



**THE CORPORATION OF THE UNITED TOWNSHIPS  
OF HEAD, CLARA & MARIA**

**Minutes of August 22, 2020**

Minutes of a regular meeting of Council held on Saturday, August 22<sup>nd</sup>, 2020 at 1:00 p.m. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT OF SILENT REFLECTION** – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.

2. **ROLL CALL** – The following persons were present: Mayor Debbi Grills, Councillors: Chris Dowser, Fran Kelly-Chamberlain, and Ernie Villeneuve.

**Staff:** Charlotte Toope, Clerk/ Treasurer, members of the public

**Absent/Regrets:** Councillor Brent Allen

3. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS** – Councillor Kelly-Chamberlain

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

4. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** – None

5. **DEPUTATIONS/PRESENTATIONS** – none

6. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

Resolution No.: 22/08/20/001

Moved by Councillor Villeneuve and seconded by Councillor Dowser

**BE IT RESOLVED THAT** the minutes of the regular meeting of June 18, 2020 be accepted as amended.

Carried Unanimously

Minutes for information only – Public Works Advisory Committee, August 11<sup>th</sup>, 2020

Resolution No: 22/08/20/006

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Villeneuve

**WHEREAS** the Public Works Advisory Committee continues to pursue the purchase and installation of the street lights

**BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby direct staff to investigate the cost and feasibility of solar and electric street lights.

Carried Unanimously

7. **CORRESPONDENCE & PETITIONS**

**Petitions** - none

**Correspondence**

- i. ICIP Recreational Grant Response and Report
- ii. Call2Recycle Agreement
- iii. Request to expedite government transfers – Bonnechere Valley Resolution
- iv. Review of Long-term Management – Algonquin Park
- v. Highway Traffic Act – Off Road Vehicle Amendment  
**ACTION:** Clerk to bring back on January 2021 agenda.
- vi. Ministry response letter – LTC beds letter of support
- vii. Universal Basic Income program – Gore Bay Resolution
- viii. Diversity Training for OPP – Gore Bay Resolution
- ix. COVID-19 ICIP – AMO  
**ACTION:** Clerk to submit applications for grants.  
**ACTION:** Mayor to inquire regarding ownership of Algonquin trail.
- x. HCM Culvert Repairs – H&H Construction
- xi. RC VTAC – Warden Robinson

## 8. MAYOR'S REPORT

- Report 20/08/22/801 – Mayor Debbi Grills

## 9. STAFF REPORT

- Report 20/08/22/901 – Clerk-Treasurer Report

## 10. UNFINISHED BUSINESS

- Report 20/08/22/1001 – Property Tax Interest Deferral

Resolution 22/08/20/002

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001 c.25*, as amended, authorizes a municipality to pass by-laws to exercise its municipal powers;

**AND WHEREAS** on March 11, 2020 the World Health Organization declared a worldwide pandemic regarding COVID-19;

**AND WHEREAS** on March 17, 2020 a Declaration of Emergency was made by the Province of Ontario pursuant to section 7.0.1 of the *Emergency Management and Civil Protection Act* related to COVID-19 and further ordered the mandatory closure of all non-essential workplaces on March 24, 2020;

**AND WHEREAS** ratepayers continue to face unprecedented challenges with the advent of COVID-19 and the Council of the United Townships of Head, Clara and Maria deems it expedient to take the necessary steps to help mitigate the impact of COVID-19 on ratepayers to help reduce the financial strain;

**AND WHEREAS** the Council of the United Townships of Head, Clara and Maria has enacted By-law 2020-10 to Adopt Final Tax Rates;

**NOW THEREFORE BE IT RESOLVED** that the Council of the United Townships of Head, Clara & Maria does hereby direct staff to not amend By-law 2020-10 to reflect:Option 3.

Carried Unanimously

## 11. ADDENDUM (NEW BUSINESS)

- Report 20/08/22/1101 – Asset Management Grant

Resolution No.: 18/06/20/004

Moved by Councillor Villeneuve and seconded by Councillor Dowser

**WHEREAS** it is required under *Asset Management Planning for Municipal Infrastructure Regulation, O. Reg. 588/17*, that all Ontario municipalities have an asset management plan that outlines commitments to best practices and continuous improvement;

**AND WHEREAS** the Federation of Canadian Municipalities (FCM) has made a funding application available to municipal partners with less than 1,000 citizens for up to 90% of total eligible project costs, to a maximum of \$50,000;

**AND WHEREAS** the 2020 approved budget for the United Townships of Head, Clara & Maria has allocated \$3000 for Admin Special Projects, meant for use towards Asset Management planning;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby direct the Clerk-Treasurer to apply for the FCM Asset Management Grant for a total of up to \$27,000, with a commitment from the municipality of 10% of the grant, totalling up to \$3000.

Carried Unanimously

## 12. BY-LAWS

- None

## 14. QUESTIONS AND ANSWERS

- Request for an email to be sent each time a fire ban has been removed.
- A picture of the gravesite repairs will be added to an upcoming HCM newsletter.
- ACTION: Clerk directed to investigate the cost and feasibility of an IT contract.

## 15. CONFIRMATION OF PROCEEDINGS

Resolution No.:22/08/20/004

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

**BE IT RESOLVED THAT** By-Law 2020-13 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Saturday, August 22<sup>nd</sup>, 2020 be read a first time short and passed.

Carried Unanimously

**16. ADJOURNMENT**

Resolution No.: 22/08/20/005

Moved by Councillor Villeneuve seconded by Councillor Dowser

**BE IT RESOLVED THAT** this meeting adjourn at 2:52 p.m. to meet again on Thursday, September 17, 2020 at 1:00 p.m.

Carried Unanimously

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**MAYOR**

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**CLERK**