

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA  
**AGENDA**



Tuesday, January 23, 2017 – 19:00 h. (7:00 p.m.)

1. Call to Order and Moment of Silent Reflection

*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

2. Roll Call

3. Recital of the Municipal Mission and Vision Statements

4. Disclosure of Pecuniary interest & General Nature Thereof – Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, or activities of your children, parents or spouse;

5. Deputations/Presentations

- The County of Renfrew – The Algonquin Trail Slide Presentation
- Nancy Rose – Repercussions of Employee Code of Conduct Complaints

6. Adoption of Minutes of previous meeting

- Council Minutes
  - i. Regular Meeting – Tuesday, December 19, 2017
- Minutes included for Information
  - Rural Mayor's Forum of Eastern Ontario - none

7. Petitions and Correspondence - Information Only – (Please advise if you feel any item warrants further consideration)

8. Staff Reports

- Report #23/01/18/801 – Clerk's Reports
- Report #23/01/18/801 – A – Algonquin Trail meeting w County and Lower Tiers
- Report #23/01/18/801 – B – Clerk's Performance Appraisal Information
  - i. Clerk's Goals and Report Card – 2017✓
  - ii. Education and Training Record – to 2017✓
  - iii. CAO/Clerk Job Description✓
- Report #23/01/18/802 – Treasurer's Report
- Report #23/01/18/803 – Mayor's Report - verbal
- Report #23/01/18/804 – Admin Assistant Report
- Report #23/01/18/805 – Councillor McKay – Community Health Group✓

9. Financial Reports

- Report #23/01/18/901 – Cheque Log
- Report #23/01/18/902 – Comparative Income Statement

10. By-Laws

- Report #23/01/18/1001 – Interim Taxation By-Law 2018-01✓
- Report #23/01/18/1002 – Appoint Municipal Auditor By-Law 2018-02✓

11. Unfinished Business

- Report #23/01/18/1101 – Algonquin Trail Implications in Head, Clara & Maria ✓
- Report #23/01/18/1102 – County Official Plan Update✓
- Report #23/01/18/1103 – Transient Accommodation Tax✓
- Report #23/01/18/1104 – Renfrew County District Board of Health (report prepared for last meeting)✓

12. Addendum (New Business)

- Report #23/01/18/1201 – Legal Advice Invoicing✓
- Report #23/01/18/1202 – Update Council Code of Conduct✓
- Report #23/01/18/1203 – General Authorization By-Law Report - Information✓
- Report #23/01/18/1204 – Public Salary Review Attestation✓
- Report #23/01/18/1205 – OGRA – Amend Environmental Assessment Process✓

13. In Camera or Closed Session - none

14. Business Arising from Closed Session - none

15. Questions and Answers

16. Confirmation of Proceedings

17. By-law #2018-03

18. Adjournment

Note\* Alternate formats and communication supports are available on request.

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HCM Mission: **At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.**

HCM Vision: **Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.**

Personal information on this form is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and becomes part of the public record. Questions with respect to the collection and use of this information should be directed to the Clerk's Office at 613-586-2526 or [hcmclerkmreith@gmail.com](mailto:hcmclerkmreith@gmail.com).