



THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes of February 20, 2020

Minutes of a regular meeting of Council held on Thursday, February 20th, 2020 at 1:00 p.m. in the Municipal Hall.

1. CALL TO ORDER & MOMENT OF SILENT REFLECTION – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.

2. ROLL CALL – The following persons were present: Mayor Debbi Grills, Councillors: Brent Allen, Chris Dowser, Fran Kelly-Chamberlain, and Ernie Villeneuve.

Staff: Crystal Fischer, Clerk/ Treasurer; Charlotte Toope, Acting Clerk/ Treasurer
Members of the public.

Absent/Regrets:

3. RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS – Councillor Kelly-Chamberlain

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

4. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – none

5. DEPUTATIONS/PRESENTATIONS – Dick Rabishaw, Board Chair and Janna Hotson, Chief Nursing Executive– Deep River and District Hospital, Four Seasons Lodge, North Renfrew Family Health Team. See page six for notes.

6. ADOPTION OF MINUTES OF PREVIOUS MEETINGS (INCLUDING COMMITTEES)

Resolution No.: 20/02/20/001

Moved by Councillor Villeneuve and seconded by Councillor Allen

BE IT RESOLVED THAT the minutes of the regular meeting of January 16th, 2020 be accepted as presented.

Carried Unanimously

Minutes for information only -

- Library Board Minutes –
 - i. January 7th, 2020
- Recreation Committee Minutes
 - i. February 6th, 2020
- Public Works Advisory Committee Minutes
 - i. January 14th, 2020
 - ii. February 11th, 2020

WHEREAS Council has been provided with the following recommendations from the Public Works Advisory Committee:

- Obtain firm pricing for supply and installation of street lights at the six intersections deemed to be priority by the committee (would include a fee payment to Hydro One for a site plan and estimates)
- Obtain pricing for power at Old Mackey Park for either hydro power installed to a locked panel in the pavilion (may include a fee for Hydro One site visit) or a diesel emergency generator mounted on a trailer for mobility
- Investigate and provide a proposal on updating the list of municipal roads and the frequency of their maintenance in order to assist in better determination of appropriate levels of services and potential for cost savings.

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara and Maria does hereby accept the recommendations of the committee;
AND FURTHER directs the committee to take the lead on recommendations outlined above, with assistance from staff as needed.

Deferred

Action: Clerk to research cost of having hydro complete site visits to provide an estimate for streetlight installation.

7. CORRESPONDENCE & PETITIONS

Petitions - none

Correspondence

- i. County of Renfrew – Public Health Modernization
- ii. Town of Orangeville – Conservation Authorities
- iii. Renfrew S.A.R – Volunteer Ground Search and Rescue

Resolution No.: 20/02/20/002

Moved by Councillor Allen and seconded by Councillor Villeneuve

WHEREAS Council has received a written request for support in starting a volunteer search and rescue team to serve Renfrew and Nipissing County areas;

AND WHEREAS Council recognizes the need and value in having a local, trained, certified and insured volunteer search and rescue team;

THEREFORE BE IT RESOLVED THAT The Council of the United Townships of Head, Clara and Maria does hereby support the Renfrew S.A.R project

AND FURTHER would support cross training and provide access to facilities for training;

AND FURTHER would give consideration to supporting fundraising at community events.

Carried Unanimously

- iv. City of Sarnia – OPG's Deep Geologic Repository Project
- v. Employment and Social Development Canada – Canada Summer Jobs

Resolution No.: 20/02/20/003

Moved by Councillor Allen and seconded by Councillor Villeneuve

WHEREAS Employment and Social Development Canada has opened its annual call for applications for Canada Summer Jobs 2020;

AND WHEREAS Council sees the value in hiring a summer student;

THEREFORE BE IT RESOLVED THAT the Council of the United Township of Head, Clara and Maria does hereby direct staff to submit an application for funding with a

8. MAYOR'S REPORT

- Report 20/02/20/801 – Mayor Debbi Grills

8. STAFF REPORT - none

9. FINANCIAL REPORTS - none

10. UNFINISHED BUSINESS

- Report 20/02/20/1001 - Resolution for Blue Box Transition

Resolution No.:20/02/20/004

Moved by Councillor Villeneuve and seconded by Councillor Allen

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is a critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

WHEREAS the United Townships of Head, Clara and Maria is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

THEREFORE BE IT RESOLVED THAT the United Townships of Head, Clara and Maria would like to transition their Blue Box program to full producer responsibility DATE (between January 1, 2023 and December 31, 2025);

AND THAT this decision is based on the following rationale: our collection contract for Blue Box material expires December 31, 2024 and our processing contract for Blue Box material also expires December 31, 2024;

AND THAT the Municipality would be interested in providing collection services to Producers should we be able to arrive at mutually agreeable commercial terms.

AND FURTHER THAT any questions regarding this resolution can be directed to the Municipal Clerk at 613-586-2526 or at clerk@headclaramaria.ca.

AND FURTHER THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

Deferred

- Report 20/02/20/1002 - Boat Launch Tender Documents

Moved by Councillor Villeneuve and seconded by Councillor Allen

Resolution No.:20/02/20/005

WHEREAS Council has been provided with Municipal Boat Launch Tender documents for review and input;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara and Maria does hereby direct staff to advertise the tender documents for Municipal Boat Launch Repairs.

Carried Unanimously

- Report 20/02/20/1003 - AMP It 1 In 2 0 Municipal Action Plan – for information

THEREFORE BE IT RESOLVED THAT the Statement of Expenses for Council for the year 2019 totaling \$26,246.66 be accepted as presented.

Carried Unanimously

- Report 20/02/20/1102 - MAP at County of Renfrew

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

Resolution No.:20/02/20/008

WHEREAS the Acting Clerk-Treasurer has been offered a position in the Municipal Administration Program – Unit Three at the County of Renfrew

AND WHEREAS Council sees the value in Municipal Financial Management Training for the Acting Clerk-Treasurer;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara and Maria does hereby authorize the enrollment and payment for MAP – Unit Three through the County of Renfrew at a cost of \$500.00

AND FURTHER does hereby agree to reschedule the regular meeting of Council of May 21, 2020 to May 20, 2020 and the regular meeting of Council of June 18, 2020 to June 17, 2020 as they are conflicting with scheduled training dates.

Carried Unanimously

- Report 20/02/20/1103 - Compression Brake By-Law

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

Resolution No.:20/02/20/009

WHEREAS Council directed Staff to research the feasibility of a Compression Brake By-Law for the United Townships of Head, Clara and Maria;

AND WHEREAS Staff's recommendation is to not adopt a by-law as there would be no enforcement of a by-law related to the restriction of compression brakes in Head, Clara and Maria;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara and Maria does hereby direct staff to not proceed with creating a Compression Brake By-Law at this time.

Carried Unanimously

- Report 20/02/20/1104 - Public Salary Disclosure – for information only

- Report 20/02/20/1105 - Grading Tender Documents

Action: Clerk to proceed with recommendations from PWAC committee listed in Report# 20/02/20/1105.

12. BY-LAWS

- Report 20/02/20/1101 – Council Remuneration By-Law 2020-01

Resolution No.:20/02/20/010

Moved by Councillor Kelly-Chamberlain and Seconded by Councillor Dowser

WHEREAS By-Law # 2020-01 being a by-law to provide for the payment of remuneration to members of council while carrying out their duties is presented to Council for approval with item number two, benefits, removed from page one;

THEREFORE BE IT RESOLVED THAT By-Law 2020-01 be read a third time and passed this 20th day of February 2020.

Carried Unanimously

13. CLOSED SESSION

Resolution No.: 20/02/20/011

Moved by Councillor Kelly-Chamberlain and Seconded by Councillor Dowser

THEREFORE BE IT RESOLVED THAT this meeting come out of closed session at 4:39 p.m. and the public portion of the meeting continue.

Carried Unanimously

13. BUSINESS ARISING FROM CLOSED SESSION

Resolution No.: 20/02/20/1002

Moved by Councillor Villeneuve and Seconded by Councillor Allen

BE IT RESOLVED THAT the Council of the United Townships of Head, Clara and Maria does hereby agree to not add medical marijuana coverage to the insurance benefits package.

Carried Unanimously

Resolution No.: 20/02/20/013

Moved by Councillor Kelly-Chamberlain and Seconded by Councillor Dowser

WHEREAS Council was provided Report#20/02/20/1301 concerning tax sale registration fee reimbursements;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara and Maria does hereby direct staff to reimburse zero per cent of the tax sale registrations fees.

Carried Unanimously

14. QUESTIONS AND ANSWERS

- There is concern regarding volunteer drivers under the NHSP and a resident falling.
Action: Clerk to look into insurance to see if it is covered.
- Budget – will go to Council at March meeting.
- There has been a request of the Mayor for congratulatory letters for milestones – upon request only.
- Senior of the Year – free program, deadline is April. Mayor Grills is offering to take the lead in advertising and accepting nominations. Council is in agreement.
- “Take a Break” sign relocation is causing similar issues for the property owner who is now closest to the sign.

Action: Clerk to contact MTO as request sign to be relocated, to an area not in close proximity to private property if possible.

15. CONFIRMATION OF PROCEEDINGS

Resolution No.:20/02/20/014

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

BE IT RESOLVED THAT By-Law 2020-03 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Thursday February 20, 2020 be read a first time short and passed.

Carried Unanimously

16. ADJOURNMENT

Resolution No.: 20/02/20/015

Moved by Councillor Dowser seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT this meeting adjourn at 5:06 p.m. to meet again on Thursday, March 19, 2020 at 1:00 p.m.

Carried Unanimously

Deputation

Dick Rabishaw, Board Chair and Janna Hotson, Chief Nursing Executive– Deep River and District Hospital, Four Seasons Lodge, North Renfrew Family Health Team.

Physician Recruitment - HCM has been long contributor of physician recruitment. Previously the annual cost was \$30, 000 spilt between three municipalities, based on population. Currently, the board is requesting that the total amount increase to \$50, 000 in efforts to assist with physician shortages in our area. The hospital has had good success with military physicians for coverage, however there are still gaps, and is now requesting the additional funds to fill these gaps.

Money is used towards recruiting physicians. The board appreciates Head, Clara and Maria's support.

Letter of Support - Looking for a letter of support to be sent to Minister of Long Term Care for the application of an expansion of The Four Seasons Lodge Long-Term Care Facility. Letter will be forwarded to the Clerk.

Non Urgent Patient Transport – paramedic services completes hospital transfers for patients referred to as “stretcher patients”, who cannot sit up/ move; typically for additional testing, scanning, treatment etc. Paramedic services have decreased – in the past, three to four ambulances were available. Now, it is currently down to one ambulance available per day for the whole County of Renfrew and the results of the decrease are being seen on the system. If patients cannot get transported for testing or treatment, they have to stay in hospital longer and eventually the paramedic service has to be used as urgent transport if they are not getting proper treatment.

There is no private transport in our area. Care for is a great resource, but the patients must be able to sit up – and there service cannot be used for stretcher patients. Once a patient is admitted to the hospital, the hospital is responsible for transfer – fees can be upwards of \$750 one way for stretcher transport.

Currently working towards a solution, taking into consideration our location and the challenges it presents. Wanting to raise awareness of the issue.