

*Request for Decision United Townships of Head, Clara & Maria Council*

Type of Decision									
Meeting Date	Friday, April 8, 2016				Report Date	Thursday, March 31, 2016			
Decision Required		Yes	x	No	Priority	X	High		Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed
<b>Clerk's - Report #08/04/16/801</b>									

**Subject:**

1. Time since the last meeting has largely been spent on the following:
  - a. Ontario Community Infrastructure Fund application – roads work - \$25,000 unconditional? (but only allowed for certain purposes)
  - b. Follow up with Canada 150 – boat launches – moving forward – Terry has scheduled Pat to begin work as soon as ice/snow melts; is working with Doug to get docks going.
  - c. Attendance at AMCTO Bill 8 training – separate report included.
  - d. Completion of Canada 150 grant application for Homecoming 2017.
  - e. Submission of request for funding to TransCanada Pipeline for Homecoming 2017.
  - f. Preparation for Ball Tournament, Canada Day 2016 and Homecoming 2017.
  - g. Over 20 volunteer hours for Canada Day/Homecoming/Ball Tournament.
  - h. Attendance at the Recreation Committee meeting as a volunteer.
  - i. Clerk had the week off for March Break – using time for time.
  
2. Deep River Community Foundation approved funding of \$500 towards play structure for Stonecliffe. The Recreation Committee will continue to fundraise for remaining costs.
  
3. The Healthy Kids program from the county will provide funding for natural playscapes which might be an excellent opportunity to combine with these funds.
  
4. The community (library board and municipal) volunteer appreciation event, in conjunction with the seniors/intergenerational program was held March 19, 2016. And has been considered a success. \$290 was raised at the bar. Crystal and Noella have prepared the final report for this grant which will be submitted as per the agreement with the Ontario Senior's Secretariat.
  
5. Emergency Management exercise occurred on Friday, April 1, 2016 which resulted in a number of excellent ideas for preparedness including:
  - a. Using/procuring ATCO buildings or old school portals for emergency management/recreation purposes. (Can be had for approximately \$5,000).

- b. CB/marine radios for communications within the municipality.
  - c. Storage, signage and access to the building.
  - d. Use of the Library as the EOC due to conflicting uses of the municipal hall.
  - e. Requirement and storage of food – long term.
  - f. Reminder of consideration of purchase of a propane automatic generator to run the entire facility in event of power outages. (Costs approximately \$7,000 - \$10,000.)
6. The recreation committee met in March and recommended that a donation of up to \$500 be made to Council to assist with the purchase of materials to complete the planters to beautify the hall/office/library complex.

**WHEREAS** the Recreation Committee has recommended at its meeting of Wednesday, March 16, 2017 that up to \$500 be donated towards the planters to beautify the hall/office/library complex;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby approve the amendment to the Recreation Committee budget for 2016.

7. Smart serve and volunteers. Although council has trained a number of volunteers, some are reluctant to bartend due to the risk of personal liability creating challenges with availability during some events. Does council see the benefit in training additional people at a cost of \$23 per person?

**WHEREAS** with more people trained to provide volunteer services to the Recreation Committee it is easier to staff events;

**AND WHEREAS** the cost of training manuals at \$23.00 per person is reasonable;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to host a Smart Serve training course for upwards of 10 people acknowledging that in return, each successful trainee is to volunteer to bartend for one municipal event per year.