



THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes of December 19, 2018

Minutes of a continuation of the regular meeting of Council held on Tuesday, December 18th, 2018 at in the Municipal Hall.

1. MAYORS ADDRESS TO COUNCIL AND PUBLIC

2. **CALL TO ORDER & MOMENT OF SILENT REFLECTION** – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.

3. **ROLL CALL** – The following persons were present: Mayor Debbi Grills, Councillors: Brent Allen, Chris Dowser, Fran Kelly-Chamberlain, and Ernie Villeneuve.

Staff: Clerk; Crystal Fischer, Administrative Assistant; members of the public.

Consultants: Peggy Young Lovelace, Expertise for Municipalities

Absent/Regrets: Melinda Reith, Clerk/CAO; Noella LeBreton, Treasurer;

4. RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

5. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – none

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse.

Resolution 19/12/18/001

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT the Council of the United Townships of Head, Clara and Maria does hereby remove all sanctions previously in place regarding Councillor Villeneuve.

Carried Unanimously

6. UNFINISHED BUSINESS

Report 18/12/18/1201

Resolution 19/12/18/002

Moved by Councillor Allen and seconded by Councillor Kelly-Chamberlain

WHEREAS it is common and appropriate to appoint an alternate Head of Council to facilitate the continuity of business of the Municipality in the absence of the Mayor;

THEREFORE BE IT RESOLVED THAT Councillor Ernie Villeneuve be named as alternate Head of Council for this term of Council beginning December 2018 to and including 2022 unless otherwise amended by resolution of Council.

Carried Unanimously

Resolution 18/12/18/010

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

WHEREAS the purpose of this resolution is to provide the municipality with flexibility in the signing of various documents to improve the efficiency of business operations and yet maintain effective internal controls and approval processes.

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria enacts as follows:

THAT for purposes of completing budgeted, emergency or specifically approved financial transactions for the United Townships of Head, Clara & Maria as well as to complete routine contracts, applications and agreements;

THAT signing authority is hereby authorized effective immediately and for the calendar year 2019 or until changed by resolution of Council;

THAT Mayor Grills is appointed as having signing authority for Council with Councillor Villeneuve as alternate;

THAT the Clerk is appointed as having signing authority for administration with the Treasurer as alternate;

THAT all cheques, pre-authorized payments or other forms of payment excepting municipal credit cards are to be signed by one representative of Council and one representative of administration;

THAT this authority becomes effective on the date of passing.

Carried Unanimously

Resolution 19/12/18/003

Moved by Councillor Villeneuve and seconded by Councillor Allen

WHEREAS Section 228(1) of the Municipal Act, 2001 requires a Municipality to have a Clerk and a Treasurer and the Municipality has made these appointments;

AND WHEREAS the appointed Clerk and the appointed Treasurer are on leave;

AND WHEREAS the appointment of Crystal Fischer as Interim Clerk and Interim Treasurer in By-Law 2018-26 will terminate at the inaugural meeting of incoming Council;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara and Maria does appoint Crystal Fischer as Interim Clerk and Interim Treasurer.

Carried Unanimously

7. CONFIRMATION OF PROCEEDINGS

Resolution #19/12/18/004

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Allen

BE IT RESOLVED THAT By-Law 2018 – 32 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Tuesday December 18, 2018 and Wednesday December 19, 2018 be read a first time short and passed.

Carried Unanimously