THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA
HCM RECREATION COMMITTEE - **MINUTES**

Wednesday, March 21st, 2018 – 6:00 p.m.

1. Roll Call:

   Committee Members: *Linda Chartrand, Rosanne Boudreau, Gayle Watters, Betty Condie*
   Council Reps: *Cathy McKay*
   Staff: *Mel Theil, Melinda Reith*
   Absent: *Calvin Chartrand*
   Guests:

2. Previous meeting minutes from 2018 Feb 21: - *Reviewed and accepted*
3. Unfinished Business
   - Play Structures – cost for playgrounds – **Melinda/Mel**; more soil needed over slide; seeding needed; edging and pea gravel (or fine rubber material) for play area; whatever fits in with Naturescape. Who will do the work? **ONGOING**.
   - Financials –
     i. Accounts Payable Cheque Register – *No financials*
        - A/C project – how much did Rec commit; still need to find out. **Melinda/Mel - ONGOING**

     ii. Revenue Expense Report – *No financials*

4. New Business
   - Bar Oversight. Discussed MLSC BTC event on March 3. Going forward, Crystal will act as Bar Manager if there are any bar issues/questions.
   - Ask DR Community Church if their small plates ONLY are still available, from the dishes that they wanted to give us.
   - Send a Thank You Card and a donation to the DR Legion for the dishes that they just gave us. All agreed that $100 donation would be fine. RCL Ladies Auxiliary Branch 436.
   - Rec Cttee and Staff Roles and Responsibilities: Staff support (prep docs, organize rec mtgs, print event tickets and posters, post posters to HCM bulletin boards, Rec Cttee will post the rest), bar and bar supplies, bar float; Rec Cttee will plan events (Rosanne will open the doors, lights on, coffee on, and will have list to help), design tickets and posters but will send them to Staff to print.

- Staff will make label to go on metal cabinet – "Please ensure that the handle is securely locked".

- April meeting – come an extra half hour before April Meeting and clean up pop in the cupboard.

- Storage issue – Staff to discuss.

5. Events

- MSLC AGM – April 9 – Marlene has offered to be Rec Cttee Rep as well as take care of the bar and lock-up afterwards; approved by Rec Cttee. Staff will provide float.

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- MSLC Appreciation Dinner – April 21 – Nancy and Rosanne will bartend. Rosanne will be Rec Rep. Staff will provide float.

- Mother's Day Breakfast – May 13 – "Free Pancakes and Sausage Breakfast"; Council will cook and serve. Menu will be pancakes, sausages, tea, coffee, juice. Melinda will take care of shopping. Cathy will prepare posters and email to Staff to print. Staff will distribute posters to HCM bulletin boards: Rec Cttee will distribute the rest.
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- Fishing Derby – June 16th – Nancy and Randy organizing. Rec Cttee will contact Nancy and will look after posters (prepare and email to Staff to print) and prizes. Sweaters will be donated by the council. Rec Cttee will provide prizes also. Staff will provide float and will distribute posters to HCM bulletin boards: Rec Cttee will distribute the rest.

- Father's Day Breakfast – June 17th – "Free Pancakes and Sausage Breakfast"; Council will cook and serve. Menu will be pancakes, sausages, tea, coffee, juice. Melinda will take care of shopping. Cathy will prepare posters and email to Staff to print. Staff will distribute posters to HCM bulletin boards: Rec Cttee will distribute the rest.

- Canada Day
- Breakfast – July 1st – "Free Pancakes and Sausage Breakfast"; Council will cook and serve. Menu will be pancakes, sausages, tea, coffee, juice. Melinda will take care of shopping. Cathy will prepare posters and email to Staff to print. Staff will distribute posters to HCM bulletin boards: Rec Cttee will distribute the rest.
  - Jousting arena - active and good for a variety of ages. **Action on Mel/Melinda** get prices. **ONGOING.**
  - Horizontal bungee cord/race – **Action on Mel/Melinda** get prices.

- Fireworks - Approval from council to spend up to $1,500.00. Will be at Old Mackey Park. Rec Cttee will cover up to $1,500.00 (recommitment of funds for inflatables).

- **'Free Breakfast' Planning Mtg to follow the April 19 Rec Cttee mtg.** This meeting will take place in the back room as the hall will already be set up for HCM PL Spring Card Party which will be taking place the next day

6. Questions and Answers

   - Organize Ball Tournament – Paul S., Adam Desjardin, Christian and Tasha. Set a date and ask if they will take the lead. Beer and coolers outside with BBQ hotdogs under the canopy/gazebo/tent outside of the hall. **Action on Gayle to ask Paul to organize the teams.** The Rec Cttee will organize the food and bar. Staff will provide the float as well print and post the HCM bulletin board poster; Rec Cttee will distribute the rest.

7. Adjournment

   - Next meeting - **2018 April 18 at 6:00 p.m.**