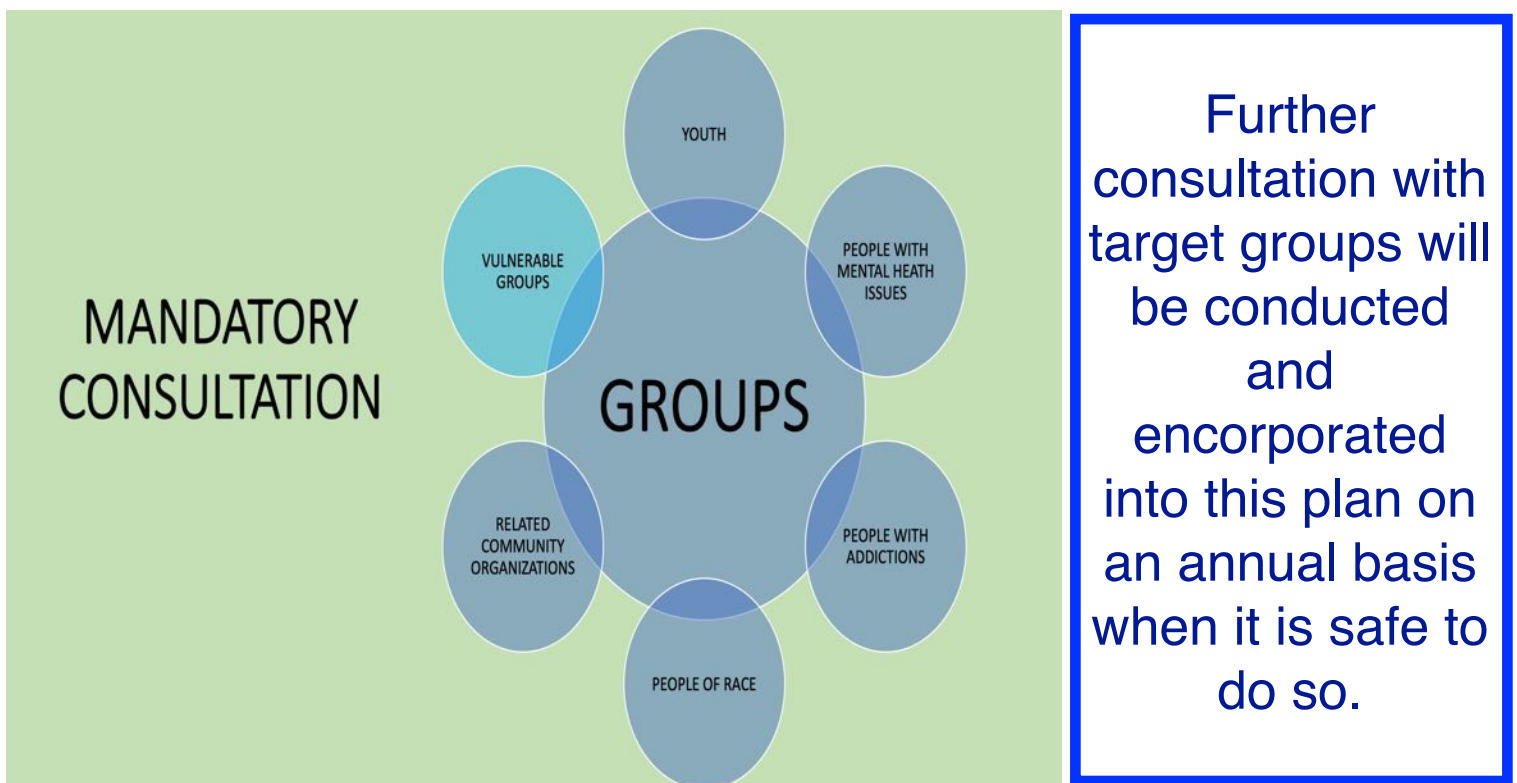
The global pandemic caused most municipalities who were in the middle of their community safety & well-being planning to hit the “pause” button for at least a few months.

Most were quick to embrace new technology such as Zoom and eventually resumed meeting virtually.



While platforms like Zoom were effective and affordable solutions for the members of the advisory board, authentic engagement with community members living in the margins of society were frustrated as computer ownership and wi-fi access are privileges often not readily available to these folks.

As a result, many of the mandatory groups that should be consulted according to the legislation, were not. Community safety and well-being planning should now become a way of life for Ontario municipalities. In order for the plans to be meaningful they have to be worked, not simply posted on municipal websites for those who happen to stumble across them to admire.



Graphic showing groups that “shall be” consulted according to the legislation.

# THE “LIVED EXPERIENCE” SURVEY CONTINUED

There is an expression, “nothing about me, without me”. It suggests that when we set out to help, despite our best intentions we can sometimes do more harm than good if we neglect to engage the very people we are trying to help.

“**Authentic** community engagement is the **intentional** process of **co-creating** solutions in partnership with **people who know best, through their own experiences**, the barriers to opportunity. Authentic community engagement is **grounded** in building **relationships** based on mutual **respect** that acknowledges each person’s **added value** to developing solutions together.”

LISA ATTYGALLE – The Tamarack Institute

A good example of this is recent training in how police should best respond to people experiencing a mental health crisis. Across Canada and in the U.S., this training has been significantly improved by consulting people with mental health challenges in the development of the training.

Recognizing the limitations imposed by the pandemic, a “**lived experience**” survey was developed and was distributed as widely as possible in an effort to collect responses that reflected a wide cross section of the community.

The survey listed 29 **risk factor categories** and asked the respondents to rate the risk factor on a scale of 1 to 5, with 5 being “very prevalent” and 1 being “not prevalent”.

## Community Safety & Well-Being Planning Lived Experience Survey

RISK factors play a strong role in the health and well-being of individuals & families. When you live, work, play or shop in a particular community you gain experience about the presence and severity of risk factors. Quite simply, you gain experience about what it is like to live there.

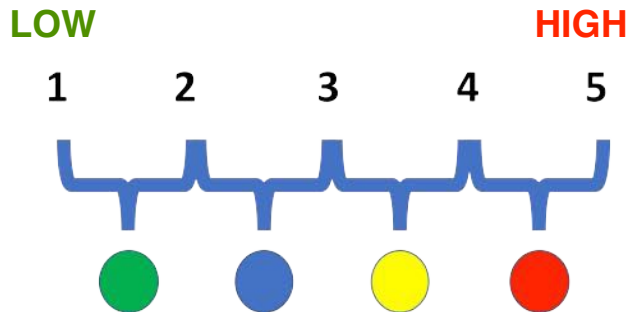
### We Need You to Rank the Risk Factors

	Not Prevalent	Somewhat Prevalent	Highly Prevalent	Crisis
Adequate Housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Addiction	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Isolation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

323 people responded to the Lived Experience Survey with representation from the ages of 18 to over 80.

# THE “LIVED EXPERIENCE” SURVEY RESULTS ANALYZED

Participants were asked to rate each risk factor category based on their personal experiences living, working, or otherwise being involved in a particular community. If they felt a risk factor such as homelessness was quite prevalent in the community, they might assign a 5 to that risk factor which signifies “highly prevalent”. If they felt the risk factor had very low prevalence they may assign a value of 1 to that risk factor.



Community Safety & Well-being planning uses a colour coded legend to identify the most appropriate type of intervention. A ‘red zone’ community is one that has a high demand for emergency resources such as police, ambulance, children’s services and other emergency response agencies.

“Green zone” communities are communities with a low demand for emergency services. These are very safe and stable communities that enjoy a high degree of community cohesion.

The colour codes also indicate the most appropriate form of intervention for the nature of the risk factors that are prevalent within a given community. Crime prevention measures like better locks and good lighting have very little deterrent value in “red zone” communities where people live in constant fear. That fear must be reduced in order to allow people to feel safe enough to contribute toward community based solutions. The chart below depicts the 4 pillars of intervention.

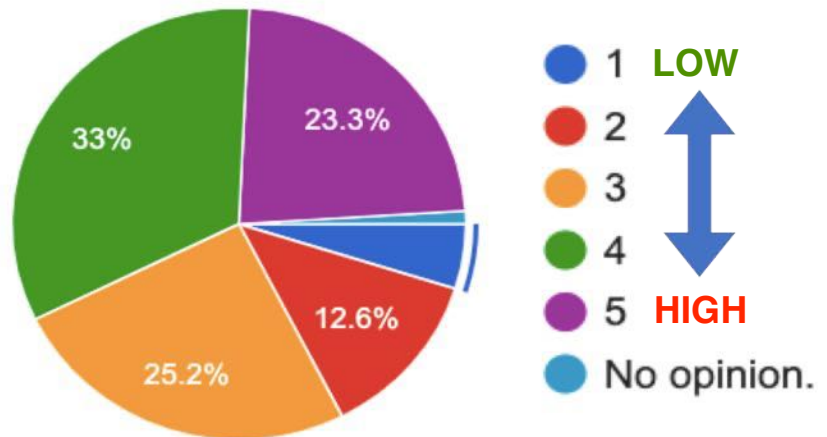
## 4 ZONES OF INTERVENTION - (CSWB PLANNING PILLARS)



# THE “LIVED EXPERIENCE” SURVEY RESULTS ANALYZED

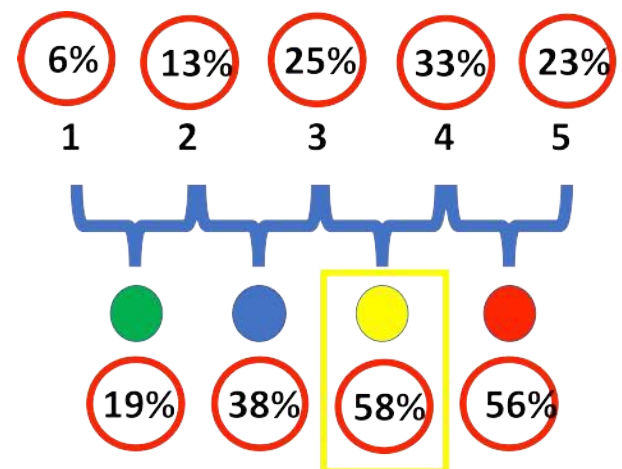
The following process was used to analyze the results of the lived experience survey and to display those results in a visual way that could be easily understood by the members of the advisory committee and anyone else making reference to this plan.

Assume that the pie chart to the right represents the survey results in relation to the risk factor “homelessness”. 23.3 % of the respondents scored homelessness as “High” in prevalence while 6% rated “homelessness” as very low in prevalence.



In an effort to assign “weight” to the results, each of the two adjacent results were added together to create a new number that would then correspond to the 4 pillars of community safety and well-being planning explained on the previous page.

Example: Results 1 & 2 were summed resulting in 19% which means 19% of respondents felt homelessness as a risk factor in a specific community was either very low or low. This result aligns with what we would then refer to as a “green zone” community.



This same summing exercise was done for each combination 1&2, 2&3, 3&4, and 5&6. In this example the highest percentage produced by this process was 58% which aligns with the “yellow pillar”, representing risk intervention, mitigation and or elimination. In other words, the majority of survey respondents felt that homelessness was a serious risk factor which should be addressed. It was not in the “crisis” category yet, the “red zone” but it was serious enough that it should be considered as a risk factor that the advisory committee should consider addressing by developing a mitigation strategy within this years’ plan.

“There is one thing that every victim on this planet has in common and that is that just moments before being victimized they were merely “at risk” of becoming a victim. Upstream interventions reduce risk and prevent victimization.”

# THE “LIVED EXPERIENCE” SURVEY RESULTS ANALYZED

After each risk factor category is weighted for each municipality, using the method explained in the previous pages, the results are then displayed graphically using the community safety planning pillars colour codes.

This provides “at a glance” clarity regarding the perceptions of people living in each community as it relates to the prevalence of each of the 29 risk factor categories.

The following model will be used to interpret the graphic.

Seven municipalities perceived drug addiction as highly prevalent (Red Zone - crisis category).

Laurentian Hills perceived the same risk fact as high (Yellow Zone) but not yet a crisis.

Head, Clara & Maria respondents perceived drug addiction as being a minor issue within their community (low priority).



What this graphic is suggesting to the advisory committee is that most communities would benefit from a drug addiction intervention strategy. The committee was encouraged not to take on too many new goals during the first year of the community safety & well-being plan.

This model of planning is expected to continue perpetually. If your goal is optimum health, you would eat a healthy diet, exercise routinely, get an appropriate amount of sleep and find ways to manage stress. If you lived this way for a year, you would improve your health dramatically but you couldn't stop after a year and go back to your old habits. If long term wellness is your goal you would have to maintain your healthy habits forever.



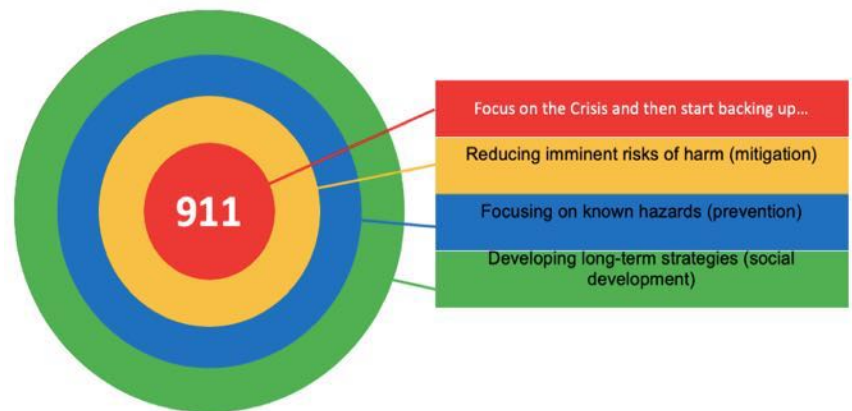
**“It’s not what we do once in a while that shapes our lives. It’s what we do consistently.” Tony Robbins**

# THE “LIVED EXPERIENCE” SURVEY RESULTS ANALYZED

## Special Note:

The following 4 pages provide a visual interpretation of 29 risk factors that were included in the survey. Each risk factor is colour coded to indicate the prevalence of the risk factor category as perceived by the survey respondents with respect to each of the nine municipalities. There is a considerable amount of research suggesting that our perceptions of the environment in which we live, are accurate. Even inaccurate perceptions should be addressed. Living in a state of anxiety or fear does not contribute to improved health and well-being.

Community Safety & Well-being planning uses a colour coded legend to identify the most appropriate type of intervention. A ‘red zone’ community is one that has a high demand for emergency resources such as police, ambulance, children’s services and other emergency response agencies.



LOW

HIGH

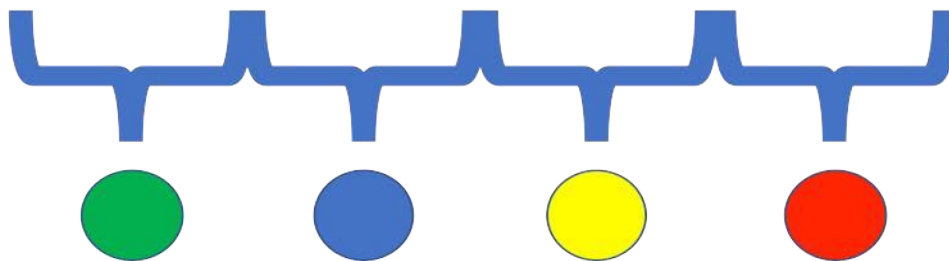
1

2

3

4

5



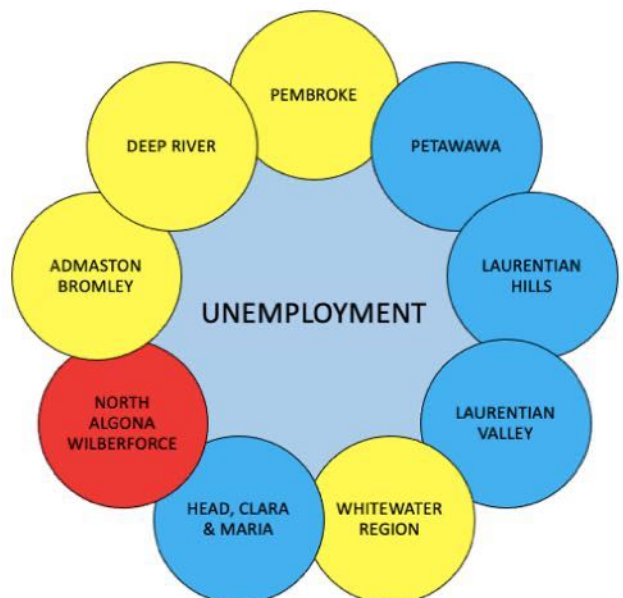
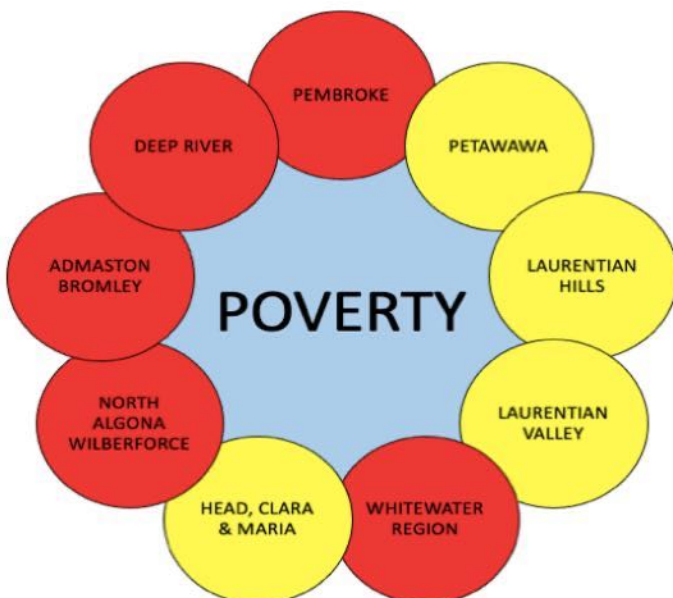
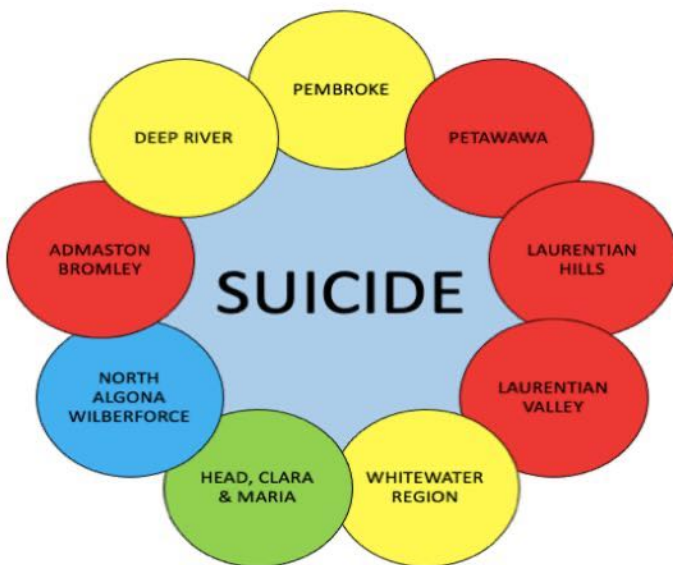
GREEN = Not prevalent, risk factor is not a concern at this time.

BLUE = Somewhat prevalent but not an immediate concern.

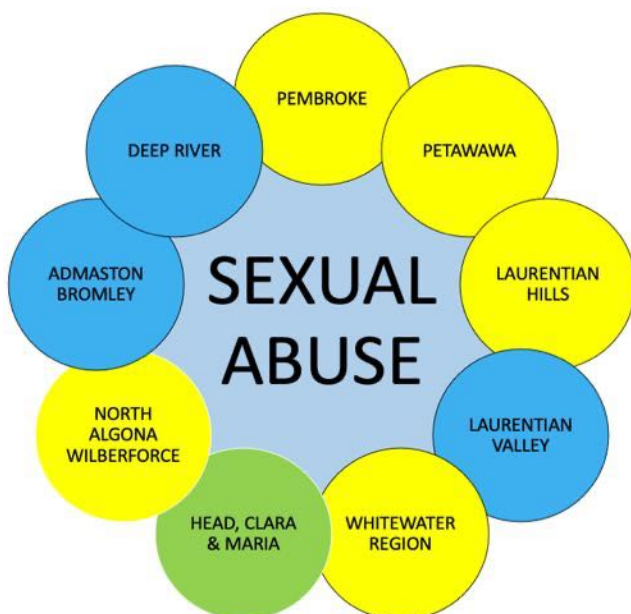
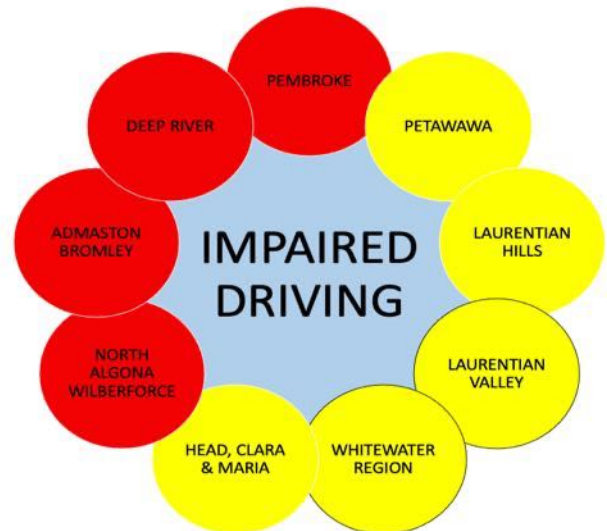
YELLOW = Significant prevalence requiring attention.

RED = High prevalence, a crisis requiring immediate attention.

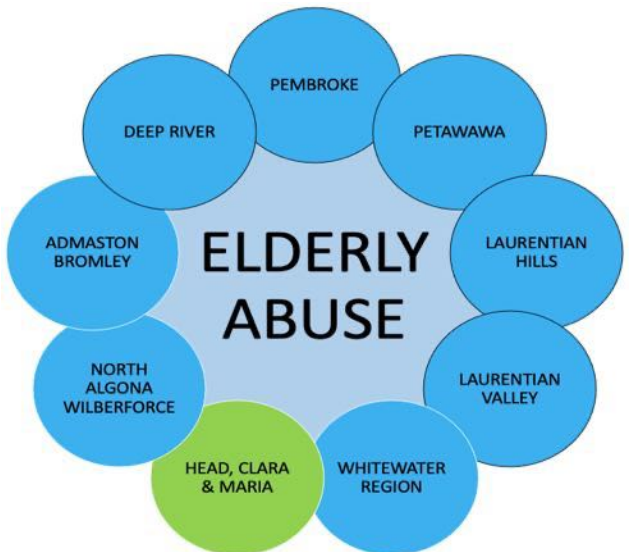
# THE “LIVED EXPERIENCE” SURVEY GRAPHIC DISPLAY



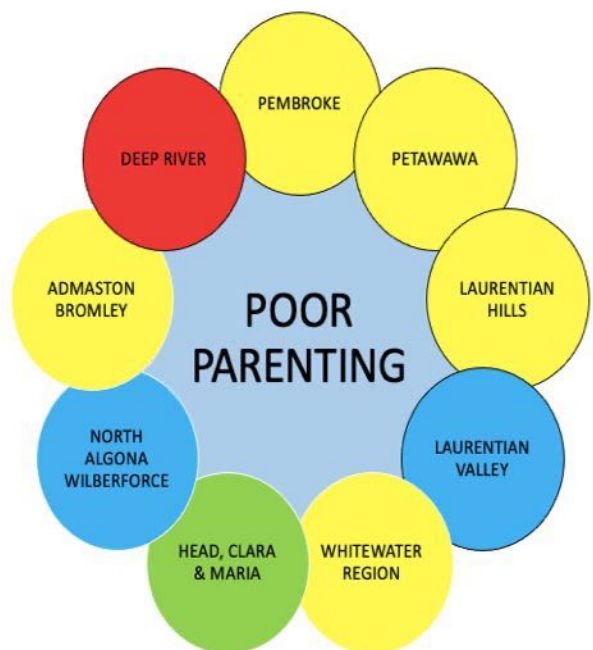
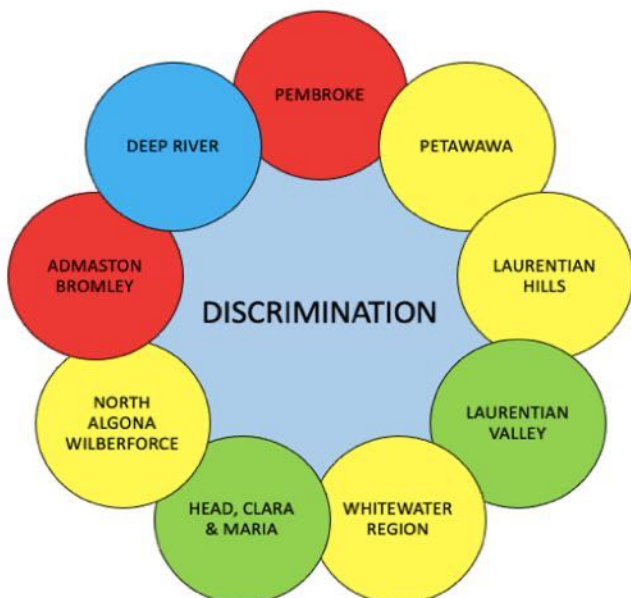
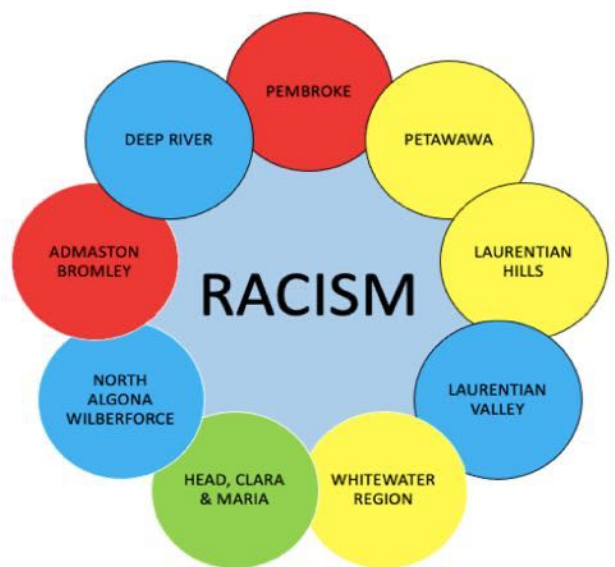
# THE “LIVED EXPERIENCE” SURVEY GRAPHIC DISPLAY



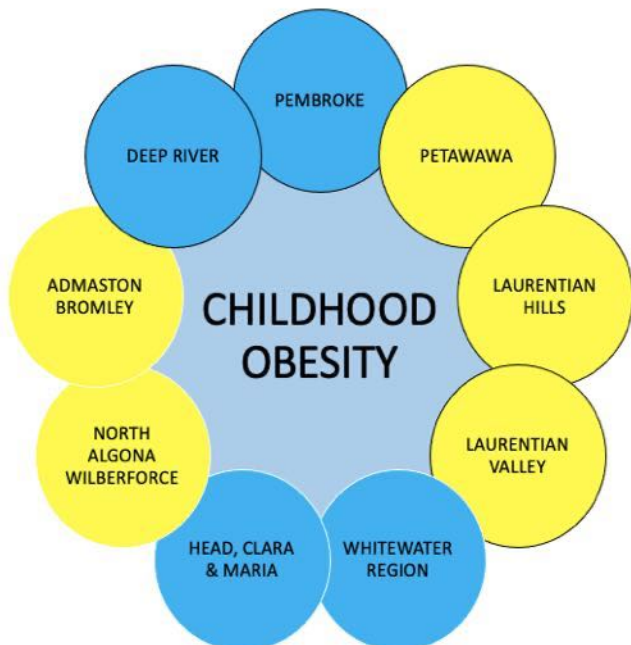
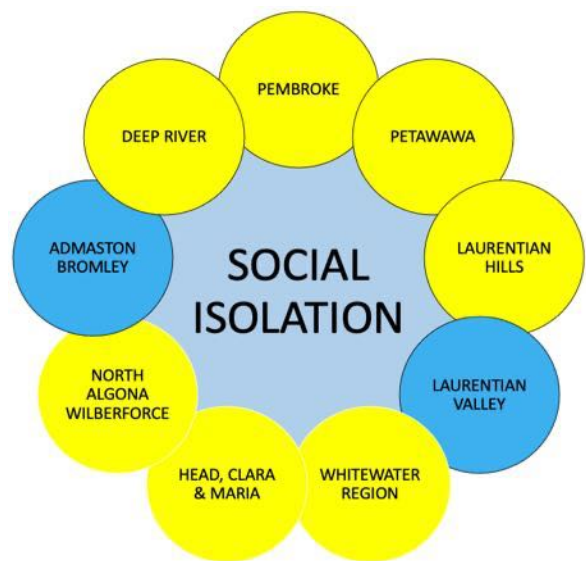
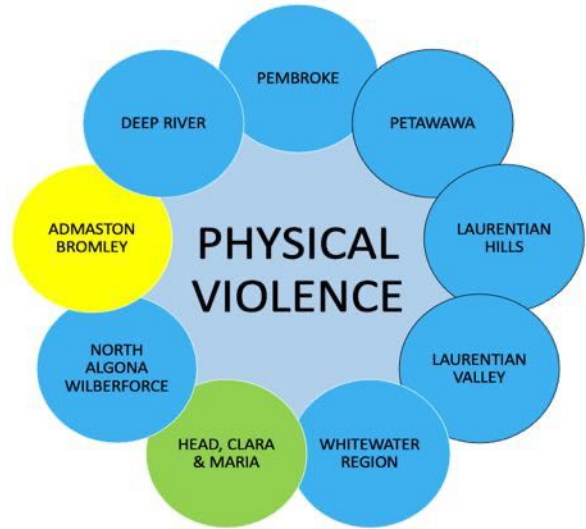
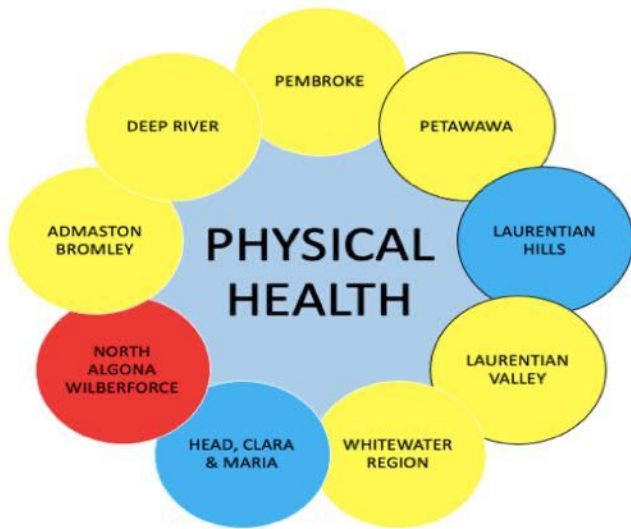
# THE “LIVED EXPERIENCE” SURVEY GRAPHIC DISPLAY



# THE “LIVED EXPERIENCE” SURVEY GRAPHIC DISPLAY

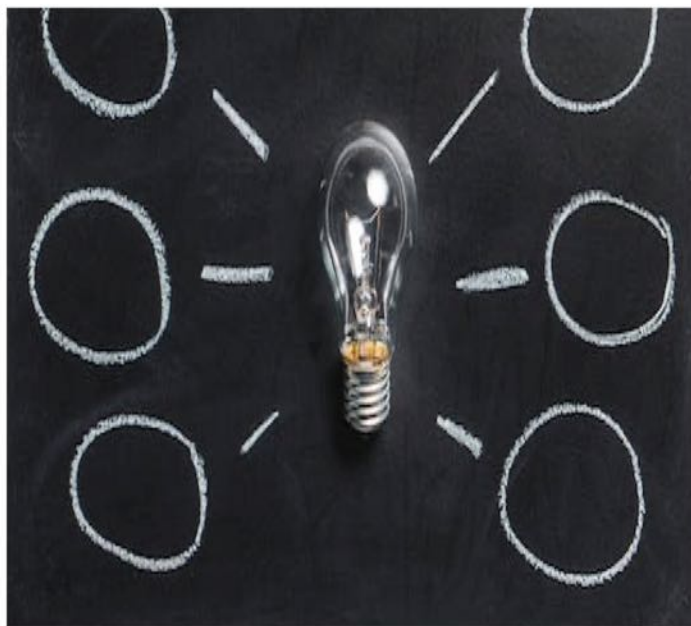
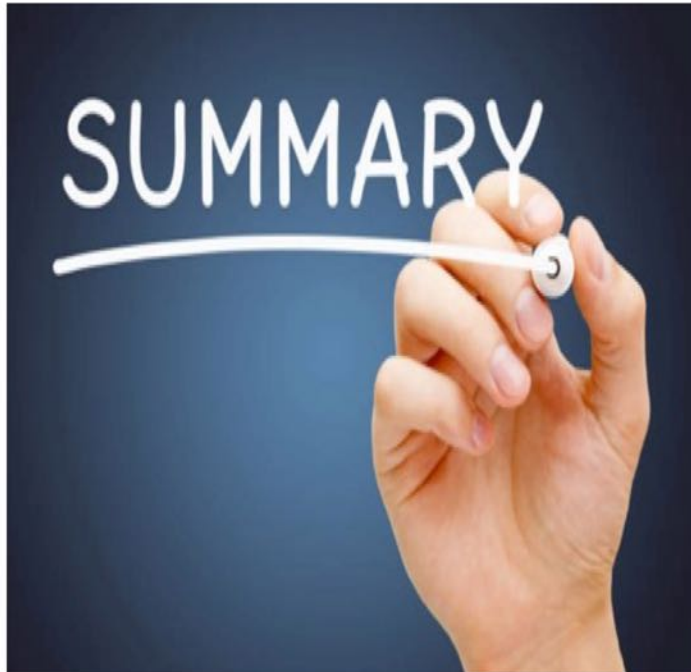


# THE “LIVED EXPERIENCE” SURVEY GRAPHIC DISPLAY



# THE “LIVED EXPERIENCE” SURVEY DATA SUMMARIZED

The following 3 pages contain a summary of the results of the Lived Experience Survey in relation to the 29 Risk Factor categories that were canvassed.



## SUMMARY OF GRAPHIC INTERPRETATION OF LIVED EXPERIENCE SURVEY RESULTS

### Risk Factor - Mental Health Challenges

This risk factor was rated as **very high** in prevalence (crisis status) in 8 municipalities and **high** in 1 municipality.

This tells our advisory committee that regardless of current programs and supports in place to address this risk factor, more could and should be done.



### Risk Factor - Access to Appropriate Housing

This risk factor was rated as **very high** in prevalence in 7 municipalities and **high** in 1 municipality.

This data suggests to our advisory committee that further solutions should be considered in addition to what is already in place.



**Note:** The red risk factors are creating a significant demand on emergency services. The harm to those exposed to those risk factors is significant and the cost of responding to downstream crisis by emergency services is high. These risk factors require immediate consideration.

## SUMMARY OF GRAPHIC INTERPRETATION OF LIVED EXPERIENCE SURVEY RESULTS

### Risk Factor - Drug Addiction

This risk factor was rated as **very high** in 7 municipalities and **high** in 1 other.

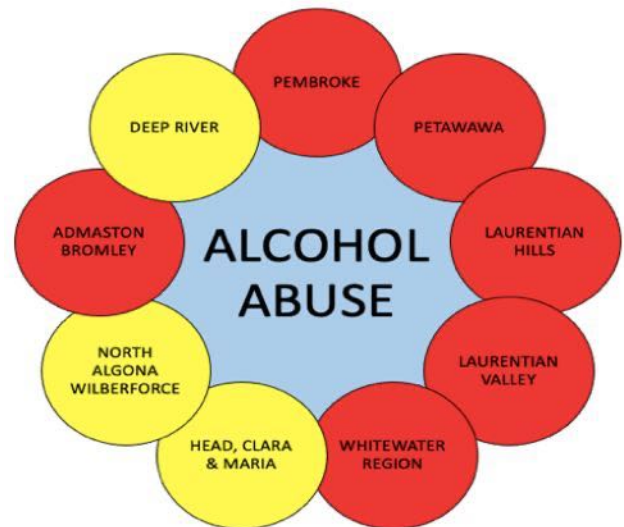
This data suggests to our advisory committee that further solutions should be considered in addition to what is already in place.



### Risk Factor - Alcohol Abuse

This risk factor was rated as **very high** in 6 municipalities, and **high** in the remaining 3 municipalities.

This data suggests to our advisory committee that additional supports should be considered at a County wide level.



**Note:** Drug and alcohol abuse and addiction are often co-mingled and they create similar negative impacts on the health and well-being of those affected. Where the prevalence of these risk factors is high, impaired driving is often a collateral risk factor as seen on the next page.

## SUMMARY OF GRAPHIC INTERPRETATION OF LIVED EXPERIENCE SURVEY RESULTS

### Risk Factor - Poverty

This risk factor was rated as **very high** in 5 municipalities and **high** in the remaining 4.

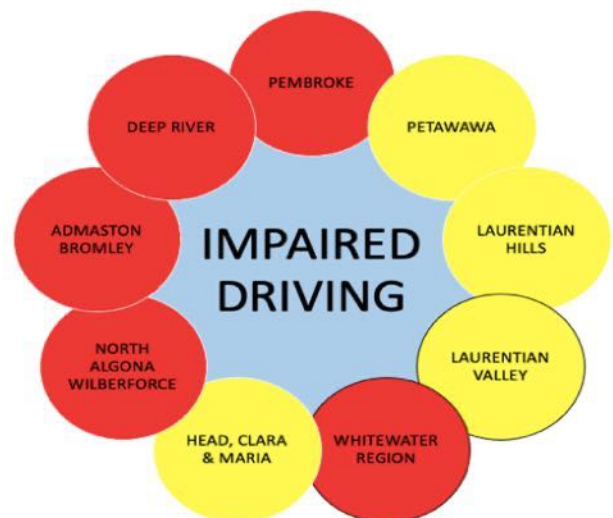
This risk factor is closely related to “Mental Health” and “Appropriate Housing”. This data suggests that more can and should be done to address these issues in all municipalities.



### Risk Factor - Impaired Driving

This risk factor was rated as **high** 5 municipalities and **high** in the remaining 4.

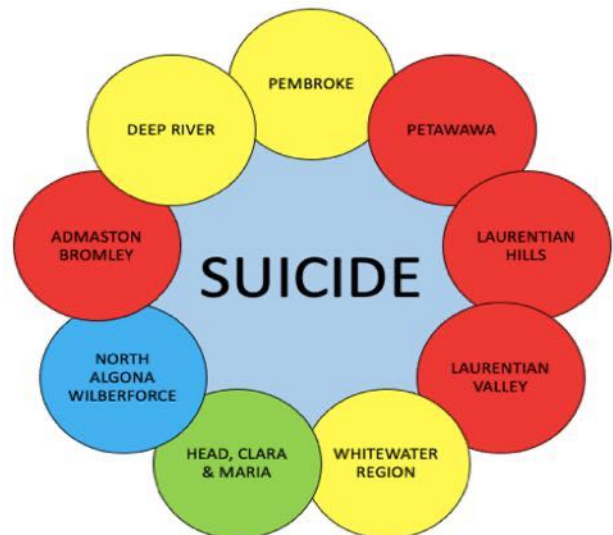
This data suggests that protective factors likely to reduce addiction to drugs and alcohol would likely reduce the incidence of impaired driving in every community.



### Risk Factor - Suicide

This risk factor was rated as **very high** in 4 municipalities and **high** in 3 others.

In addition to programs and services that specifically address the risk of suicide, additional protective factors that address mental health, drug, and alcohol abuse and addiction and appropriate housing are likely to reduce the incidence of suicide.

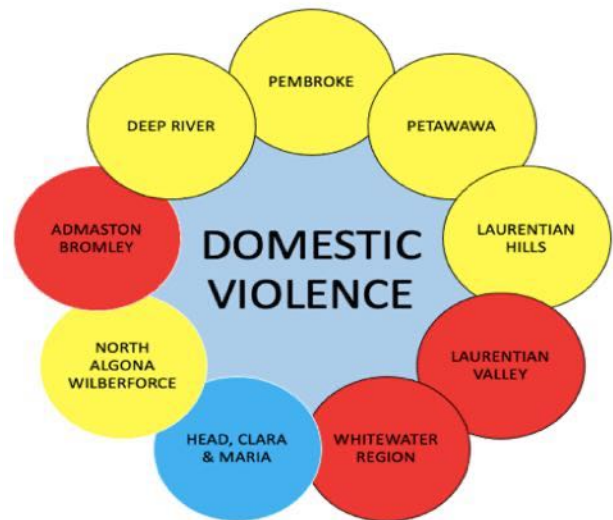


## SUMMARY OF GRAPHIC INTERPRETATION OF LIVED EXPERIENCE SURVEY RESULTS

### Risk Factor - Domestic Violence

This risk factor was rated as **very high** in 3 municipalities and **high** in 5 others.

This risk factor is closely related to risk factors that impact mental health, substance abuse and poverty.



### Risk Factor - Child Abuse

This risk factor was rated as **very high** in 3 municipalities and **high** in 4 others.

Child abuse is closely related to poverty, domestic violence and substance abuse.



### Risk Factor - Social Isolation

This risk factor was rated as **very high** in 1 municipality and **high** in 7 others.

This data suggests almost every community could benefit from additional supports designed to enhance human connection.



## RISK FACTORS PRIORITY FOCUS

With limited resources, it is important for communities to focus on what is most important first. The theory behind Community Safety and Well-being planning, which has been discussed in detail throughout this plan, is that risk factors in the Red & Yellow zones must be addressed first before shifting focus onto Blue and Green zone risk factors.

Once the Red & Yellow zone risk factors have been mitigated or eliminated, attention can appropriately shift toward the less prevalent and less harmful risk factors. It's a "First Things First" approach.



An important phrase often repeated by the late Dr. Stephen Covey is that "things which matter most, must never be at the mercy of things which matter least". It is a simple mantra that suggests individuals or groups should focus their time, energy, talent and money on things that are most important if they aspire to achieve the greatest impact.

Stephen R. Covey's book, *The 7 Habits of Highly Effective People*, continues to be a bestseller for the simple reason that it ignores trends and pop psychology and focuses on timeless principles of fairness, integrity, honesty, and human dignity.

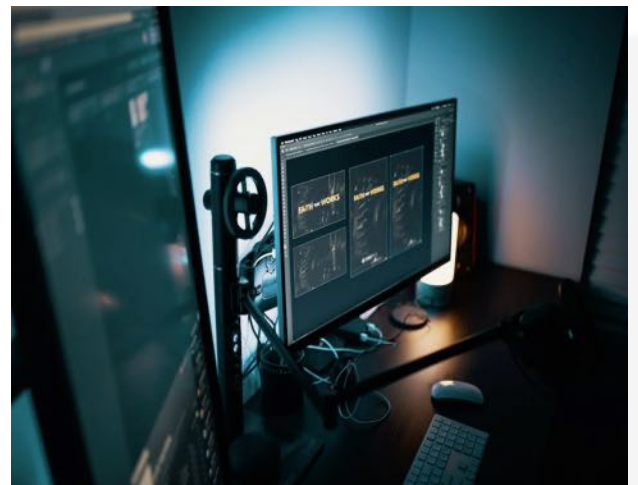
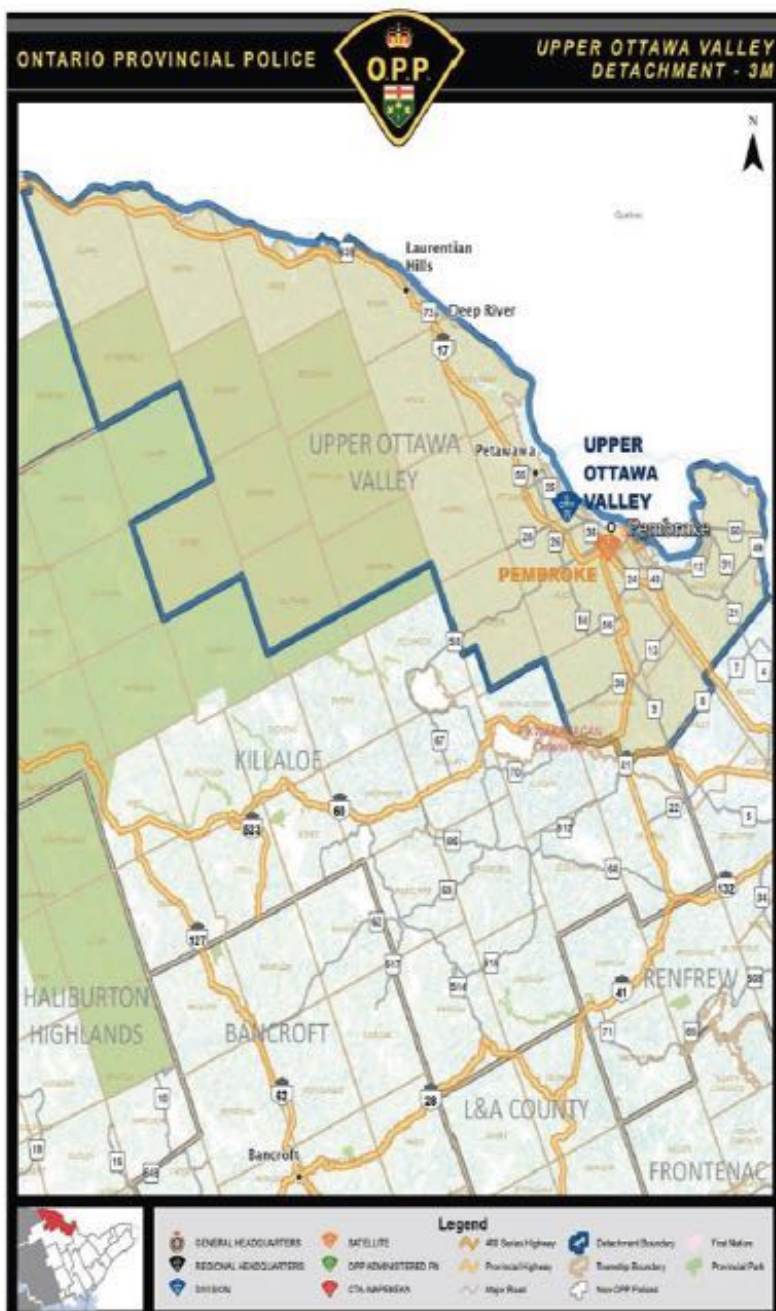
## PRIORITY RISK FACTORS FOR 2023/24

Careful analysis of the Lived Experience Survey as well as the data provided by police, social services, health care and the risk tracking data gathered at the Situation Table, suggests the priority focus for this Community Safety and Well-being plan for 2023/24 should be on these **very high** and **high** priority risk factors.



# POLICE DATA

## Upper Ottawa Valley OPP



### GEOGRAPHIC AREA

Cradled between the Ottawa River and Algonquin Park, the Upper Ottawa Valley Detachment is an area steeped in history, culture and beauty.

There are over 900 lakes and four major river systems in the Ottawa Valley from which it derives its well-deserved title as the Whitewater Capital of Canada.

Upper Ottawa Valley Detachment is responsible for providing policing services to the City of Pembroke, Town of Petawawa, Town of Laurentian Hills, Township of Laurentian Valley, Township of Whitewater Region, Head Clara & Maria Townships, North Algonia Wilberforce Township and portions of Admaston Bromley Township.

# How Do Police Spend Their Time?



## TOP 5 CALLS FOR SERVICE

ANALYSIS OF A 5 YEAR TREND IN CATEGORIES OF POLICE CALLS FOR SERVICE

Here's  
What the  
Data  
Says...



## What Does it Mean?

These types of human behaviours are frequently associated to “high demand neighbourhoods”, neighbourhoods where there is a high number of repeat calls for service for emergency services and higher levels of victimization due to crime and social disorder.

A neighbourhood can be an entire city or town, or it could be a particular street or apartment complex within a larger community.

When there is a concentrated population of marginalized groups, due to lifestyle conditions riddled with risk factors that prevent access to the social determinants of health and well-being, you will find significant calls for service in the police response categories listed above.

*“For the most part, crime and anti-social behaviour result from insufficient access to the social determinants of health. For example, a person who is experiencing poverty and mental health challenges may act out in ways that are harmful to himself, herself, or others.”*

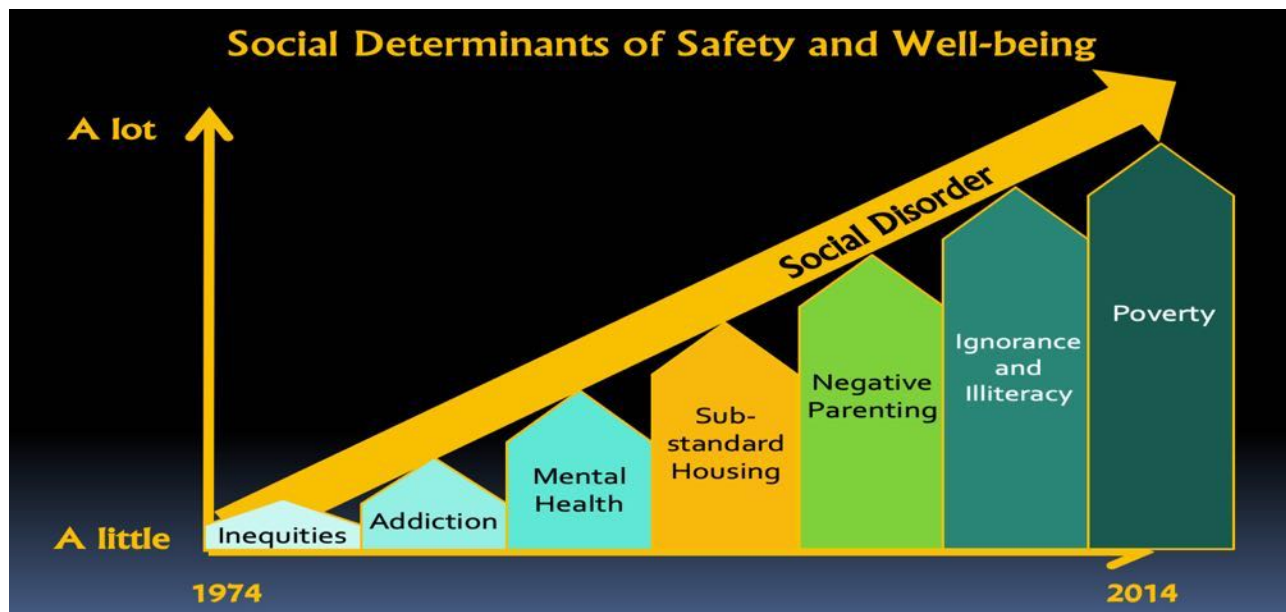
**Dr. Hugh C. Russell**  
**Transforming Community Policing**  
**Mobilization, Engagement and Collaboration**

# “It is a Problem We Cannot Arrest Our Way Out Of!”

Inspector Scott Semple  
Lennox & Addington OPP Detachment Commander

The Ontario Association of Chiefs of Police (OACP) defines **social disorder** as a “condition in which the behaviour and activities of people at a specific location lack sufficient control or order, deviating significantly from what would be considered by most to be comfortable, reasonable or safe.”

**Hugh C Russell** - Transforming Community Policing, Mobilization, Engagement & Collaboration  
(Emond Publishing)



“What is driving social disorder up? As any police officer who has frequented a high-demand neighbourhood will tell you, “It’s mental health, addictions, poverty, negative parenting, and a host of other social ills.” These are known, in the health sector, as the **social determinants of health**.”

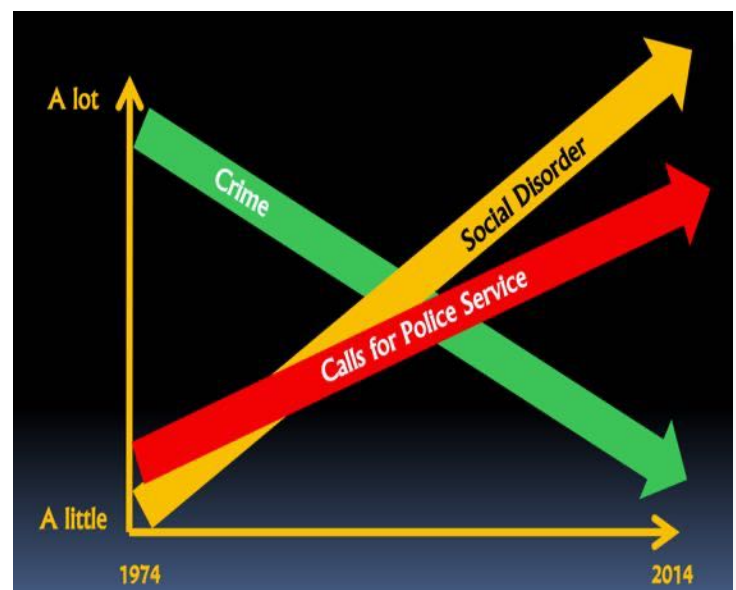
**Hugh C Russell** - Transforming Community Policing, Mobilization, Engagement & Collaboration  
(Emond Publishing)

Despite the fact that major crime rates in Canada continue to fall, following a 40 year trend, calls for service to police and other emergency services continue to rise.

As social disorder increases, calls to emergency services continue to increase.

You can start to see why Community Safety is not solely a policing responsibility. So many other facets of society come into play.

If we want to improve community safety and well-being in our communities, we must address the **risk factors** that are driving **social disorder**.



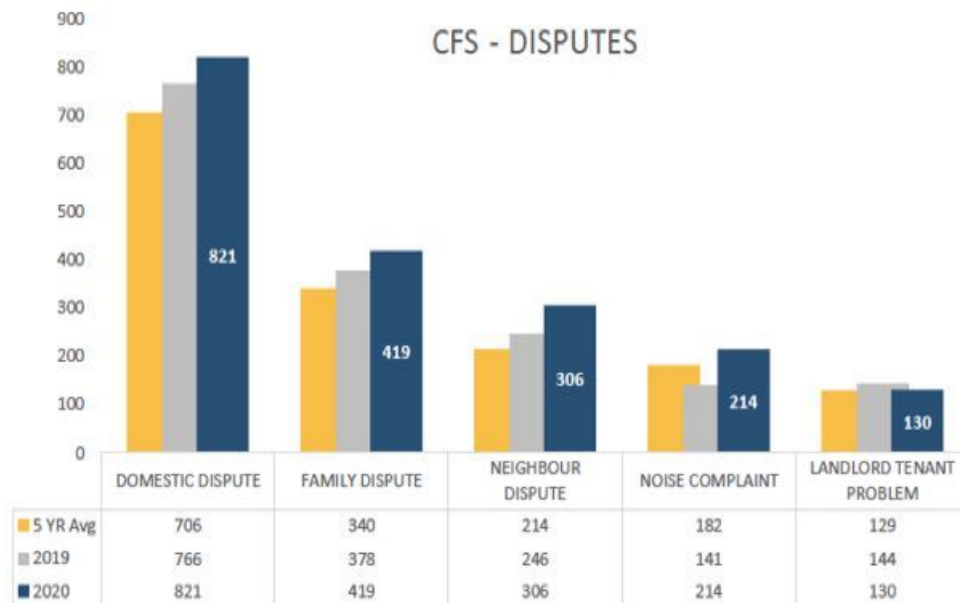
# How Do We Fix It?

Communities that **invest** heavily in **social development** by establishing protective factors through improvements in things like health, employment and graduation rates, will **experience** the social **benefits** of **addressing the root causes of crime and social disorder**.

(Ontario) Provincial Community Safety & Well-being Planning Book 3 pg. 8



Police Calls For Service for Disputes, a Category of Social Disorder Where People in Our Communities are Unable to Get Along Resulting in Costly 911 Calls to Police and Other Emergency Response Agencies



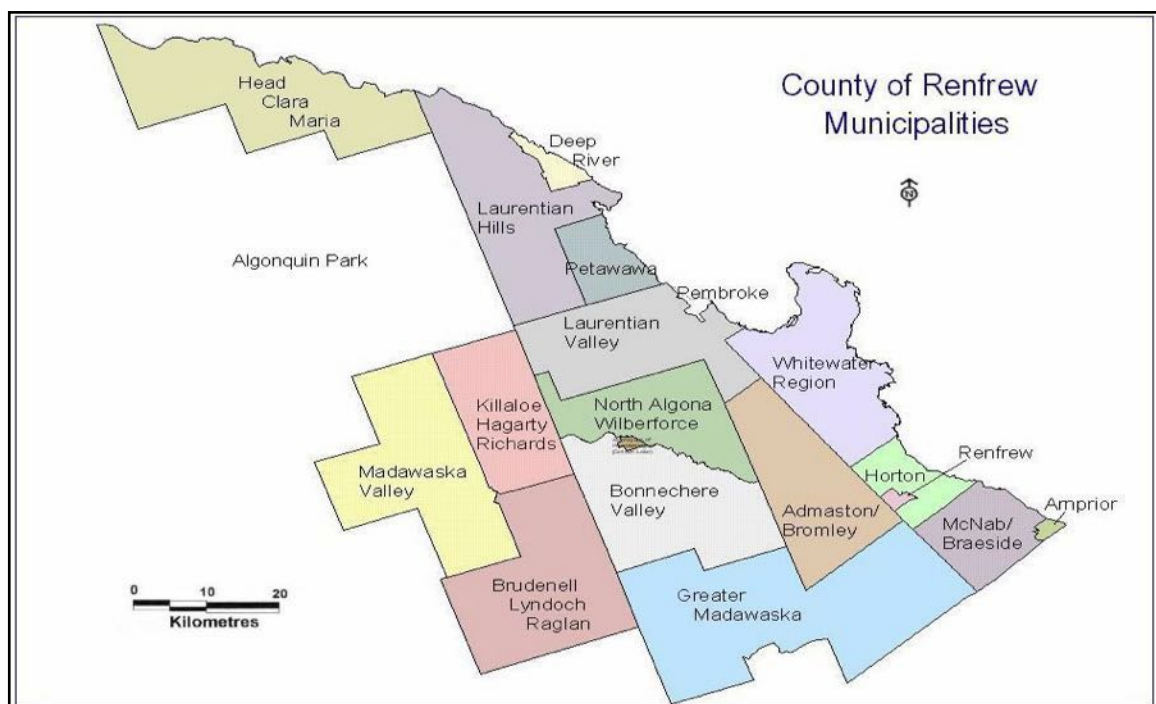
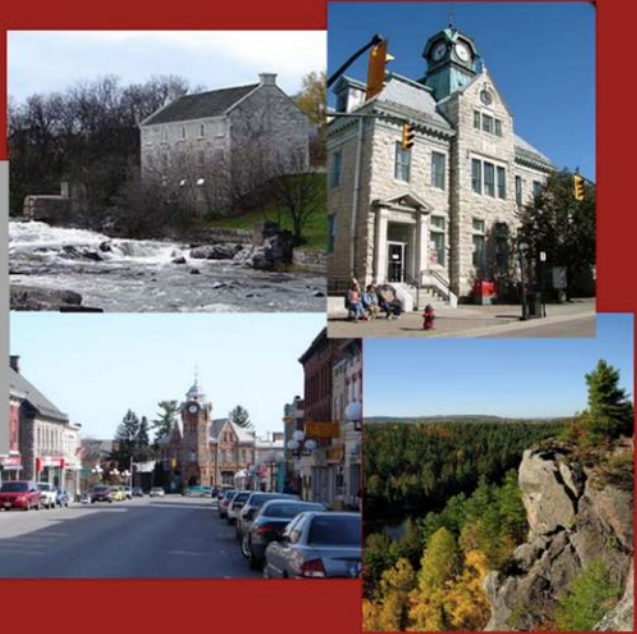
## Social Disorder



**Conclusion:** The data provided by police is consistent with the priority risk factors identified in the lived experience survey. Although most of our communities are safe (Green Zone Communities), too many of our community members are still experiencing risk factors associated to **Mental Health & Addictions, Inadequate Housing, Domestic Violence and Poverty**.

# SOCIAL SERVICES DATA

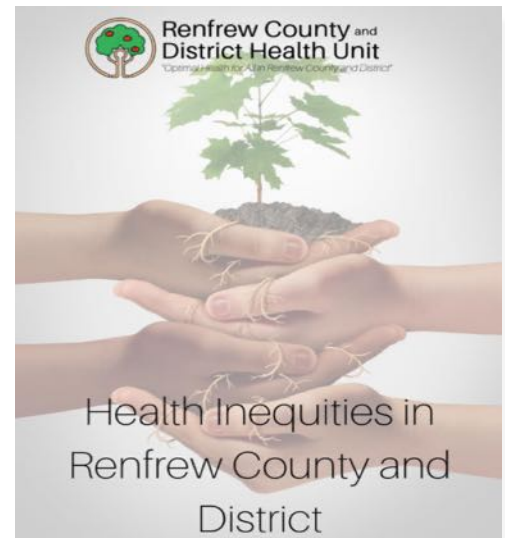
## County of Renfrew



## SOCIAL SERVICES DATA

### Housing & Homelessness is and continues to be a priority issue for Renfrew County

In 2013, after considerable community consultation, the County of Renfrew adopted a ten-year Housing and Homelessness plan. This plan, entitled “A Place to Call Home”, helped to establish a clear picture of housing needs in the community at the time as well as strategies and actions to address these needs. Since adoption of the plan, the County has been working with community stakeholders from across the housing spectrum to improve outcomes for those in the community who are homeless, at risk of becoming homeless or who are seeking affordable housing. The County has also issued annual reports, documenting progress and highlighting key activities.



Housing is a cornerstone for any community and having adequate shelter is critical to enabling residents to live, work and participate. Given the geographic expanse of Renfrew County and the uneven distribution of a diverse population within it, there are a range of housing needs that exist, whether in terms of seniors, working families, low-income singles, or youth. Those who are homeless or at risk of becoming homeless are even more vulnerable. And while the housing market has responded to some of these needs, there are clear gaps that are not being adequately addressed. Housing affordability, suitability and adequacy are all on-going issues related to housing supply that can create challenges.

**“When differences in health are systematic, avoidable and unfair and have the potential to be changed or decreased by social action, they are called health inequities. There are many things that local, provincial and national organizations can do together to reduce health inequities, improving the chances that everyone can achieve lasting good health.”**

Report: County of Renfrew “Health Inequities in Renfrew & District County

## SOCIAL SERVICES DATA

### Homelessness is and continues to be a priority issue for Renfrew County

The County of Renfrew has partnered with **Built for Zero Canada (BFZC)** and local community groups to help reduce chronic homelessness. BFZC is an ambitious national change effort helping a core group of leading communities end chronic homelessness. **A By-Name List Survey** has been created to better know every person experiencing homelessness by name, to understand their unique needs, and to prioritize services and housing supports.



The development of a ten year Housing and Homelessness plan is also obliged under the *Housing Services Act (2011)*.

Homelessness is frequently associated to other **risk factors** such as poverty, unemployment, social disorder, domestic violence, addiction & substance use and mental & physical health challenges.

## THE HOUSING CONTINUUM



## SOCIAL SERVICES DATA



A Point in Time survey was completed in September of 2022 which provides a real time snapshot of housing and homelessness challenges in Renfrew County.

Number of people experiencing Homelessness.



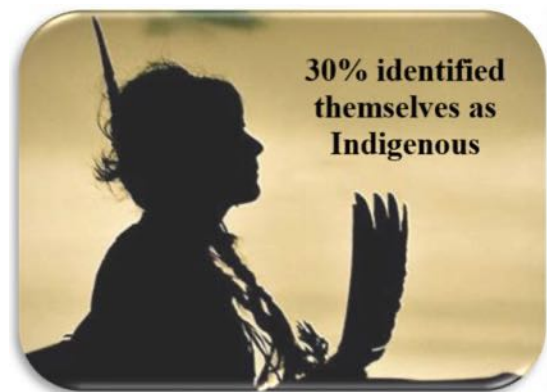
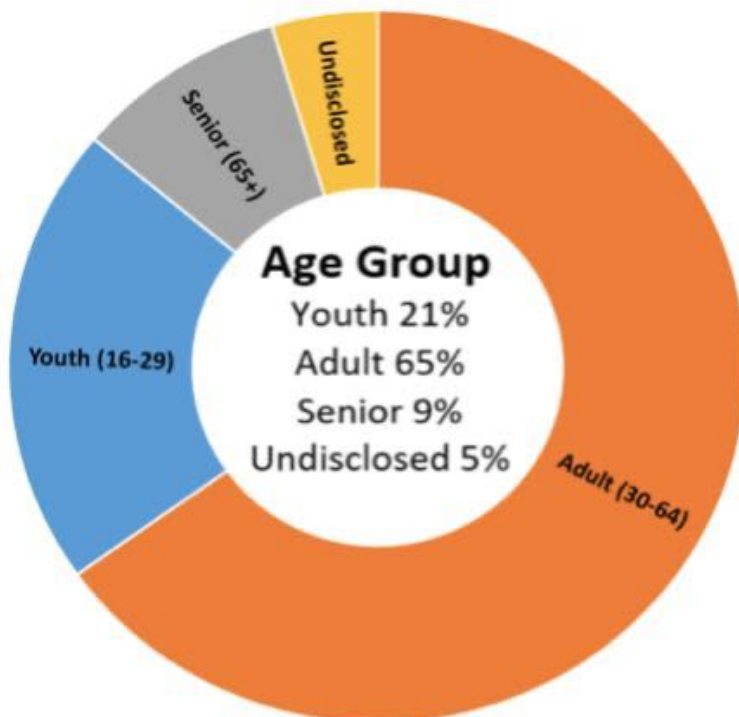
Duration Status Homelessness.

Causation Factors for Homelessness.

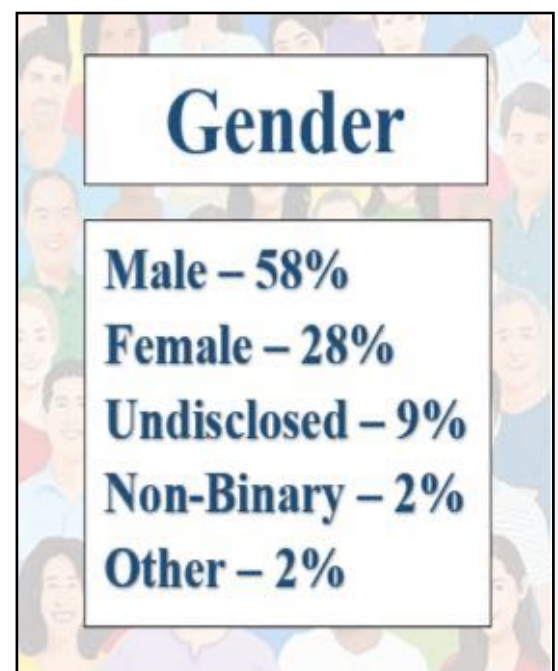




## Point in Time Statistics Continued



It is important to note that the data contained in the infographics is a snapshot of homelessness at a moment in time. The number of people who are in fact homeless according to the definition, is likely significantly higher.



# Revised Housing and Homelessness Plan (2019)

The goals and objectives of the current plan are as follows:

## Goal 1: Housing persons who do not have a home

- Objective 1: Take a Housing First approach to addressing homelessness
- Objective 2: Improve access to housing and support needs by focusing on persons who are most vulnerable

## Goal 2: Preventing homelessness and maintaining housing stability

- Objective 3: Reinforce homelessness prevention through emergency financial assistance programs
- Objective 4: Improve access to support services and programs through service 'hubs'
- Objective 5: Engage senior levels of government to help address identified local housing needs
- Objective 6: Increase housing awareness and promote housing stability through partnerships and education

## Goal 3: Ensuring an adequate supply and choice of housing

- Objective 7: Retain and increase the affordable housing supply through effective strategies and planning policies
- Objective 8: Encourage development and investment in affordable housing through greater awareness of existing resources, models and tools
- Objective 9: Support affordable home ownership opportunities through continued investment

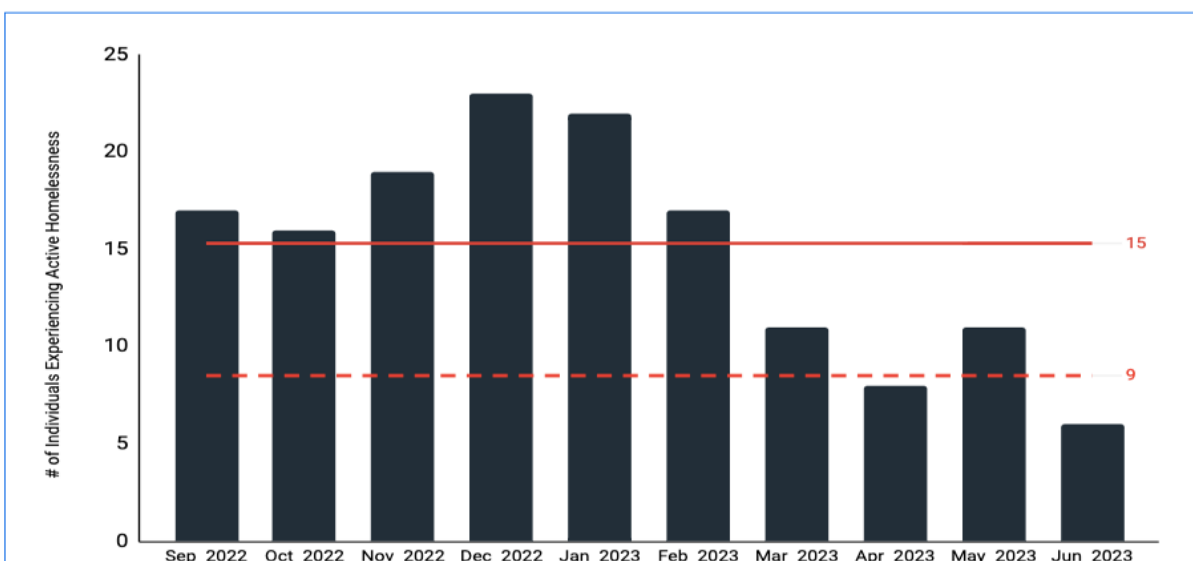
## Goal 4: Improving coordination and capacity within the system

- Objective 10: Enhance the effectiveness of partners within the housing system through greater coordination
- Objective 11: Improve awareness of housing services and programs in the County of Renfrew
- Objective 12: Enhance capacity within the system through continued monitoring and assessment

## Progress to Date

### ACTIVE CHRONIC HOMELESS & BASELINE REDUCTIONS

This chart displays all active homeless data from the baseline date until the most recent month submitted.

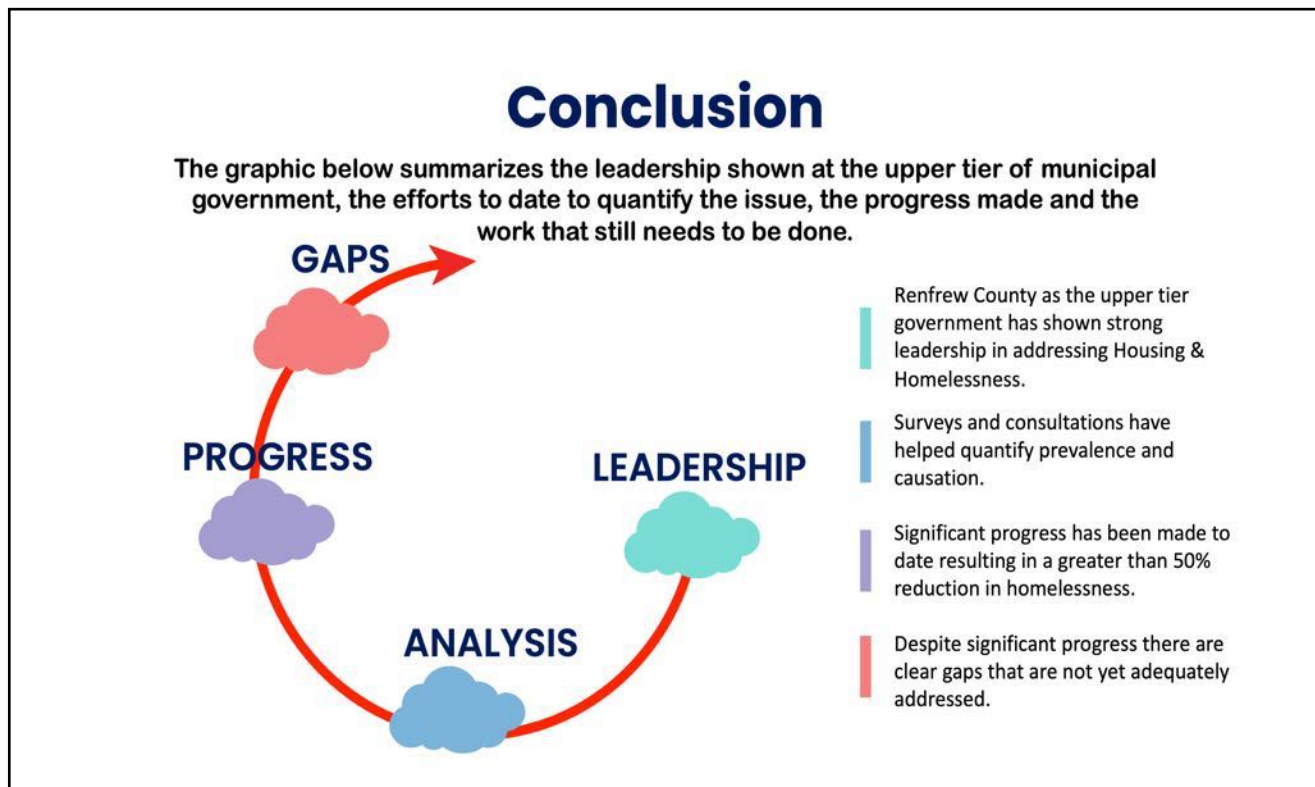


## SOCIAL SERVICES DATA - CONCLUSION

While there is need for the County to help provide leadership in the housing and homelessness system, the HHP was envisioned as a community plan and as such, should reflect community efforts in pursuit of solutions to identified issues. This same philosophy should apply to HHP implementation by having the County assume a leadership role in coordination but having stakeholders take a more participatory role in system solutions. To assist in HHP implementation, a number of tools/approaches are contemplated including:

- **Developing an HHP-specific work plan** – To help support accountability and track progress on actions, a formal implementation plan for the HHP should be developed. While this could take the form of a tracking table, it should be integrated with departmental work plans to ensure necessary items are actioned and resourced. It is anticipated that some of these actions may fall under recurring tasks/roles already identified in the departmental work plan.
- **Coordinating with the Seniors Housing Strategy implementation work plan** – While an HHP implementation plan is essential for tracking purposes, those HHP actions that crossover to the Seniors Housing Strategy should be actioned accordingly in order to avoid duplication and ensure coordination of efforts and resources with other internal departments of the County.
- **Exploring opportunities for coordination with community stakeholders** – As a community-based plan, ownership of appropriate HHP actions by community partners should be encouraged to expand impact, leverage resources, engage stakeholders and build capacity. This supports a more collaborative systems approach that helps reinforce the coordination of functions that is embodied in HHP actions.

Five Year Review: Ten Year Housing & Homelessness Plan - Addendum Update June



# SITUATION TABLE RISK TRACKING DATA COLLECTION



# SITUATION TABLE DATA

The Province of Ontario under direction of the Ministry of the Solicitor General, maintains a data base known as the “RTD”, risk tracking database.

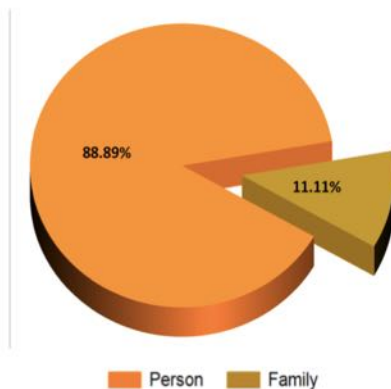
Every new situation brought to the attention of the table is given a number and specific data in relation to that situation is recorded in the RTD.

No personal information is recorded. The database tracks risk factors, broad demographics such as age category and gender and whether the intervention by the table members is successful in connecting people at risk to services that may reduce the level or risk they are facing.

## RENFREW SITUATION TABLE RTD DATA



Breakdown By Discussion Type



Type	Discussions	Percentage
Person	80	88.89%
Family	10	11.11%
Total	90	100.00%

**OVER A 5 YEAR PERIOD, THE MAJORITY OF SITUATIONS BROUGHT FORWARD TO THE TABLE INVOLVED INDIVIDUALS AS OPPOSED TO ENTIRE FAMILIES.**

**THE AGE GROUPS OF THE INDIVIDUALS BROUGHT FORWARD WERE COMMONLY BETWEEN 12-17, 30-39 AND 40-59 YEARS OF AGE.**



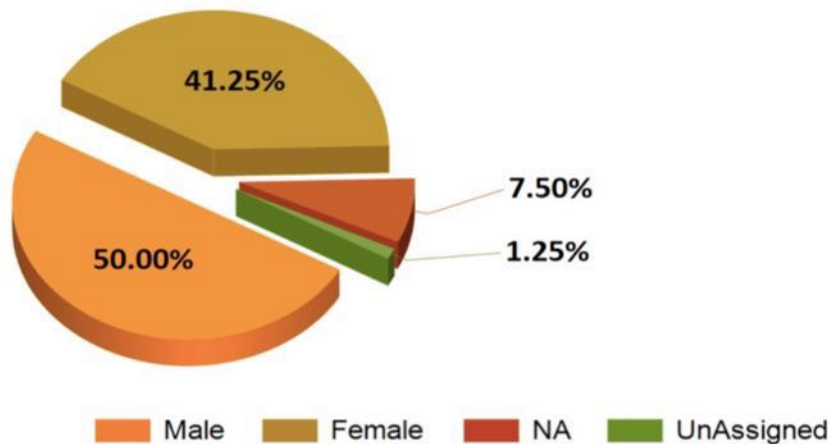
Age Group	Discussions
0-5 Years	0
6-11 Years	0
12-17 Years	15
18-24 Years	8
25-29 Years	3
30-39 Years	17
40-49 Years	0
40-59 Years	20

## SITUATION TABLE DATA CONTINUED

THE TOP 5 MOST PREVALENT RISK FACTORS WERE MENTAL HEALTH ISSUES, ANTISOCIAL BEHAVIOUR, CRIMINAL INVOLVEMENT, SUBSTANCE ABUSE AND VICTIMIZATION

Top CSWB High Level Risk Priorities									
Year	Top 1		Top 2		Top 3		Top 4		Top 5
2017	Mental Health and Cognitive Functioning	60	Criminal Involvement	56	Antisocial/Problematic Behaviour (non-criminal)	46	Substance Abuse Issues	28	Victimization
2018	Mental Health and Cognitive Functioning	32	Antisocial/Problematic Behaviour (non-criminal)	28	Substance Abuse Issues	21	Victimization	19	Criminal Involvement
2019	Mental Health and Cognitive Functioning	23	Substance Abuse Issues	23	Antisocial/Problematic Behaviour (non-criminal)	17	Criminal Involvement	15	Victimization
2020	Antisocial/Problematic Behaviour (non-criminal)	25	Mental Health and Cognitive Functioning	25	Criminal Involvement	24	Substance Abuse Issues	23	Victimization
2021									

Breakdown By Sex



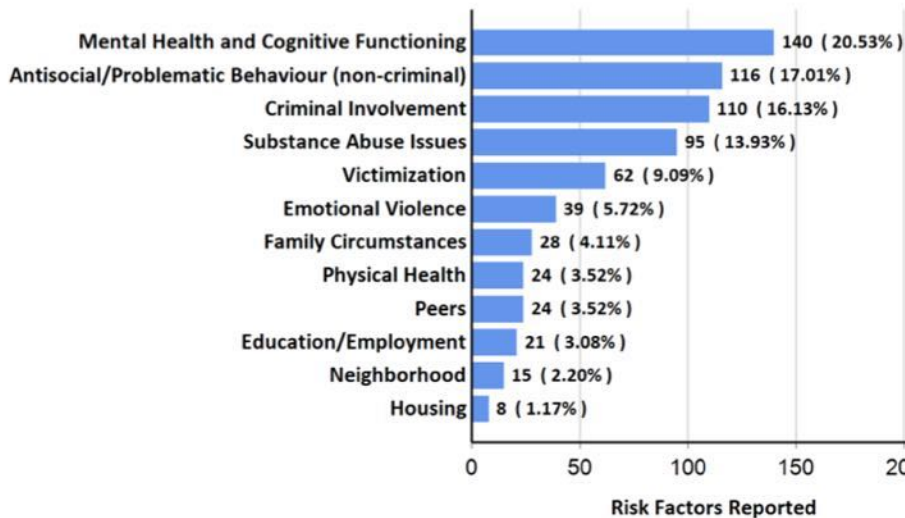
THE MAJORITY OF INDIVIDUALS BROUGHT TO THE ATTENTION OF THE TABLE WERE MALE AT 50% WITH FEMALES REPRESENTING 41.25%.

If you have ever looked at a young person in the context of their surroundings and said to yourself, "That poor kid doesn't stand a chance", then you understand risk factors and the power of their gravitational pull toward a life of potential suffering and crisis. People can and do overcome their negative environments but almost every success story told includes a role model of some sort, a coach, an aunt, a teacher, or parent of a friend, who took an interest in the child and helped steer them in a better direction. That is what the situation table tries to do, to interrupt and mitigate risk factors by introducing protective factors that just might alter the course of likely outcomes.

# SITUATION TABLE STATISTICS

## Overall Risk Information Report for Renfrew County From 4/1/2017 To 1/1/2021

### Community Safety and Well-Being High Level Risk Priorities

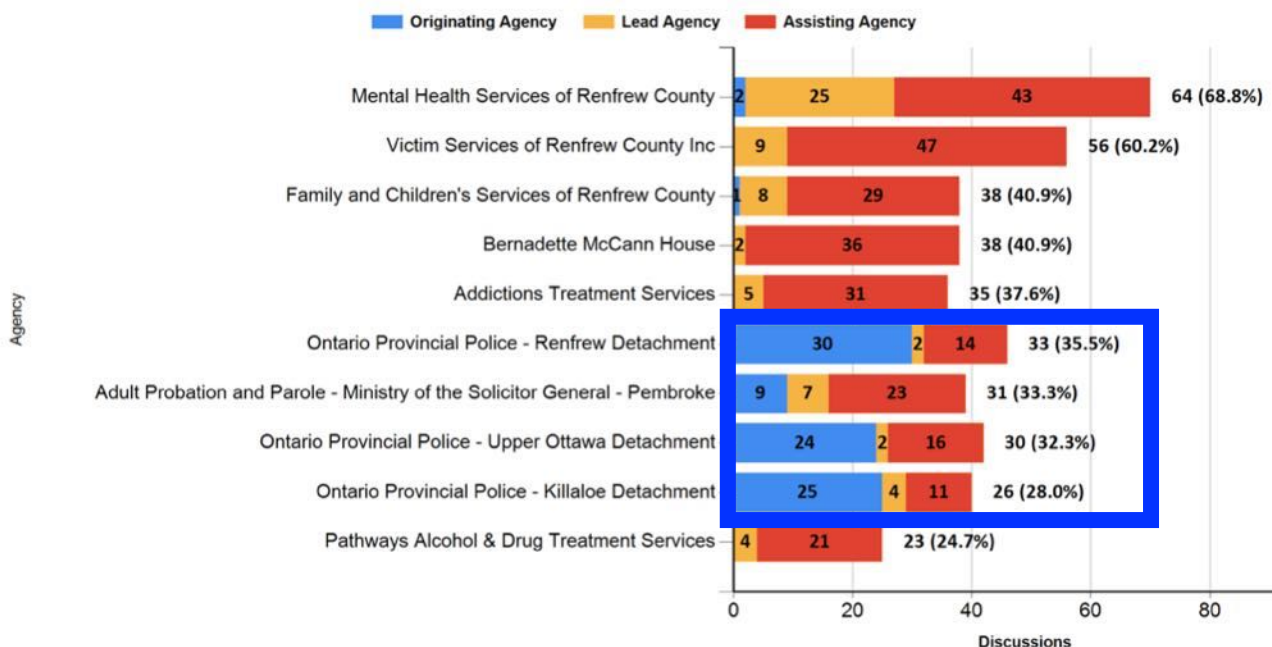


### Top Risk Factors:

The database tracks information specifically for use in the Community Safety and Well-being planning process.

## Agency Engagement Report for Renfrew County From 4/1/2017 To 1/1/2021

### Top 10 Agencies (Situation Table only) Engaged in Discussions



Remember the statistic reported in the Police Data section. More than 75% of call for service to police fall into the category of social disorder which includes all of the risk factors listed above. Police are a 24/7/365 agency that sees the most risk. Police bring more situations to the table than any other agency. This is consistent with Situation Tables across the Province.

# AGENCY THAT SEES THE MOST RISK

# OF SITUATIONS BROUGHT FORWARD BY AGENCY  
SINCE 01 APR 2017 to 01 JAN 2021

Agency (Situation Table only)	Originating Agency	Lead Agency	Assisting Agency	All (Originating, Lead, Assisting)	Total # of Discussions Engaged In	Percentage (Engagement out of 93 Discussions)
Mental Health Services of Renfrew County	2	25	43	70	64	68.8%
Victim Services of Renfrew County Inc	0	9	47	56	56	60.2%
Family and Children's Services of Renfrew County	1	8	29	38	38	40.9%
Bernadette McCann House	0	2	36	38	38	40.9%
Addictions Treatment Services	0	5	31	36	35	37.6%
Ontario Provincial Police - Renfrew Detachment	30	2	14	46	33	35.5%
Adult Probation and Parole - Ministry of the Solicitor General - Pembroke	9	7	23	39	31	33.3%
Ontario Provincial Police - Upper Ottawa Detachment	24	2	16	42	30	32.3%
Ontario Provincial Police - Killaloe Detachment	25	4	11	40	26	28.0%
Pathways Alcohol & Drug Treatment Services	0	4	21	25	23	24.7%
<b>Total:</b>	<b>91</b>	<b>68</b>	<b>271</b>	<b>430</b>	<b>374</b>	

This chart clearly depicts that the Ontario Provincial Police bring forward a significantly higher number of situations than any other agency. This is due to the fact that the police are open for business 24 hours a day, 7 days per week and 365 days per year.



Across the entire country the police have become the default response agency. Approximately 75% of the calls police respond to fall into the category of social disorder. Police have the largest lens on risk. They see more people facing acute elevated risk and therefore bring more situations to the table.



**75% of Calls  
for Service to  
Police in  
Canada are  
for Social  
Disorder  
Incidents.**

# KEY COMMUNITY SAFETY & WELL-BEING INITIATIVES

1. SITUATION TABLE
2. THE GRIND
3. POLICE/MENTAL HEALTH & ADDICTIONS PARTNERSHIP
4. INTIMATE PARTNER VIOLENCE INNOVATION
5. COMMUNITY PARAMEDIC PROGRAM



# KEY INITIATIVE #1

## THE SITUATION TABLE



# THE SITUATION TABLE

## THE RENFREW COUNTY COMMUNITY RISK WATCH SITUATION TABLE

At the heart of our Community Safety & Well-being plan sits the Situation Table, established in 2017 under the leadership of the Ontario Provincial Police in collaboration with a host of other support agencies who had a desire to work together more effectively to try and protect individuals and families from exposure to life altering crisis.

### What is a Situation Table

The Situation Table is a group of front-line health, human, justice and emergency service workers who meet weekly to discuss individuals or families facing multiple risk factors that could result in crisis.

#### Front Line Case Worker

Over 20 agencies are currently participating.



#### Identify Risk

An individual or family is facing "acute elevated risk".

#### Upstream Intervention

A collaborative upstream intervention is planned to try and avoid crisis and reduce or eliminate risks.

The initiative is called the **Renfrew County Community Risk Watch Situation Table** and it is currently in its 6th year of operation. During this time many community members have been diverted from life altering event and life-threatening crisis due to the upstream intervention efforts of the Situation Table participants.



Our Webpage can be found at:  
<https://www.renfrewcountycommunityriskwatch.com/>

# New 'Situation Table' aimed at preventing a crisis before it happens

**I**MAGINE you develop a life threatening disease and you go to see your doctor. Imagine there is a new drug that will cure you completely, but your doctor is not aware of it. How would you feel about your doctor? Anger, frustration, disappointment, distrust, contempt? The list goes on and on.

Now imagine that the same doctor gets invited to a meeting once a week with other doctors, specialists, pharmacists, scientists and pharmaceutical representatives. At this meeting your case is discussed and your doctor learns about the new drug. The drug is then offered to you and the disease is cured. That is the power of collaboration.

We are doing something like that here in Lennox and Addington County. It is called a 'Situation Table' and once a week a variety of professional human service providers and community based organizations, including the police, meet to discuss individuals or families at risk and then develop a co-ordinated plan to try and help them.

The idea started in Glasgow, Scotland several years ago. Prince Albert, Saskatchewan, brought the concept to Canada about four years ago and today the idea is spreading like wild-fire across Ontario. Hastings County has established a Situation Table and have been meeting for a few months now. L&A County partnered with Kingston and Frontenac to establish two tables with regional oversight. The L&A Situation Table meets once a week on Tuesdays in Napanee and the Kingston/Frontenac table meets week-

ly in the city of Kingston. The joint initiative is called the KFLA Community Risk Watch.

These initiatives are fine examples of community collaboration. In fact, you can't talk about Situation Tables without talking about collaboration and you can't mention the word collaboration without someone saying, 'We already do that.' This is different. This is collaboration at a point intersecting far enough upstream to prevent compounding risk factors from manifesting in acute or chronic crisis.

Let me say that another way. Picture this. A mighty river comes to a Y and branches left and right. The left turn takes you down a beautiful, serene and calm section of the river. The right turn takes you toward a set of violent rapids and eventually a life threatening waterfall. You are part of a team of people responsible for rescuing those who take the right turn. The distance from the Y to the waterfall is about five kilometers. You and your team have just received word that two people in a canoe have just mistakenly taken the right turn. Where would you set up your rescue attempt?

The obvious answer is that you would not set up a hundred feet from the edge of the waterfall. But guess what? That's where policing is. And that is where the courts and the prisons and our probation and parole programs are. The reality is that this is where these programs need to be but, we have an opportunity to split our resources and send a second team much further upstream. If the second team fails the first rescue attempt, they will be far enough upstream to

attempt a second rescue effort and perhaps even a third. With a bit of luck, the two canoeists will be rescued long before they are ever placed in any real danger — in other words, long before they even get close to the waterfall.

That is what a Situation Table is. It is a team of people planning rescue efforts for individuals and families at risk. The focus is on upstream risk as opposed to downstream crisis. The mantra is risk-driven as opposed to incident driven. This project has been over two years in the planning phase and on Feb. 10, L&A County had its first Situation Table meeting. Getting to this point was no easy task and it would not have happened without the enthusiasm and energy and collaboration of our great community partners.

Currently we have Family and Children's Services, Addictions and Mental Health Services, Pathways for Children and Youth, Adult & Youth Probation, both the Algonquin Lakeshore and Limestone District School Boards, Interval House, Morning Star Mission, the Community Health Centre, Prince Edward/L&A Social Services, Victims Services and the OPP sitting at the Table. We are currently in the process of recruiting a few more partners to further enhance our collaborative capacity.

We don't know what we don't know, but together we are going to find out and together we are going to do something about it!

*Insp. Pat Finnegan,  
Napanee OPP  
Detachment Commander*

## SITUATION TABLE - RISK FOCUSED - UPSTREAM

Renfrew County Community Risk Watch (RCCRW), formally known as the Renfrew County Situation Table, was established in 2017. It was founded with a mission to implement a proactive and collaborative approach to identifying acutely elevated risk situations that are currently, or have the potential to affect individuals, families and/or communities. Renfrew County Community Risk Watch encompasses all (17) municipalities within the county, as many partnering agencies provide their services on a county wide basis. Some of the services involved in this initiative fall under the following sectors: Justice, Health, Social Services, Education, Private and Government.



**The entire focus is prevention. “If it is predictable then it is preventable.” If it is preventable then those of us who have the capacity should try to do something about it.**

**It isn't magic. It's just a group of people whose jobs or roles give them a lens on risk within the community. They get together once a week to see what if anything they can do to help individuals or families predicted to face crisis.**



# “ACUTE ELEVATED RISK”

## HOW THE SITUATION TABLE WORKS

The Situation Table is a group of front-line health, human, justice and emergency service workers who meet weekly to discuss individuals or families facing multiple risk factors that could result in crisis.

### A 4 Step Process is Used

Only cases of “Acute Elevated Risk” are brought to the table for discussion and intervention.

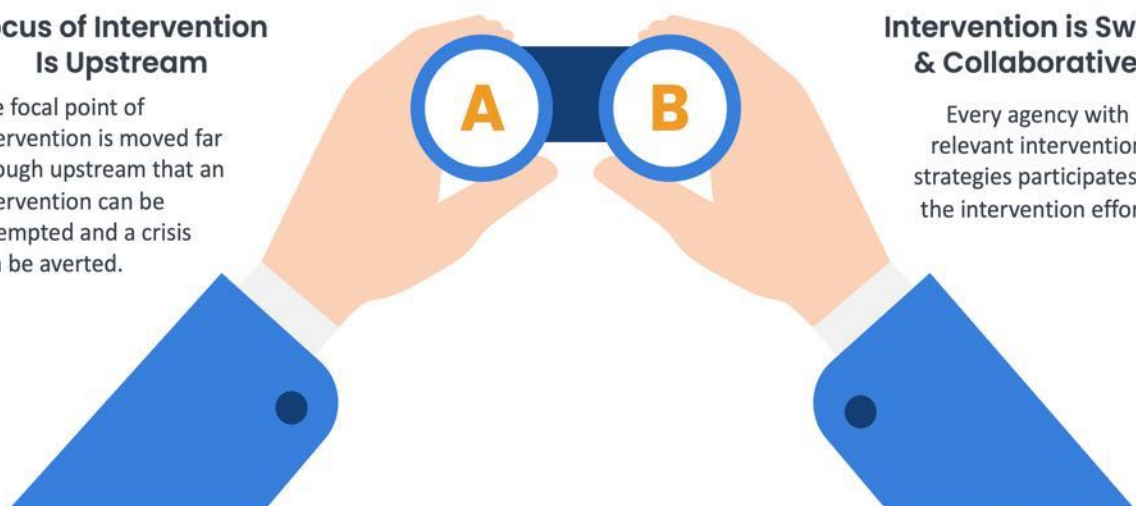


## What is Acute Elevated Risk?

Acute elevated risk is a cluster of risk factors present in someone’s life that if left unchecked are likely to result in crisis. In other words, something bad is going to happen and it is going to happen sometime soon.

### Focus of Intervention Is Upstream

The focal point of intervention is moved far enough upstream that an intervention can be attempted and a crisis can be averted.



### Intervention is Swift & Collaborative

Every agency with relevant intervention strategies participates in the intervention effort.

# SITUATION TABLE PRIVACY POLICY

The goal of the Situation Table is to bring awareness to existing programs and services within the community that are intended to help people at risk and prevent significant harms which often occurs in the form of crisis such as a drug overdose, crime victimization or a mental health apprehension.



## THE 4 FILTER PROCESS FOR PRIVACY PROTECTION



The Privacy of those being helped is priority one. As such, information regarding the efforts of the Situation Table is tracked in a provincial database but the names, dates of birth and addresses of the individuals helped are not recorded.

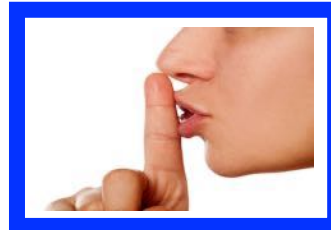
When a new situation is brought to the table, the agency introducing the new situation uses “de-identified” information during the initial discussion. If there is consensus that the new situation meets the threshold of “Acute Elevated Risk” then a team of table members who can help are identified and the discussion stops. At the end of the meeting everyone leaves the room except those who self identified as likely able to help.

In other words, only those who think they can help will eventually hear information which will identify the person the group is trying to help. That team then remains together and develops a plan to try and help the individual at risk and that intervention plan is executed within 24 to 48 hours.



# EXPLANATION OF THE 4 FILTER SYSTEM

**Privacy is of paramount importance. The situation table applies “The 4 Filter” system to each new situation brought forward.**



Filter 1: Internal agency screening. This is the stage at which an agency determines that there is an individual and/or family that has reached a level of AER and that the risk factors are beyond its scope/mandate to mitigate risk and that all traditional inter-agency approaches have been exhausted.



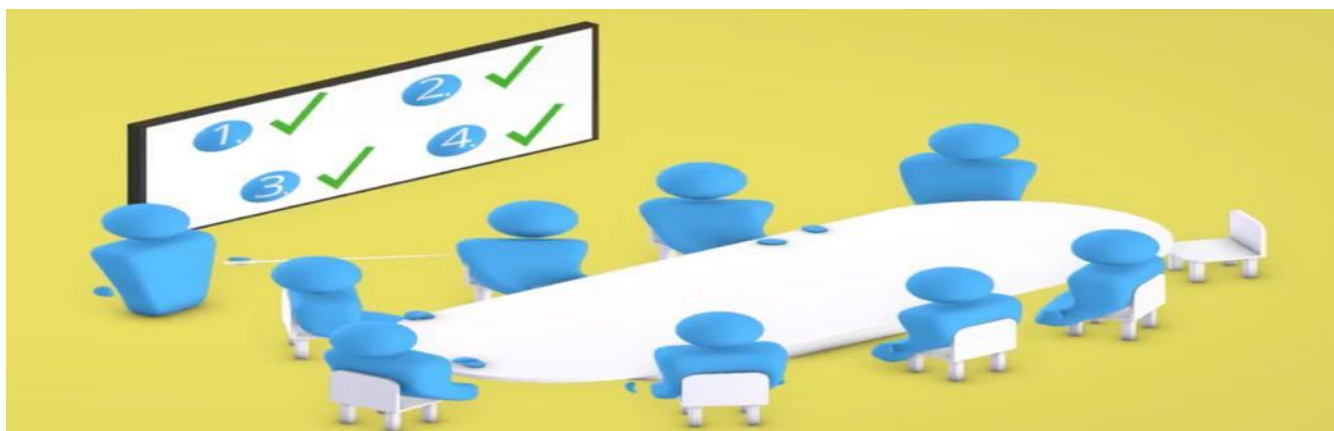
Filter 2: De-identified information. At this stage, the situation is presented to the table using only de-identified data. De-identified data refers to information that has no identifiers relating to the individual (name, date of birth, address, etc.).



Filter 3: De-identified discussion to identify intervening agencies. In this stage, it will be determined if the situation brought forward will be accepted into the table. If it is accepted, the RCCRW will determine which agencies will be required to participate in a full intervention-planning discussion, outside of the full table. Here, there will also be a lead agency determined.



Filter 4: Collaborative intervention planning among chosen intervening agencies. At this stage, identifying information will be shared only with those agencies deemed appropriate to intervene with the individual/family. This allows the professionals involved to consult their own databases to determine if they are familiar or already engaged with the individual/family. A plan will then be established to implement a risk mitigation intervention with the individual/family within 24-48 hours of the table discussion.



# KEY INITIATIVE #2

## THE GRIND



# **“THE GRIND” - A PLACE TO CONNECT & REFLECT**



**The Grind Pembroke is a volunteer-driven, faith-based charity located in downtown Pembroke. It relies solely on the generosity of community organizations and individuals and place strong value on partnerships with the health and social service sector to effect meaningful changes in people’s lives.**



## **Our Mission**

We strive to be an agent of change in the community by serving the needs of marginalized, at-risk community members in Pembroke, Ontario, and Area. Poverty and justice are near to God’s heart. Caring and loving those in need are a direct expression of our faith.

***“Inasmuch as you have done it unto one of the least of these my brothers, you have done it unto me.” (Matthew 25:40)***

## “THE GRIND” - A PLACE TO CONNECT & REFLECT



The Grind Pembroke’s Client Services Office is the coordinating hub for all activities that are geared to help individuals in crisis secure the help they require. Our goal is to meet our client’s basic needs, such as food, and to refer those with more complex issues, relating to mental and physical health and addictions, to professional resources in the community for in-depth and long-term assistance, such as counselling and case management.

2022 Results - Mental Health Referrals (153), ODSP Referrals (58), OW Referrals (106), Food Bank Referrals (168), Other Agency Referrals (219), Walk-in Clients (1,555), In-coming Service Calls (3,153), New Clients (74).





The Grind Pembroke on Victoria Street in the former Pembroke Fire Hall. PHOTO BY ANTHONY DIXON /jpg, PM

## **Article content**

The Grind Pembroke has opened a warming centre within the new Victoria Street location to provide the area's homeless population with a safe, warm indoor space for the remaining winter months.

### **Jerry Novack, executive director of The Grind Pembroke.**

The funding has allowed The Grind to hire staff and the warming centre will be open seven days a week from 9 a.m. to 9 p.m. until the month of March, according to a release from The Grind Pembroke. In addition to the already scheduled lunches which are served Tuesday to Friday, the centre will provide warm beverages, snacks, and access to washroom facilities. While The Grind has been doing its best to assist the homeless population during the day, this will be an extra option, especially when the temperature drops once the sun goes down.

"We just got it open so if someone needs it, it will be there," Novack said. "We've seen more during the day people coming in and getting warm. Now we can offer that until 9 p.m. figure out what the needs are and get people connected to some resources."

Staff of the warming centre will be available to refer clients who may be homeless to other community supports and the Ontario Works homeless crisis line, through which emergency shelter in local hotels can be arranged. Novack said the goal is connecting individuals with other social service agencies in the community.

## The Grind's "Out of the Cold" initiative for homeless clients in Pembroke

In 2022, The Grind Pembroke launched a new program to provide additional support to Pembroke & Area's homeless population during winter months. It now provides a "warming centre" for overnight use within the organization's newly constructed Coffee House. The warming centre is based on an existing concept, entitled "Out of the Cold", that has been introduced to many municipalities in southern Ontario.

On site supervision  
and security  
provided.

The centre allows homeless clients to escape below zero temperatures within a warm, supervised environment that offers a place to sit, hot beverages and food, social interaction, as well as access to washrooms and a shower room. The warming centre operates from December through March, seven days per week from 10:00 p.m. to 8:00 a.m.

The Grind's new "**Out of the Cold**" initiative will complement the other social and health services it provides to homeless and marginalized clients during week-day business hours. These include:

1. A **food program** provided from an in-house kitchen. Breakfast and lunch meals are currently provided on a take-out basis only until in-door dining is available early in the New Year. Emergency food kits are also provided when local food banks are closed.



2. A **client services** program that provides access to needs assessment and referral to community services. This service is led by three social service and addiction counsellors from Mental Health Services of Renfrew County, assisted by two Social Service Worker students from Algonquin College of the Ottawa Valley.

3. Access to an **on-site doctor** from Pembroke Regional Hospital on Wednesdays, by appointment and for Grind clients only, for assessment and referral to community health services.

4. A **wellness program** involving day-time visits to the community's homeless population to ensure that adequate food, water, hygiene products and weather-appropriate clothing are made available. These checks also allow for a general assessment of the need to call in professional emergency assistance to address immediate health issues.

5. Access to **laundry, washroom, and shower facilities** during week-day business hours.



## “OUT OF THE COLD PROGRAM” - WINTER STATS

### Number of Clients

December	46
January	61
February	68
March	69

Total number of Clients that stayed the full 4 months	21
Housed successfully	9
Number of complaints	8
Doctor Visits	29
Ambulance	2
OPP	2
Number of Clients from outside of the Renfrew County	12
Number of Clients arriving out of Custody	10
Number of Clients that went to the shelter in Ottawa	4

### Food

Water	892
Coffee	999
Hot Chocolate	750
Tea	55
Ice Tea/Fruit Juice Mix	216
Juice/Veg Juice	87
Pop	107
Toast/Bagel/English Muffin	910
Loaves of Bread/Bagels/Buns	315
Yogurt/Fruit Cups	399
Fruit	169
Breakfast	318
Lunch/Dinner	1079
Brown Bag Lunches (left over from lunch service)	191
Desserts	136



## “EXECUTIVE DIRECTOR OF THE GRIND - JERRY NOVAK”

Since it opened for business in October 2015, The Grind Pembroke's Coffee House has been a haven for marginalized, low, and no-income adults walking the streets of the downtown core. The concept for The Grind was the brainchild of its executive director, Jerry Novack, who, as an OPP officer, witnessed the hopelessness in the faces of people within this population segment who had no safe space in which to relax, socialize or obtain a cup of coffee within a non-judgemental atmosphere.



Jerry is now retired from the Ontario Provincial Police. He spent a total of 35 years in policing, 7 as a military police officer, and 28 with the OPP. Jerry now dedicates his time and energy as Executive Director of the Grind. When asked if he misses policing he responds, “In many ways I am still doing the same kind of work, helping people who need help at a time when they need it most. I am on a different team but the primary goal remains the same, which I think has really helped me with the transition to retirement from policing. I just don't feel the disconnect that people sometimes feel when they retire.”

Jerry describes Pembroke as a major hub for Renfrew County. Like the other services offered within an urban hub, the Grind is just another service available to people in Pembroke and the surrounding area. “We get referrals from places like Deep River, Barry's Bay and the Town of Renfrew. The Grind isn't just available to people who live in Pembroke. We have a transition house and we work in partnership with Pembroke Regional Hospital Mental Health Services. They facilitate the program and the referrals and we provide the building and support through our daily programs. The hospital doesn't provide services exclusive to the residents of Pembroke and neither do we. We are here for anyone who needs us.”

Jerry believes that how services are provided is just as important as the services provided. “It's important to provide the services we do but what is more important is how those services are provided. We do our best to build real relationships with our clientele, to create a sense of family and community that otherwise might not exist for them. It's not just what you do, it's how you do it that really makes the difference.”

**It's not just what you do, it's how you do it that really makes the difference.”**

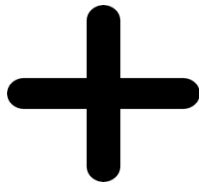
“The most important thing we provide is hope. No matter who you are, how old you are, whatever your circumstances are we are here to create a sense of hope for a better future. We continue to try and be that light that shines through the darkest night.”

**THE GRIND HAS A TRANSITIONAL HOUSE -  
A SHORT TERM BRIDGE BETWEEN  
HOMELESSNESS AND CONVENTIONAL  
HOUSING.**



# KEY INITIATIVE # 3

## POLICE / MENTAL HEALTH PARTNERSHIP



# Most 911 Calls Have Nothing To Do With Crime. Why Are We Still Sending Police?

**Nazish Dholakia** Senior Writer

Apr 22, 2022



## Social Disorder Trends Upward

At the same time, police services report increasing demands for emergency assistance, and increasing costs. What accounts for this disparity? The answer lies in the claims of Ontario police services, indeed police services all across Canada, that from 75-85 percent of their calls for service involve something other than chargeable offenses. These include occurrences like suspicious persons, family and neighbour disputes, and events in which serious safety issues arise -- like some addictions and mental illness calls. We use the label "social disorder" to characterize over 75 percent of all police calls for service. They are trending upward.

## New Directions in Community Safety

Consolidating Lessons Learned about Risk and Collaboration

Hugh C. Russell and Norman E. Taylor

April, 2014

## MAJOR CRIME IN CANADA HAS BEEN DECREASING SINCE 1992

**DEMANDS  
ON POLICE  
ARE RISING**



**COST OF POLICING  
IS INCREASING**

The cost of policing continues to rise year after year despite major crime rates decreasing.



**CALLS FOR  
SERVICE ARE  
INCREASING**

Despite decreasing major crime rates, calls to police continue to increase.



**SOCIAL  
DISORDER  
CALLS ARE  
INCREASING**

Over 75% of calls police respond to fall into the category of Social Disorder.

# SO WHAT ARE WE DOING ABOUT IT?



News / Local News



## Mobile crisis response team partnership between UOV OPP and Pembroke Regional Hospital has success in first year

Tina Peplinskie

Published Apr 23, 2021 • Last updated Apr 23, 2021 • 5 minute read

**New  
Partnership  
Launched in  
2020.**



The Mobile Crisis Response Team (MCRT) was formed in 2020 as a partnership between the UOV OPP and trained mental health staff at the Pembroke Regional Hospital. Currently there are two mental health crisis workers supporting the program. The team works alongside the OPP, responding to service calls where people are experiencing mental health concerns. If available, the team will ride with officers to provide support in assessing immediate risks and identifying present service needs, requiring a referral.

The team's follow up referrals includes internal and external service referrals and collaborating and advocating with community partners and Family Doctors to connect the person to the appropriate services. Due to the size of the service area and depending on the time of day, workers may meet the Officer at the call, consult with the attending Officer over the phone or complete follow up with the person after the call.

The implementation of the program has been successful in diverting further Police contact and Hospital visits, unless determined that an apprehension under the mental health act is required.

When not responding to emergency calls the team conducts routine wellness checks with their clients, allowing them to build rapport and trust in an upstream effort to improve their mental health and overall wellness.



It's an **upstream** intervention that saves time, money, resources and most importantly it provides immediate (911) assistance to those in crisis, which is when they need support the most.

# (MENTAL HEALTH) MOBILE CRISIS RESPONSE TEAM

## Success to Date

Since it's inception just three years ago the Mobile Crisis Response Team program has improved community safety and well-being and yielded several positive outcomes.



Police interactions with people suffering from mental health issues has drawn significant attention across the continent and around the globe. Early models had police officers take additional mental health response training. Dressed in civilian attire, these specialized officers would go on patrol waiting for a call for service that involved a person experiencing a mental health crisis.

Those models were not adopted in Ontario for obvious reasons. Police officers are trained in police response and mental health workers are trained in mental health. By building stronger relationships between the two response agencies better outcomes are being realized.

The police respond to deal with possible safety issues. The mental health workers respond to address the needs of the person suffering from a mental health crisis. Often, once it is safe to do so, police are able to leave the scene, leaving mental health workers and their clients in privacy to try and resolve the pending crisis.

Police still receive training in recognizing mental health disorders and de-escalation techniques but they don't try to become experts in mental health. That expertise is left to the appropriate agency and the highly trained workers they employ.

**It's the right response, by the right people at the right time.**



# (MENTAL HEALTH) MOBILE CRISIS RESPONSE TEAM

“I am really proud of this partnership. It allows us to provide the most appropriate emergency response for members of our community experiencing a mental health crisis.

The officers and the mental health staff from the Pembroke Regional Hospital are working together towards a common goal in a way that simply wasn't possible before the implementation of this team.

As a result, they are getting to know each other, learning from each other and most importantly building strong and trusting relationships with community members who struggle with mental health issues and from time to time require professional care and intervention.”

“In addition to a significant reduction in apprehensions under the Mental Health Act, fewer physical confrontations between police and people experiencing a mental health crisis, there is also a significant reduction in the stigma associated to mental health and the need for emergency assistance. The impact that has on a community cannot be understated.”



**Inspector Stephan Neufeld**  
**Detachment Commander UOV OPP**



Left: Provincial Constable Alda Proulx and Mental Health Worker Ashley Verner on patrol and ready to respond to the next emergency call relating to a mental health



Above: Cst. Shawn Peever, one of the original liaison officers for the Mobile Crisis Response Team.

**THE MOBILE CRISIS RESPONSE TEAM IS AVAILABLE 7 DAYS PER WEEK AND CAN BE DISPATCHED 24 HOURS PER DAY IF REQUIRED.**

# KEY INITIATIVE # 4

## IMPROVED RESPONSE TO INTIMATE PARTNER VIOLENCE & IMPROVED RESPONSE TO VICTIMS



“There is one thing that every victim on the planet has in common. Just minutes before they became a victim, they were merely at risk of becoming a victim. That is our opportunity to prevent.”

Patrick Finnegan - Upstream Communications

# INTIMATE PARTNER VIOLENCE RESPONSE / REFORM

## 'These deaths don't end': Inquest hears community ideas for tackling partner violence

By Noushin Ziafati • The Canadian Press  
Posted June 23, 2022 12:00 pm • Updated June 23, 2022 4:18 pm



Mourners hold a candlelit vigil in remembrance of Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam in Wilno, Ont. on Friday, Sept. 25, 2015. Justin Tang / The Canadian Press

On September 22nd, 2015 something tragic happened in rural Ontario in the heart of Renfrew County. Three women, Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam were murdered in cold blood by a man with whom each had had a previous intimate partner relationship.

Nothing we do will bring any of them back to their families and their loved ones but much can be and was in fact learned from the circumstances that lead up to their deaths. An inquest held under the authority of the Ontario Coroner's Act resulted in **86 recommendations** for change.

Not all of these recommendations are within the scope of influence of our communities and our community organizations and institutions but many of them are. This section of the plan deals primarily with an improved police response to intimate partner violence as envisioned by UOV OPP Detachment Commander, Inspector Stephan Neufeld and his dedicated team of law enforcement professionals.

## **CKW INQUEST RECOMMENDATION #30**

Provide specialized and enhanced training of police officers with a goal of developing an IPV specialist in each police detachment.

## **New Civilian Victim Specialist Position Created**

A brand-new position at the UOV OPP is being created in response to the inquest recommendations and as part of a natural evolution in improved police response. This is a civilian position which will have the primary focus of working closely with high-risk victims of crime like those frequently encountered in intimate partner violence investigations. The job description is lengthy and many of the knowledge, skills and abilities are directly responsive to specific recommendations from the CKW Coroner's inquest held in June of 2022.

**The chart on the next page correlates KSA's with specific inquest recommendations.**

# INTIMATE PARTNER VIOLENCE RESPONSE / REFORM

## VICTIM SPECIALIST JOB DESCRIPTION ALIGNMENT WITH CKW INQUEST RECOMMENDATIONS

		Victim Specialist Knowledge, Skills & Abilities
Recommendation	R8, R16, R29, R30, R50	Assist & understand needs of victims, witnesses & survivors.
	R12, R15, R30, R43, R50	Provide services such as needs assessment, crisis intervention, provision of information, support & referrals to victims services
	R8, R12, R13, R16, R29, R30, R42	Knowledge of Federal and Provincial victims Bill of Rights, Criminal Justice System, Mental Health Laws, Relevant Federal, Provincial & Municipal Statutes, Victim Quick Response Program, Indigenous Culture & Traditions, Victim Confidentiality and Privacy, Trauma Informed Response in Supporting Victims
	R12, R15, R29, R30	Effective Communication Skills both oral and written.
	R8, R29, R30	Empathetic listening skills - ability to understand & respond appropriately and treat people with respect and compassion.
	R9, R12, R13, R30, R36, R42, R43, R44, R50	Ability to liaise and maintain relationships with local, Provincial and Federal human services, non-profit organizations, and other stakeholders.
	R13, R16, R30, R43, R44	Assist in crime prevention initiatives in an effort to minimize ongoing victimization.

“I am really excited about the addition of the Victim Specialist position to UOV Detachment. I am confident that it will increase partnerships, build relationships, provide better service to victims and bridge a number of the gaps that were identified by the CKW Coroner’s inquest. In addition to this position we will have detectives with specialty training in trauma informed approaches to intimate partner violence investigations. These changes will enhance our response to violent crime of any kind and reduce victimization while holding those who perpetrate violence even more accountable for their actions. The implementation of these enhancements is one of my primary goals as the leader of the UOV Detachment and I look forward to seeing the results of our efforts.”



**Inspector Stephan Neufeld**  
Detachment Commander UOV OPP

## CKW INQUEST RECOMMENDATION #10

Encourage that IPV (intimate partner violence) be integrated into every municipality’s community safety and well-being plan.

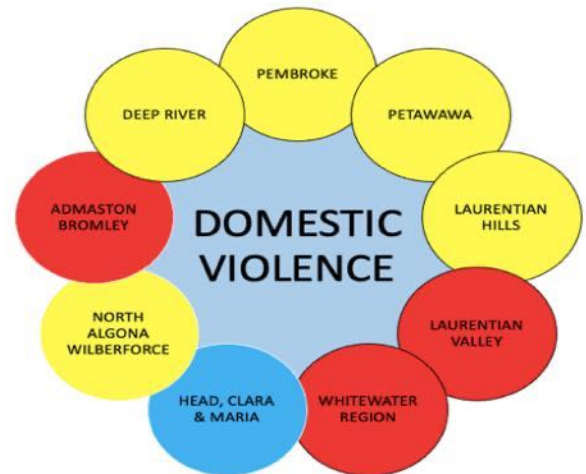
# INTIMATE PARTNER VIOLENCE RESPONSE / REFORM

The Lived Experience Survey ranked Domestic Violence, now more commonly known as Intimate Partner Violence, as either High or Very High in 8 of the 9 municipalities in Upper Ottawa Valley.

Police statistics on intimate partner violence shows UOV Detachment as frequently among the highest in Eastern Ontario.

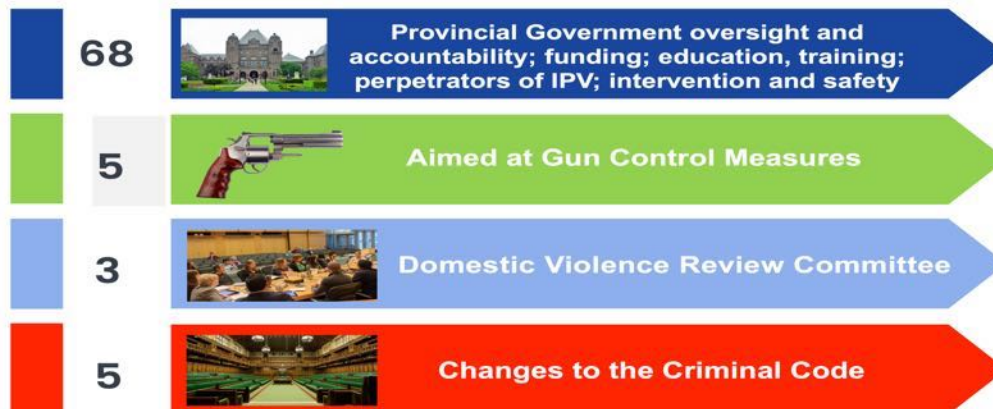
Once the Lighthouse Document is completed the Advisory Committee will engage in the Keep, Drop, Create exercise described on previous pages. Following that, the 86 inquest recommendations will be reviewed with keen interest in ensuring that every community partner that can and should play a role, does play a role.

## LIVED EXPERIENCE SURVEY RESULTS BY MUNICIPALITY



## 86 INQUEST RECOMMENDATIONS

The CKW Coroner's Jury made 86 Recommendations which are summarized by category below:



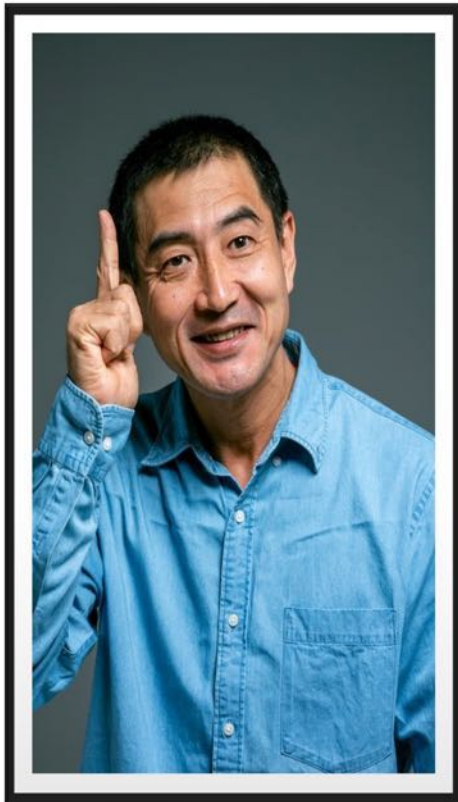
Risk Factors are related. The prevalence of one risk factor has an impact on others. Intimate partner violence does not occur in a vacuum. There is often a combination of risk factors that contribute to the environment where the violence occurs.

Following the Keep, Drop, Create exercise the Advisory Committee will make decisions about which priority risk factors should be addressed. Any collaborative community effort to mitigate or eliminate any one of the risk factors will have the potential to incidentally reduce the prevalence of other risk factors. Our efforts to solve the housing issues may also contribute to a reduction in crime victimization.



# CONCLUSION

The following pages contain a summary of the next steps in the Community Safety and Well-being Planning process.



# THE PATH FORWARD AT A GLANCE



⇒ 01

## DATA SETS REVIEWED

In addition to common data sets a Lived Experience Survey was conducted resulting in identification of Priority Risk Factors.



⇒ 02

## INVENTORY PROGRAMS/SERVICES

An inventory of current programs & services with Goals, Performance Indicators & Results will help avoid redundancy of human & economic resources.



⇒ 03

## LIGHTHOUSE DOCUMENT

A companion to the CSWB plan, this will be a searchable document containing the results of the Programs/Services Inventory, available online to the Public.



⇒ 04

## KEEP, DROP, CREATE EXERCISE

The Lighthouse Document will help the advisory committee identify redundancies and gaps before creating mitigation strategies to address the Priority Risk Factors.



⇒ 05

## COMMUNITY CONNECTION CHAMPIONS

Each municipality will establish local Community Safety teams. Connection Champions will be trained in Community Development.



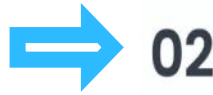
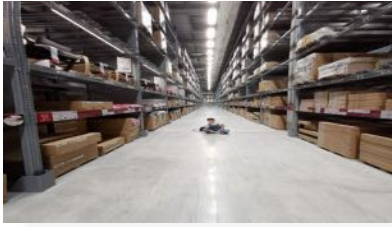
⇒ 06

## SITUATION TABLE AWARENESS

Situation Table awareness training will be delivered to a myriad of organizations on how to make a referral to the Table and what outcomes could result in doing so.

# THE PATH FORWARD IN DETAIL

Note: Step 1 has already been completed.



02

## INVENTORY PROGRAMS/SERVICES

An inventory of current programs & services with Goals, Performance Indicators & Results will help avoid redundancy of human & economic resources.

It didn't make sense to create anything new until we had a clear understanding of what was currently available to our communities through existing programs and services. It would be hard to imagine a company like Ikea ordering another shipment of towels without knowing exactly how many towels were currently in stock. The type, size, colour and material are also relevant features that would need to be known before a new shipment of any type of towel would make sense.

Inventories such as this have been attempted in the past. There have been hard bound booklets printed that attempted to accomplish such an inventory of programs and services. Due to the predictability of constant change, these booklets became outdated shortly after they were printed. To do this effectively, we need a digital document that lives online and can be updated in real time.

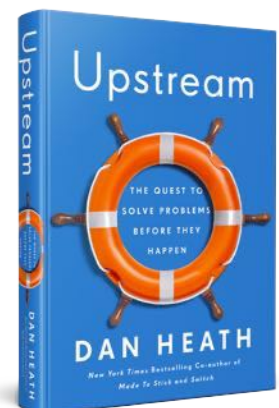
When accessing this resource, the user should not be concerned with version numbers as they would be assured that at the moment of access, the resource document they are accessing is the most up to date version.

To the extent that it is possible, each program or service should have some clearly identifiable goals, some performance indicators and some measurable results.

Measuring results can be a challenging undertaking when the goal is prevention. It is difficult to measure what doesn't happen and this challenge needs to be taken into account.

**“With downstream work, success can be wonderfully tangible, and that’s partly because it involves restoration. Downstream efforts restore the previous state. *My ankle hurts - can you make it stop? My laptop broke - can you fix it?* But with upstream efforts, success is not always self evident.”**

**“Getting short term measures right is frustratingly complex. And it’s critical. In fact, the only thing worse than contending with short-term measures is not having them at all.”**



03

## LIGHTHOUSE DOCUMENT

A companion to the CSWB plan, this will be a searchable document containing the results of the Programs/Services Inventory, available online to the Public.



04

#### KEEP, DROP, CREATE EXERCISE

The Lighthouse Document will help the advisory committee identify redundancies and gaps before creating mitigation strategies to address the Priority Risk Factors.

On January 7th, 2008, Shelly Jamieson was appointed Secretary of the Cabinet, Head of the Ontario Public Service. When speaking to a group of government employees in Kingston, she emphasized that in order for government to be effective it had to be “nimble”.



She explained that becoming nimble involved an important exercise that she referred to as “Keep, Drop, Create”. She said, “We need to decide what things we are currently doing that we should keep doing (keep). Then we need to decide what things we are currently doing that we should stop doing (drop). And finally, we need to figure what we are not doing that we should be doing (create).”

She stated that many organizations that engage in this exercise often add new things to what they currently do but fail to “drop” the things that are no longer effective. This creates a snowball effect that makes the organization the exact opposite of nimble, they become large and cumbersome.

The Advisory Committee is going to engage in this exercise prior to creating anything new in an effort to avoid redundancies of human and economic resources. The Lighthouse Document will serve as an important guide, a compass of sorts that will allow the Advisory Committee to make informed, evidence-based decisions about what should happen next.

If and when gaps are identified, implementation teams will be formed and tasked with developing a strategy to bridge the gaps by adding protective factors and reducing or eliminating risk factors. It will be critical at this stage to consult and include those with lived experience who are affected by the decisions being made. The very best solutions to community problems come from within community.



Most of us have had the experience of first-time ownership and the sense of responsibility and engagement that results. You probably didn't care about your parents car half as much as the very first one that you could truly call your own, even if your parents drove a Cadillac and your first car was an “old clunker”.

When we involve community in the effort to solve community problems, we create a sense of ownership and pride. We create a sort of sovereignty that gives communities the confidence and the will to act and take ownership of their own community safety and well-being initiatives. That is exactly what Ontario's Mobilization and Engagement Model of Community Policing tries to do. It is about getting someone to do something that makes themselves or others safer. When we form implementation teams to address priority risk factors we will need to keep this important concept in mind. That is why lived experience is so important to the solutions we propose to community safety and well-being improvement efforts.



⇒ 05

## COMMUNITY CONNECTION CHAMPIONS

Each municipality will establish local Community Safety teams. Connection Champions will be trained in Community Development.

When first invited to participate in the development of a Joint Community Safety and Well-being Plan, a number of the smaller municipalities expressed concern that their specific needs might be eclipsed by the needs of the larger communities. This is a fear that is founded in historic truth. Many smaller communities know too well what happens when an amalgamation occurs. The lone cries of the smaller communities are often not audible over the roar of the larger crowd. This consequence is often unintentional, but it happens just the same, leaving those in the smaller communities wary of future group efforts.

A practical way to avoid this is for each municipality to form its own Community Safety Committee. These small but mighty committees should include people who are connected and engaged with community, and they must include people with lived experience.

These Community Connection Champions will be trained in four specific themes relating to community development.



## COMMUNITY CONNECTION CHAMPION TRAINING

To be effective in their roles, each Connection Champion should be trained in the following: 1) Ontario's Mobilization and Engagement Model of Community Policing, 2) The Principles of Community Safety & Well-being Planning (4 Pillars of Intervention), 3) Situation Table Awareness, Access & Function, and 4) Asset Based Community Development known as ABCD, an innovative and wildly successful model for community building.

The Connection Champions will channel community concerns to the Advisory Committee which makes decisions (Keep, Drop, Create) guided by the Lighthouse Document. The Advisory Committee reports to Council who are legislated to engage in Community Safety & Well-being Planning.



**“Successful community development depends on sovereignty, a community’s authority to make decisions for themselves.”**

**Cormac Russell - Asset Based Community Development**



⇒ 06

### SITUATION TABLE AWARENESS

Situation Table awareness training will be delivered to a myriad of organizations on how to make a referral to the Table and what outcomes could result in doing so.

## SITUATION TABLE AWARENESS/ACCESS & FUNCTION

Situation Tables have been functioning in Ontario for just over 7 years. When they were established, each participating organization was asked to identify an employee/member who would agree to attend the weekly meetings. These Situation Table members were trained prior to being permitted to participate in a live meeting.

What is missing is organizational awareness. An employee from a school board may attend weekly Situation Table meetings but are all teachers and education staff aware of what the Situation Table does and how to make an appropriate referral to the Table? The answer to that question is “no they are not”.

Training is currently being developed to address this issue. Once completed, it will increase referrals to the Table and enhance our ability to identify situations of “acute elevated risk” which in turn will allow the Situation Table members to respond with upstream intervention strategies aimed at preventing the acute evaluated risk from manifesting in downstream crisis.

## Situation Table Awareness Training

Situation Table Awareness Training will focus on education people in a myriad of organizations, services and institutions on key aspects relating to the existence of the Table, it's mandate, how to engage it and what to expect.



**“We don’t know what we don’t know. The Situation Table is a way of sharing our knowledge with each other so that we can take upstream action to try and make our community and it’s members healthier, happier and safer.”**

# MESSAGES FROM MUNICIPAL LEADERS



## Message from Mayor Ron Gervais City of Pembroke



On behalf of Pembroke City Council, I want to thank the Pembroke Police Services Board and their partners for developing our Community Safety and Well Being Plan.

It provides a model for working together and action that will provide our residents with an inclusive, healthy, and safe environment.

It is a solid base that requires collaboration from all of us to work successfully. The plan is a living document that will be continually referenced to guide our Council's direction in providing strategies to help our community thrive.

Our goal is to continue working towards a culture of fairness, equity, and inclusiveness for all our residents.



**Ron Gervais, Mayor City of Pembroke &  
Chair of UOV Community Safety & Well-  
being Planning Committee**



## Message from Mayor Neil Nicolson Whitewater Region



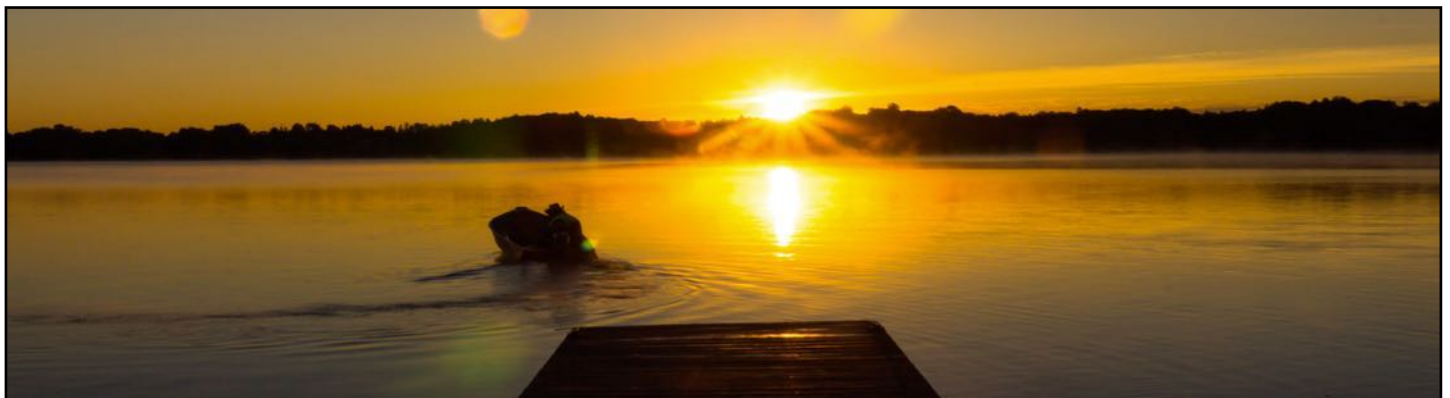
On behalf of the Council of the Township of Whitewater Region, I want to recognize and thank the partners for their efforts and work in developing the Community Safety and Well Being Plan. The Township supports a collaborative effort to ensure that those in need will receive the right response, at the right time, by the right service provider.

This strategic document will provide quantifiable outcomes along with performance measures to assess the effectiveness of the plan.

The Township, along with the help of partners, will continue the development and implementation of initiatives which support and benefit our community and respond to local issues.



**Neil Nicolson, Mayor Whitewater Region &  
Member of the Community Safety & Well-  
being Planning Advisory Committee**



## Message from Mayor Gary Serviss Town of Petawawa



Our Community Safety Well-Being Plan is a unique, collaborative plan that will have a lasting, positive impact for all residents living in our communities. With the implementation of this plan, social development programs and services will be promoted and maintained to address ongoing social issues.

Locally identified risks will be proactively reduced and situations of elevated risks will be mitigated. The desired result of this approach will hopefully be fewer critical incidents requiring emergency services responses. This will build healthier, safer communities for all residents and visitors to enjoy. On behalf of the Petawawa Town Council, I wish to congratulate and thank the Petawawa Police Services Board and their partners for producing the CSWBP and look forward to its implementation.



Gary Serviss, Mayor of Petawawa



## Message from Mayor Suzanne D'Eon Town of Deep River



On behalf of Deep River Council, I want to thank the Community Safety & Well-Being Advisory Committee, Upstream Communications, and the many local municipal partners working in areas of health, social services, justice and emergency services who were engaged in the development of this CSWB Plan.

Our collective goal is for our communities to be safe places where our residents can thrive and achieve their best life. Community health and safety is a shared responsibility and our CSWB Plan promotes a holistic approach which recognizes and takes into account the social, health, economic and environmental factors which can influence the well-being of individuals and families. The plan is about identifying priority issues, understanding the root causes of those issues and working towards reducing or mitigating contributing risk factors. It is also about understanding the roles and capabilities of local agencies to ensure these important community resources are available, effective, and engaged.



**Suzanne D'Eon, Mayor of Deep River**

The Town of Deep River looks forward to implementing priority initiatives and engaging in continuous improvement along with our municipal neighbours, police, and local agency partners. Only by working together can we address the key priorities and challenges to achieve our common goal — to build communities that are safe, healthy, accessible, inclusive, supportive, and welcoming.



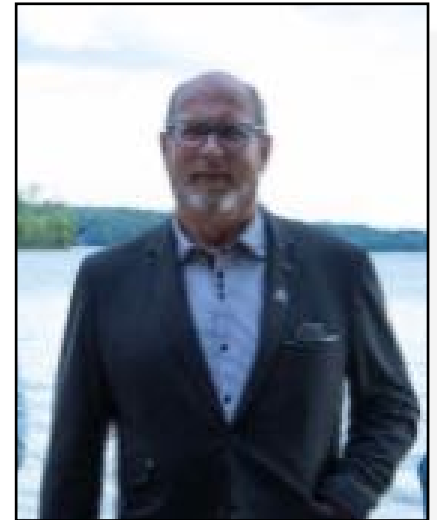
# Message from Mayor James Brose North Algona Wilberforce Township



The importance of this Community Safety and Well Being Plan is that it formalizes the support programs and organizations for individuals at risk. More importantly it is the collaborative effort of the City of Pembroke and nine municipalities, recognizing that we are more effective at providing supportive services, when we work together to improve the quality of life and well being of our residents. Through improved support for individuals requiring assistance for complex problems in housing, food, education, mental health and childcare, connections with social services, mental health, police, paramedics, and public health are utilized in developing a more stable environment. Individuals are assigned a caseworker to guide and mentor them, building a relationship of trust, as an important part of their health and wellness journey. Having a community of support builds resilience, providing programs and options for individuals that reduce the risk of escalation to crisis situations.

These services have been evolving in Renfrew County for a number of years and the Community Safety Well Being Plan formally identifies and documents the services available, contact names, emergency access numbers and a process for the development of individual wellness plans. The plan is inclusive.

I want to thank all of the Municipal partners for their vision and commitment in the development and implementation of this plan.



**James Brose, Mayor of North Algona  
Wilberforce Township**



# Message from Mayor Debbi Grills United Townships of Head, Clara & Maria



On behalf of the Council and citizens of the United Townships of Head, Clara & Maria, I want to thank all the partners instrumental in the development of the Community Safety & Well-Being plan.

Our community's safety is a shared responsibility that enables increased engagement of residents and visitors alike.

This document will allow the United Townships along with our neighbouring municipal partners to identify, respond and access needed services in our rural community.

Mayor Debbi Grills



**Debbi Grills, Mayor  
United Townships of Head,  
Clara & Maria**



## Message from Mayor Anne Giardini Town of Laurentian Hills



We are happy to be partnering with eight other municipalities in Renfrew County, police services/boards and various other sectors, including health/mental health, education, community/social services, and children/youth services. This partnership encourages strong collaborative working relationships by the sharing of information and strategies that are essential in minimizing risk factors and improving the overall well-being of our communities. Strong and healthy communities cannot rely on policing alone.

Our goal for our community is to be a place where we feel safe and have a sense of belonging by ensuring access to prompt and adequate health care, affordable housing, food stability, education, income opportunities, and the freedom of social and cultural expression.



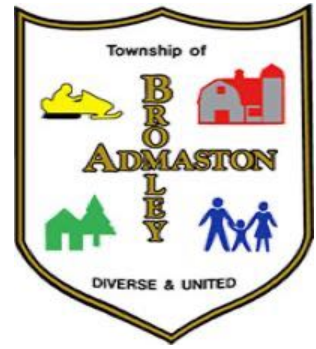
**Anne Giardini, Mayor  
Town of Laurentian Hills**

I look forward to working with all involved in ensuring our plan is as efficient and effective as possible in making our community safer and healthier.

Thank-you to the Pembroke Police Services Board and all involved for developing our Community Safety and Well Being Plan.



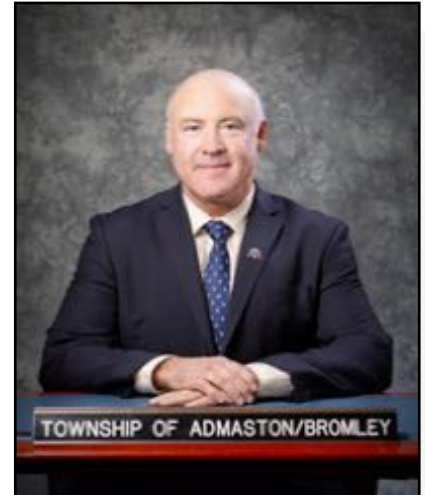
# Message from Mayor Michael Donohue Township of Admaston/Bromley



An oft-quoted axiom holds that those who have only a hammer at their disposal view every issue as a nail. As our communities and societies evolve in both scale and complexity, so too must the delivery of public sector services evolve.

This Community Safety and Well Being Plan sets the foundation of how we – the collective we – respond not just to the safety and security of our communities, but also to each of the individuals within. It expands upon the Situation Table model that was empowered to erode the compartmented silos that existed across police, social, education and health services; it will further reduce barriers and leverage the incredible value of collaboration across sectors.

It is imperative that the plan be an evergreen, or living, document. It is incumbent upon municipalities and all stakeholders to commit to continual review and renewal. Our aspirational goal must be providing safe and inclusive communities such that each individual can realize their full potential.



**Michael Donohue, Mayor  
Township of Admaston/Bromley**



## Community Safety and Well-Being Plan

### Message from Mayor Bennett

March 2023

On behalf of The Township of Laurentian Valley Council and staff, I am pleased to announce the completion of the Community Safety and Well-Being Plan. We send thanks to the Pembroke Police Services Board and all the partners involved for making this possible.

The plan was created to provide a framework for which our municipalities place public safety at the forefront of all decisions. This framework will work alongside the OPP's mandates and coincide to create a collaborative approach in our efforts of protecting our residents, businesses, and visitors. The priorities of the plan include mental health (OPP/Mental Health/Addictions Coordinated Response), addiction & substance abuse, access to appropriate housing, domestic violence (especially in the wake of the recent inquest), poverty, and racism.

We will work diligently to provide feedback and implement updates to ensure this plan properly represents the current landscape.

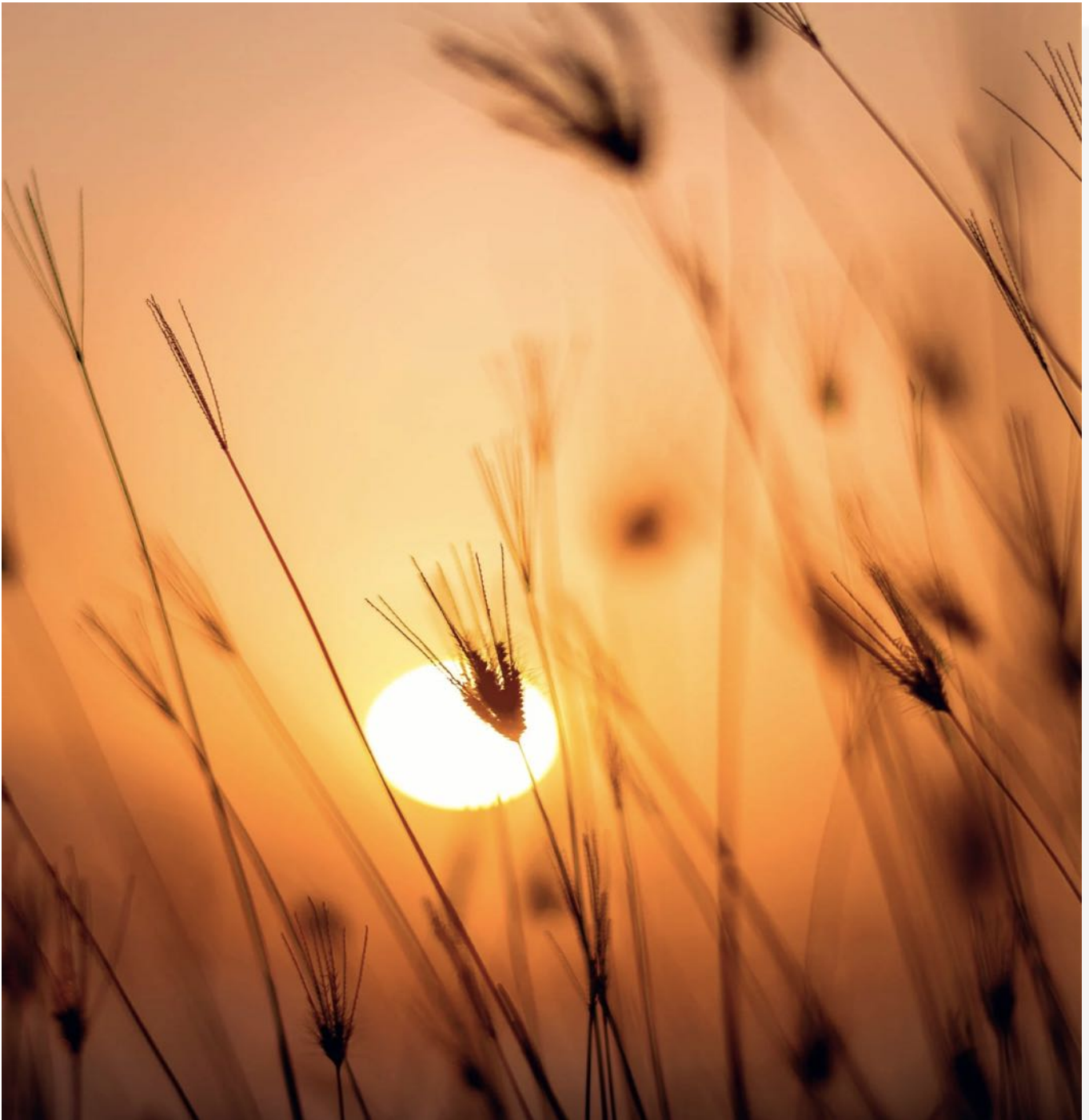
The safety of our stakeholders is of utmost importance and our priority. We pride ourselves on LV being a place people want to live, work, and enjoy safely and comfortably. We therefore would like to specifically thank the Upper Ottawa Valley Ontario Public Police for spearheading the project and to Upstream Communications for their continued work.

Thank you to all involved and we look forward to working together to continue to build communities that are welcoming, safe, and inclusive.



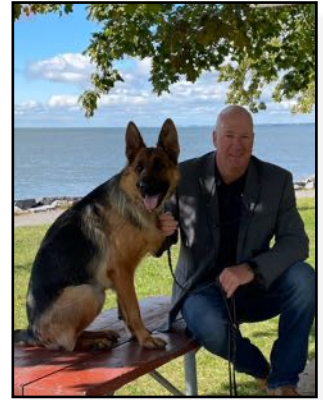
# CONCLUSION

## AUTHORS COMMENTS



# Some Final Thoughts...

My name is Pat Finnegan and I am the author of this plan. To say that I have some first hand experience with risk factors is indeed an understatement. I spent thirty years as a police officer and during that time I saw my fair share of grief, loss, and suffering. Sadly, many of the tragedies I witnessed were preventable. I retired from the Ontario Provincial Police in 2017 and became a professor at Loyalist College in the policing program.



In 2007 my house caught fire due to a faulty installation of the fireplace. Yes, it was in fact preventable, but the contractor took some short cuts and 17 years after the initial installation our house caught fire and was destroyed. We got out safely and we rebuilt. My wife and I and our three young children lived in 5 different places during the 9 months it took to rebuild.

During the development of this plan I was diagnosed with stage 4 cancer and was told that I would not likely survive the summer of 2022. I underwent extensive treatments and fought like hell for two years and here I am.

During that fight I continued to work on this plan. Even when I could only see out of my left eye because the massive cancer tumour on my right eye was completely blocking my vision, I continued to do my best to move the needle on this project forward.

The amazing, unconditional support I received from numerous council members and members of the advisory committee played a key role in my healing journey and for that I will be eternally grateful. In particular I would like to thank Mayor Ron Gervais for his patience, kindness, compassion and support. I believe that I am still here because I have more to contribute. I made a promise to God to spend my remaining days in the service of others. Safety and well-being for all community members continues to be a passion that gets me out of bed in the morning and keeps me thinking about a better future for all.

Downstream intervention models are easy to measure because they primarily involve restoration, trying to put things back together after they are broken, like rebuilding a house after a fire. Upstream interventions are more difficult to measure because we are dealing with things that did not happen, hopefully as a result of our proactive efforts.

Downstream response simply attempts to restore things to the previous state. Upstream efforts are intended to create a different reality altogether.

I hope this plan becomes a touchstone for new ways of thinking about community safety and well-being. I hope that people approach the next steps in this plan with a good heart and an awareness that everyone has a story and despite where that story has led them, they have unique gifts and talents that can be engaged to make our own corners of the world a better place to live, work, play and raise our families.

I am committed to continue to volunteer as a community safety and development consultant for the next few years. If you have thoughts or ideas about this plan and the next steps proposed I can be contacted at [patrickthomasfinnegan@gmail.com](mailto:patrickthomasfinnegan@gmail.com).

It would be my pleasure to engage with you on any topic relating to improving safety and well-being in your community.



**Municipality of Huron Shores**  
7 Bridge Street, PO Box 460  
Iron Bridge, ON P0R 1H0  
Tel: (705) 843-2033 Fax: (705) 843-2035

April 12, 2024

### **Resolution #24-12-02 – Urging the Government to Promptly Resume Assessment Cycle**

The Council of the Corporation of the Municipality of Huron Shores passed Resolution #24-12-02 at the Regular Meeting held Wednesday, April 10<sup>th</sup>, 2024, as follows:

“WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province;

AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners;

AND WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario’s municipalities continuing to calculate property taxes using 2016 property values;

AND WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent;

AND WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike;

AND WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality;

AND WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Huron Shores hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;

AND THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality;

AND THAT a copy of this resolution be forwarded to the Premier, the relevant provincial authorities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.”

Should you require anything further in order to address the above-noted resolution, please contact the undersigned

Yours truly,

A handwritten signature in dark ink, appearing to read "Natasha Roberts". The signature is fluid and cursive, with the first name "Natasha" being more prominent than the last name "Roberts".

Natashia Roberts

CAO/Clerk  
NR/KN

Cc: Premier of Ontario, the relevant provincial authorities, the Municipal Property Assessment Corporation, and all municipalities in Ontario

April 16, 2024

Conservation Authorities and  
Natural Hazards Section  
Ministry of Natural Resources and  
Forestry – RPDPB  
By E-mail: [ca.office@ontario.ca](mailto:ca.office@ontario.ca)

Matthew Rae  
MPP for Perth-Wellington  
By E-mail: [matthew.rae@pc.ola.org](mailto:matthew.rae@pc.ola.org)

**RE: Conservation Authorities Act**

Please note that in response to the attached Ministry of Natural Resources and Forestry's proposal "Regulation detailing new Minister's Permit and Review powers under the Conservation Authorities Act" on April 5, 2024, Council of the Municipality of West Perth at its Regular Council Meeting held on April 15, 2024, passed the following resolution:

RESOLUTION: 122/24

Moved By: Councillor Trentowsky

Seconded by: Councillor Duck

CARRIED

"That the Council for the Municipality of West Perth recommends to the province that any proposed changes contemplated by the province be put on hold until such time that the planning statement is finalized by the province and communicated to the municipalities and that this motion be circulated to the Association of Municipalities of Ontario (AMO) All Ontario Municipalities for support."

If you require further information, please do not hesitate to contact the Clerk's Department.



Daniel Hobson  
Manager of Legislative Services/Clerk  
Municipality of West Perth

cc: Matthew Rae, MPP for Perth-Wellington  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities

# Regulation detailing new Minister’s Permit and Review powers under the Conservation Authorities Act.

ERO (Environmental Registry of Ontario) number	019-8320
Notice type	Regulation
Act	Conservation Authorities Act, R.S.O. 1990
Posted by	Ministry of Natural Resources and Forestry
Notice stage	Proposal
Proposal posted	April 5, 2024
Comment period	April 5, 2024 - May 6, 2024 (31 days) Open
Last updated	April 5, 2024

This consultation closes at 11:59 p.m. on:

**May 6, 2024**

## Proposal summary

We are proposing a regulation specifying the circumstances under which the Minister may issue an order to prevent a conservation authority from making a permitting decision and make the permitting decision in the place of a conservation authority or may undertake a review of a conservation authority permitting decision.

## Proposal details

Conservation authorities regulate development and other activities through a permitting process under the *Conservation Authorities Act* for the purposes of natural hazard management and to protect people and property from natural hazards, such as flooding and erosion. Each conservation authority implements the permitting framework based on provincial legislation, regulatory

requirements, and technical standards, as well as conservation authority board-approved policies that outline how the conservation authority administers regulations locally.

Recently proclaimed provisions in the *Conservation Authorities Act* and associated regulations came into effect on April 1, 2024, including new powers for the Minister to 1) issue an order to prevent a conservation authority from issuing a permit and to take over the permitting process in the place of a conservation authority, and 2) review a conservation authority permit decision at the request of the applicant.

The Ministry is proposing a regulation which would set out the circumstances under which these powers could be used. If the regulation is approved, public guidance would be made available on the criteria and processes outlined in the regulation.

## 1. **Permits issued by the Minister**

Existing requirements under the *Conservation Authorities Act* regarding permits issued by the Minister under section 28.1.1 include:

- The Minister may issue an order directing a conservation authority not to issue a permit to a specific individual to engage in a specified activity, or to persons who may wish to engage in a certain type or class of activity, that would be prohibited under section 28 without a permit.
- The Minister's decision to issue an order is discretionary, and it may be issued either before or after an application for a permit has been submitted to the relevant conservation authority.
- Notice of any order must be provided to affected conservation authorities, any person who applied for the permit in question prior to the order and be posted on the Environmental Registry of Ontario (ERO (Environmental Registry of Ontario)) within 30-days.
- If an order made, the Minister has the power to issue a permit in place of the conservation authority. When making a permitting decision, the Minister is required to satisfy the same criteria concerning natural hazards and public safety that are considered by conservation authorities. This includes whether the activity is likely to affect the control of flooding, erosion, dynamic beaches or unstable soil or

bedrock. It also must consider whether the activity is likely to create conditions or circumstances that, in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property.

- The Minister may refuse the permit or issue a permit subject to such conditions as the Minister determines are appropriate.

### **Proposed additional requirements that would be set out in regulation include:**

- The Minister may make an order to prevent a conservation authority from making a permitting decision and take over the permitting process only if the development activity or type or class of permits pertains to or supports a specified provincial interest, including:
  - Housing (community, affordable and market-based)
  - Community services (health, long-term care, education, recreation socio-cultural, security and safety, environment)
  - Transportation infrastructure
  - Buildings that facilitate economic development or employment
  - Mixed use developments
- If a proponent wishes to petition the Minister to issue an order, the proponent must submit a request to the Minister that would include information on:
  - Overview of proposed development.
  - Why the Minister's involvement is requested (e.g., development of provincial interest, timing/urgency; permitting process to date if applicable; other barriers) and preferable to the standard process in the *Conservation Authorities Act*.
  - Indication of whether the local municipality has endorsed the project and the request for Minister's involvement (e.g., by municipal letter or resolution).
  - Status of other required project approvals including the extent of any engagement with the conservation authority in the permitting process that the applicant has had to date.

## 2. Permits reviewed by the Minister

Existing requirements under the *Conservation Authorities Act* relating to requests for review under section 28.1.2 regarding permits where there is an order made by the Minister of Municipal Affairs and Housing under section 34.1 or 47 of the *Planning Act* and section 28.1 regarding all other conservation authority permits include:

- An applicant who has been refused a permit or had conditions attached to a permit by a conservation authority to which the applicant objects can, within 15-days of receiving reasons for the authority's decision, submit a request to the Minister for the Minister to review the authority's decision. Alternatively, an applicant also has the option to appeal the authority's decision to the Ontario Land Tribunal.
- After receiving a request, the Minister has 30-days in which to decide whether or not they intend to conduct a review. If the Minister decides to conduct the review, a notice shall be posted on the ERO (Environmental Registry of Ontario) within 30-days of a reply indicating the Minister intends to review the decision by the authority. If the Minister does not reply within 30-days of the request, this is deemed to indicate that the Minister does not intend to conduct a review.
- After conducting a review, the Minister may confirm or vary the authority's decision or make any decision that the Minister considers appropriate, including issuing the permit subject to conditions.
- The Minister is required to base the decision on same criteria concerning natural hazards and public safety that are considered by conservation authorities. This includes whether the activity is likely to affect the control of flooding, erosion, dynamic beaches or unstable soil or bedrock. It also must consider whether the activity is likely to create conditions or circumstances that, in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property.

**Proposed additional requirements that would be set out in regulation include:**

- The Minister may conduct a review of a conservation authority permit decision only if the development activity pertains to or supports a development of specified provincial interest, including:
  - Housing (community, affordable and market-based)

- Community services (health, long-term care, education, recreation socio-cultural, security and safety, environment)
- Transportation infrastructure
- Buildings that facilitate economic development or employment
- Mixed use developments

Note: This criteria would not apply to permit reviews under section 28.1.2 regarding permits where there is an order made by the Minister of Municipal Affairs and Housing under section 34.1 or 47 of the *Planning Act*.

- The request submitted to the Minister for a review would include information on:
  - Overview of proposed development.
  - If the request relates to conditions imposed by the conservation authority to which the applicant objects, identification of the specific conditions that are subject to the request for review, the changes requested to the conditions and the rationale in support of the requested changes.
  - If the request relates to an authority's decision to refuse a permit, the rationale in support of requesting that the Minister varies the decision and issues the permit.
  - Why the Minister's involvement is requested (e.g., development of provincial interest, timing/urgency; permitting process to date; other barriers) and preferable to alternative mechanisms in the *Conservation Authorities Act*.
  - Indication of whether the local municipality has endorsed the project and/or the request for Minister's involvement (e.g., by municipal letter or resolution).
  - Status of other required project approvals.

## Regulatory impact analysis

By clearly communicating the circumstances under which the Minister would consider whether to issue an order to prevent a conservation authority from making a permitting decision and to make permitting decisions in place of a conservation authority or to review a conservation authority permitting decision, this proposal would ensure that development proponents pursue the appropriate permitting channel. Efficiently navigating the permitting process is

expected to help save proponents time and resources. We expect that there will be some minor administrative costs for development proponents based on the time needed to learn about and understand the proposed changes.

## Supporting materials

### Related links

Conservation Authorities Act

(<https://www.ontario.ca/laws/statute/90c27#BK43>)

O. Reg. 41/24: Prohibited Activities, Exemptions and Permits

(<https://www.ontario.ca/laws/regulation/240041>)

### View materials in person

Some supporting materials may not be available online. If this is the case, you can request to view the materials in person.

Get in touch with the office listed below to find out if materials are available.

MNRF - RPD PB - Resources Development Section  
300 Water Street  
2nd Floor South  
Peterborough, ON  
K9J 3C7  
Canada

## Comment

Let us know what you think of our proposal.

Have questions? Get in touch with the contact person below. Please include the ERO (Environmental Registry of Ontario) number for this notice in your email or letter to the contact.

[Read our commenting and privacy policies. \(/page/commenting-privacy\)](#)

## Submit by mail

Conservation Authorities and  
Natural Hazards Section

Ministry of Natural Resources and  
Forestry - RPDPB

300 Water Street

2nd Floor South Tower

Peterborough, ON

K9J 3C7

Canada

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Connect with  
US

## Contact

Conservation Authorities and  
Natural Hazards Section



[ca.office@ontario.ca](mailto:ca.office@ontario.ca)

## **Mayor's Report – Thursday May 16, 2024**

I would first like to welcome our new staff member and Waste Disposal Attendant, Jeff Juby to his new position with Head Clara & Maria. I would also like to commend the site work he and Kasey accomplished during his introduction to our two disposal sites. A reminder to all that the upcoming Hazardous Waste Day is being held at the Stonecliffe site on the morning of Saturday May 25<sup>th</sup>.

At the April 24<sup>th</sup> County Council meeting we heard from 2 delegations. Ann Pohl, Spokesperson, Ottawa Valley chapter of Council of Canadians with a Climate Action Petition in recognition of International Earth Day. Eastern Ontario Regional Network (EORN) CEO Jason St. Pierre and Lisa Severson, Director of Communications with Renfrew County Update.

On May 22, 2024, I will be attending the inaugural Mesa Gathering that will bring together experts in the fields of mental health, community services, public health and community paramedicine to tackle pressing issues such as addiction, mental health and homelessness in our region. Keynote speakers include someone who will share their lived experience; a panel discussion and an update on current activities, strategies and plans of current partners.

Our municipality depends on grant money to assist with many services and activities that happen in HCM. On May 2, 2024, Deputy Clerk Stephany Rauche, Office Assistant Mel Theil and I met with Carmen Goold, the Regional Development Advisor (Ministry of Tourism, Culture & Sport + Seniors & Accessibility) to discuss provincial granting programs. We did not receive the 2023-24 Inclusive Community Grant (19 pages) as hoped. As our advisor, she gave us some feedback on the application and encouraged us to continue looking for alternate programs. This program funding is highly competitive with a high demand. Ms. Goold emphasized that there have also been changes to many grants. She also encouraged our staff to use her availability to review our application with her before the final document is sent to the ministry.

On the topic of grant money, I would like to highlight the current activities in our hall that have resulted because of grants. Barn Quilt painting that is done over 2 to 3 sessions is so popular that Cathy Sutherland is hosting another session on the week of May 13<sup>th</sup>. The first offering hosted 16 eager artists and the second has 12 enrolled. My personal favourite is Yoga with Kim that began on May 9<sup>th</sup> with 6 sessions. Upcoming on May 24<sup>th</sup> is a Stained-Glass Garden Stone Workshop with Trish Juby. These activities are funded in part by Canada's New Horizons for Seniors Program and only possible because of our diligent staff who submit proposals on our community's behalf.

Mayor Debbi Grills



**THE CORPORATION OF THE UNITED TOWNSHIPS OF  
HEAD, CLARA & MARIA  
BY-LAW NUMBER 2024-08**

**BEING** a By-Law to provide for the adoption of the 2024 tax rates and establishing penalty and interest on overdue taxes.

**WHEREAS** the Municipal Act S.O. 2001, c.25 and amendments, section 312 (2) states that: for the purposes of raising the general local municipal levy, a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on assessment in each property class in the local municipality rateable for local municipality purposes;

**AND WHEREAS** the Municipal Act S.O. 2001, c. 25, section 342 (1)(a) states that a local municipality may pass by-laws providing for, the payment of taxes in one amount or by instalments and the date or dates in the year for which the taxes are imposed on which the taxes or instalments are due;

**AND WHEREAS** the Municipal Act S.O. 2001, c.25, section 345 (1) states that a local municipality may, in accordance with this section, pass by-laws to impose late payment charges for the non-payment of taxes or any instalments by the due date;

**AND WHEREAS** the Municipal Act S.O. 2001, c.25, section 345 (2) states that a percentage charge, not to exceed 1.25 percent of the amount of taxes due and unpaid, may be imposed as a penalty for the non-payment of taxes on the 1<sup>st</sup> day of default or such later date as the by-law specifies;

**AND WHEREAS** interest may not start to accrue before the first day of default;

**AND WHEREAS** the County of Renfrew (upper tier) has passed By-Law No. 71-24 to set tax ratios for County purposes and lower-tier purposes for the year 2024, By-Law No. 72-24 to set tax rate reductions for prescribed property subclasses for County purposes and for lower-tier purposes for the year 2024, and By-Law 73-24 to establish the 2024 tax rates for County of Renfrew purposes;

**NOW THEREFORE** the Council of the United Townships of Head, Clara & Maria does hereby enact:

- **THAT** every property owner in the Municipality of the Corporation of the United Townships of Head, Clara & Maria shall be taxed according to the following tax rates and that such taxes shall become due and payable as follows:

Residential	0.00208325
Res FAD I	0.00072914
New Multi-residential	0.00208325
Multi-residential	0.00404900
Com. Occupied	0.00378047
Com. Exc. Land	0.00378047
Com. Vac. Land	0.00378047
Com. On-Farm Bus.	0.00378047
Com. FAD I	0.00072914
Ind. Occupied	0.00513918
Ind. Exc. Land	0.00513918
Ind. Vac. Land	0.00513918
Large Ind. Occ.	0.00567061
Large Ind. Exc.	0.00567061
Landfills	0.00247712
Pipelines	0.00277656
Farm	0.00052081
Managed Forests	0.00052081

- **THAT** 50% of 2023 tax rates for all classes of property are due February 28<sup>th</sup> as per by-law 2024-01;
- **THAT** the balance owing is to be split into two payments due July 31<sup>st</sup>, 2024 and October 31<sup>st</sup>, 2024;
- **THAT** a penalty of 1.25% per month be payable on all overdue current taxes, calculated on the first day of the month;
- **THAT** interest at 1.25% to be added on all tax arrears monthly on the first day of each month.

**READ** a 1<sup>st</sup> time short and passed this 16<sup>th</sup> day of May 2024.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK



# Report to Council

**Report Number:** E4m-2024-1 (HCM)

**Report Date:** May 8, 2024

**Date of Council Meeting:** May 16, 2024

**Prepared By:** Peggy Young-Lovelace, E4m

**Approved By:** Peggy Young-Lovelace, E4m

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## Reason for this Report

To provide supporting information for Draft Bylaw 2024-09 Being a Bylaw to adopt a charitable donation receipt policy.

## Recommendation

That Council for the Corporation of the United Townships of Head, Clara and Maria (the Township) pass Bylaw 2024-09.

## Legislative Authority

The *Municipal Act* provides Council with the authority to make decisions within their spheres of jurisdiction.

Section 286 of the *Municipal Act* requires a municipality to appoint a treasurer and it is the responsibility of the Treasurer to handle the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality including:

- (a) collecting money payable to the municipality and issuing receipts for those payments;
- (b) depositing all money received on behalf of the municipality in a financial institution designated by the municipality;
- (c) paying all debts of the municipality and other expenditures authorized by the municipality;
- (d) maintaining accurate records and accounts of the financial affairs of the municipality; providing the council with such information with respect to the financial affairs of the municipality as it requires or requests;
- (e) ensuring investments of the municipality are made in compliance with the regulations made under section 418, if applicable; and
- (f) complying with any requirements applicable to the treasurer under section 418.1. 2001, c. 25, s. 286 (1); 2017, c. 10, Sched. 1, s. 35.

The *Income Tax Act* provides that municipalities, by their existence, have the authority to provide charitable receipts for donations of cash and in-kind services. To do so, municipalities must be registered with the Canadian Revenue Agency (CRA).

### **Facts and Issues**

- The Township is registered with CRA as an entity that may issue charitable receipts for income tax purposes.
- Municipal employees have issued charitable receipts for donations made to the Township.
- Council has not previously adopted a policy authorizing the Treasurer to issue official receipts for income tax purposes for donations of tangible property, including cash.

### **Analysis**

The Treasurer requires express direction from Council to issue charitable receipts for income tax purposes and it is in the best interest of the Township to provide such direction to the Treasurer.

Issuing such receipts without the express authority of Council, puts the Treasurer and the Township at risk.

### **Options**

1. Do nothing.
2. Adopt Bylaw 2024-09 authorizing the issuance of charitable receipts for income tax purposes.

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD CLARA AND MARIA

*BYLAW NUMBER 2024-09*

BEING A BYLAW TO ADOPT A CHARITABLE DONATIONS RECEIPT POLICY

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**Legal Authority**

**Scope of Powers**

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

**Powers of a Natural Person**

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

**Powers Exercised by Council**

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

**Powers Exercised by By-law**

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

**Municipal Administration**

Section 227 of the *Municipal Act* provides it is the role of the officers and employees of the municipality to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions.

**Income Tax Act**

The *Income Tax Act* established that Municipalities can issue charitable donation receipts providing that they are registered with the Canadian Revenue Agency and that these funds/in-kind contributions received are utilized for municipal purposes.

**Preamble**

Council for the Corporation of the United Townships of Head, Clara and Maria (the "Township") has been issuing charitable donation receipts.

Council acknowledges that it is necessary to establish guidelines and standards for the acceptance of charitable donations.

**Decision**

Council of the Corporation of the United Townships of Head, Clara and Maria decides it in the best interest of the Corporation to establish guidelines and standards for the acceptance of charitable donations.

## Direction

**NOW THEREFORE** the Council of the Corporation of the United Townships of Head, Clara and Maria directs as follows:

1. That the Treasurer adopt administrative practices and procedures to carry out the direction of Council as expressed in this Bylaw (hereinafter referred to as Guidelines) which are compliant with applicable law.
2. That the Township will issue official receipts for donations that qualify as charitable donations with a net cash value or net fair market value of \$25 or more.
3. That the Guidelines outline the standard for evaluating donations in accordance with Canada Revenue Agency (CRA) guidelines and further that they will outline the standard operating procedures for issuing official charitable donation receipts (official receipts) to donors for income tax purposes, and to ensure official receipts are issued in an appropriate and consistent manner across the organization.
4. That these Guidelines be submitted to Council for information within thirty (30) days from the passing of this Bylaw and thereafter posted on the Township's website.
5. That Treasurer cannot unilaterally amend, change, or fail to follow the established Guidelines without notification to Council prior to any amendment, change or decision not to follow an established Guideline.
6. That the Guidelines be reviewed one (1) year after the passing of this Bylaw, then once every four (4) years which shall be during the first year after an election and a report be delivered to Council by June 30, of the year in which a report is required, regarding adequacy of the Guidelines and which shall also include any recommended changes.
7. That the Treasurer shall submit to Council an annual report in February of any given year that includes:
  - a. The number of cash donations received by the Township;
  - b. The number of in-kind donations received by the Township;
  - c. The total dollar value of cash donations;
  - d. The total dollar value of in-kind donations; and
  - e. The express municipal purposes for which the donations apply.
8. That this Bylaw supersedes any Bylaw previously passed that is contrary to this Bylaw.
9. This by-law takes effect on the day of its final passing.

**READ** a 1<sup>st</sup> time short and passed this 16<sup>th</sup> day of May 2024.

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MAYOR

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CLERK



# THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

## BY-LAW NUMBER 2024-07

**BEING** a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its regular meeting held on Thursday, May 16, 2024.

**WHEREAS** Subsection 5(1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** Subsection 5(3) of the said *Municipal Act* provides that all municipal power including the municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the United Townships of Head, Clara & Maria at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE** the Council of the United Townships of Head, Clara & Maria enacts as follows:

1. **THAT** the action of the Council of the United Townships of Head, Clara & Maria in respect of each recommendation or resolution contained in the minutes of the special council meetings of Thursday, May 16, 2024, and any reports of committees and of local boards and each motion and resolution passed and other action taken by the Council of the United Townships of Head, Clara & Maria at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. **THAT** the Mayor and the appropriate officials of the United Townships of Head, Clara & Maria are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the United Townships of Head, Clara & Maria referred to in the proceeding section.
3. **THAT** the Mayor, or in the absence of the Mayor, the alternate head of council and the Municipal Clerk, or in the absence of the Municipal Clerk, the Deputy Clerk, or in the absence of the Municipal Clerk and the Deputy Clerk, the Acting Clerk, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the United Townships of Head, Clara & Maria.

**READ** a 1<sup>st</sup> time short and passed this 16<sup>th</sup> day of May 2024.

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MAYOR

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CLERK