

Request for Decision United Townships of Head, Clara & Maria Council

Type of Decision									
Meeting Date	Tuesday, June 12, 2018				Report Date	Thursday, May 31, 2018			
Decision Required		Yes	x	No	Priority	X	High		Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed
<h2>Clerk's - Report #12/06/18/801</h2>									

Subject:

1. Time since the last meeting has largely been spent on:
 - a. Budget process.
 - b. Staff have taken Municipal Connect training in our offices by MPAC staff.
 - c. Completed first semester of the Municipal Law Program through AMCTO – final exam returned – successfully completed.

2. The good stuff...
 - a. On Saturday evening HCM hosted a group of runners from Montreal. They are running to Vancouver to raise funds for the Terry Fox Foundation. Sunday morning I cooked them breakfast at the community centre before they began their third day. If anyone would like to contribute to their cause their contacts include: themontrealrunners@gmail.com; www.runtovancouver.com; Facebook - The Montreal Runners; and to donate – www.terryfox.ca/themontrealrunners.

3. Meeting Follow up and information:
 - a. All Smart Serve attendees have received their certificate. Costs for materials were paid in part through the Recreation Committee.

4. Grant application updates:
 - a. A new announcement under the Ontario Community Infrastructure Fund top up program is providing HCM with up to \$1,900,000 for approved funds. The challenge is that we do not have qualified projects under the following categories.
 - i. It is possible, that the funding could be used to provide bollards or gates along municipal roads to prevent motorized use at crossings where we have identified problems with trespass and speed – failure to stop. This would meet the identified components of the funding.

5. Municipal Elections – Nominations are open until July 27, 2018 at 2:00 p.m. to date we have two candidates. Please note that any campaigning prior to filing is illegal and could cost someone their seat.

6. Helipad – future – use vs. costs and liability. We have had our annual inspection and determined that trees will need to be removed prior to the ability for night landings. I will contact Mike Nolan to determine stats for use prior to Tuesday’s meeting. Don’t believe there has been much.

7. Council meeting audio is being uploaded to YouTube under Municipality the United Townships of Head, Clara, Maria. Log on to YouTube and search HCM Council meetings.
 - a. HCM Council Meeting May 15, 2018 – hopefully completed before Tuesday so I can share the link.
 - b. HCM Council Meeting April 17, 2018 - <https://youtu.be/2AvwH1ZG3M0>
 - c. HCM Council Meeting March 20, 2018 - <https://youtu.be/CQ6aT3LLwdI>
 - d. HCM Council Meeting February 13, 2018 - <https://youtu.be/PR97ZilqkoM>
 - e. HCM Council Meeting January 23, 2018 - <https://youtu.be/3vsLQ3gZzpQ>
 - f. HCM Council Meeting December 19, 2017 <https://youtu.be/mJe6vcCqtXM>

Added After Packages Prepared

1. Naming of private road for 911 purposes. We have had a request for a 911 sign on private property off of Adelard Road. The property owners have held this property for many decades. We have asked and they have suggested the name “Madison” we suggest “Lane”. Although we have to confirm the availability of that name with the County of Renfrew, we were wondering if Council has any challenges with us proceeding with the name Madison Lane?
2. After preparing packages last week, a number of “road blocks” have arisen which will result in some agenda items having to be deferred to a future date.
 - a. Our auditor has had his staff assist with completing our Treasurer’s duties and work on 2017 year end and reconciliation reports and has not yet had the opportunity to complete year end adjusting entries. Therefore, we are not yet in a position to complete our budget. Peter will be in the office this week and hopefully we can have this completed for the latter half of next week – June 21-22 perhaps.

We apologize for these challenges but the situation is outside of our control, in having to rely on outside support due to short term leave. We are still within legislated timeframes for budgets and taxation, with 4-5 other lower tiers within the county just passing their budgets this week as well.

- b. With respect to the policy documents that I had hoped would be completed Friday, they are being edited by Wishart and E4M staff and will not likely be available for Tuesday’s meeting. These items might be added to a second June meeting if Council chooses, or could be deferred until September.