

Head, Clara and Maria Townships  
HCM Recreation Committee  
Minutes for Aug 17, 2016  
6 p.m. HCM Municipal Hall

1. Roll Call

Committee Members: Paul Sarrazin, Gayle Watters, Marlene Gibson, Betty Condie, Rosanne Boudreau

Council reps:

Staff: Crystal Fischer

Absent: Melinda Reith, Noella LeBreton, Linda Chartrand, Councillor Dave Foote and Councillor Calvin Chartrand

Guests:

2. Unfinished Business

50/60's Dance – no report available at this time. An approximate profit of \$200 was made. It is a good event, changing it to a different weekend might attract more people.

Canada Day – Canada Day 2018 is at risk of being cancelled due to the shortage of volunteers to manage all of the current events offered. (2017 is currently covered) The following items need to be discussed and resolved in order to proceed with Canada Day Events.

- Find ways to recruit volunteers for Canada Day 2018 and onward.
- Discuss if we should we scale back Canada Day events to lessen need of so many volunteers? (Planning meetings)
- Develop a master volunteer list noting areas and events preferred by each person
  - a. Event preferences
  - b. Time frame preferences, etc.
  - c. Regular updates with new names of those stepping up
- Use emails to announce specific events to volunteers when asking for assistance.
- Find ways for staff to be more sensitive to volunteers that we do have by considering them when planning and executing events, in the office. However we need our volunteers to understand that this puts further stress on staff and when events are announced that is also an invitation to step up and help out.

“Any agenda items etc. please have them to me by the Friday before the meeting date for inclusion for the next meeting.”

- Phone volunteer – is there a person that does not like to come out to volunteer but would prefer to volunteer from home by calling volunteers to assist at events

**Action:** Crystal, Advertise in the next newsletter for a volunteer telephone coordinator.

**Action:** Everyone, get better at holding planning meetings

**Action:** all come up with ideas to recruit more volunteers

**Action:** Crystal and/or Gayle develop master volunteer list

**Action:** Crystal, develop email system for announcing specific events which will also be a call to action.

### 3. New business-

Financials – Accounts Payable Cheque register -not available at this time  
-Revenue Expense Report - not available at this time

September Ball Tournament – 8 teams registered, Friday night and Saturday. Bar will be open on Saturday but not on Friday night. Paul will get the boards back from Yates so that we can sell the cards again. We will talk to Melinda and John to see if they still want to combine the fish fry with the ball tournament and if we should serve breakfast. Will have fence set up for outdoor bar. Look into having the temporary extension onto the grass off of the main door next year instead of the back doors.

**Action:** Crystal to apply for extension to grassy area.

**Action:** Crystal and Gayle to look into setting up a planning meeting.

Wild Game Dinner 2016 – November 19<sup>th</sup>, 2016. Roseanne volunteers to serve food. We will schedule a planning meeting mid-October.

**Action:** Crystal to talk to Terry about the date as it is the last day of hunting season and we thought last year that this may give us lower numbers.

**Action:** Crystal and Gayle to look into setting up a planning meeting.

**Action:** Gayle to look for volunteers

Halloween – Do we want to do an adult party? Taking on another event may be too much right now, so we will pass on the adult party and focus on a little party for the children. Not a movie, possibly a dance from 1:00 – 4:00 p.m. Crystal volunteers to help with this event.

**Action:** Crystal and Gayle to schedule a planning meeting

**Action:** Crystal and Gayle to find volunteers

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Paddle Board – Will spend the rest of the HKCC money on the supplies needed for winter storage and possibly more lifejackets. Will consider adding another paddle board to the budget for 2017.

**Action:** Gayle to add Paddle board to list of items on 2017 budget discussions

Play Structure Volunteers – Had a meeting with Councillor Chartrand who has volunteered to start the play structure at OMP. We should be considering contacting Pat McGurran and Gerry Ryan for help with assembly.

**Action:** Gayle to contact potential volunteers

Intergenerational Social Inclusion – M. Reith Letter – Gayle circulated a signed letter of support for a grant that Melinda applied for.

Purchasing inflatable vs renting –

Before committing to purchasing we will verify if we have a generator large enough to run inflatables. We will also have to verify we can find volunteers to attend to it at Canada Day. This item will be added to the budget for 2018 for discussion, as we have already committed to renting one for 2017.

**Action:** Crystal to ask Terry Lamure about generator capabilities.

**Action:** Crystal or Gayle add duties above to volunteer list being worked on.

**Action:** Gayle to add to budget items to be discussed.

#### 4. Events

Wild Game Dinner- Date November 19th, 2016

Rep: Gayle Watters

Bar Tender: Marlene and Betty

Sept Ball Tournament – September 9<sup>th</sup> and 10<sup>th</sup>, 2016

Rep: Crystal, Marlene, Paul

Bar Tender: Roseanne

#### 5. Questions and Answers

Betty and Marlene are not available on September 21<sup>st</sup> for our next meeting.

**Action:** Gayle will email committee to confirm an alternate date.

#### 6. Adjournment- Next meeting –Sept. 21, 2016, 6 p.m. Community Hall

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