



THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes May 12, 2017

Minutes of a regular meeting of Council held on Friday, May 12, 2017 at 14:00 h. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT of REFLECTION** - *Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

2. **ROLL CALL**

The following were present Councillors: Calvin Chartrand, Dave Foote, Debbi Grills and Bob Reid.

Guest: none

Staff: Melinda Reith, Clerk/CAO; Crystal Fischer, Admin Assistant; 3 members of the public.

Absent/Regrets: Mayor Jim Gibson

3. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS**

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

4. **DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF**

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

5. **DEPUTATIONS/PRESENTATIONS** – None

6. **ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

- i. Council Minutes – April 21, 2017

Resolution # 12/05/17/001

Moved by Councillor Reid and seconded by Councillor Foote

BE IT RESOLVED THAT the minutes of the regular meeting of Friday, April 21, 2017 be accepted as presented.

Carried Unanimously

- ii. Rural Mayor's Forum of Eastern Ontario Meeting Minutes – none

- iii. Library Board Minutes - none

- iv. Recreation Committee Minutes - information
 1. April 19, 2017

- v. Homecoming Meeting Minutes - information
 1. April 19, 2017

7. **CORRESPONDENCE & PETITIONS**

- i. Local residents – re: Rail Use for the “Algonquin Trail” – to be included in documentation for the public meeting

With unanimous consent, Jim Watters was allowed to address council.

- ii. North Algona Wilberforce – re: Training, Fred Dean – information
- iii. Federal Parliament minutes – re: Ottawa River Watershed – information
- iv. Township of Essa – re: New Driver Safety Initiative – information

- v. AMO Policy Update – re: Federal Cannabis Legislation Tables - information
- vi. AMO Communications – re: Basic Income Pilot Project – information
 - 1. Provincial Budget – information
 - 2. Waste Diversion – Blue Box Today and Tomorrow – information
 - 3. Fair Housing Plan for Ontario - information
- vii. Canadian Canoe Pilgrimage – re: Reconciliation – information
- viii. Cheryl Gallant – re: Income Tax Act changes – information
- ix. CNL – re: Exciting Vision for CRL – information
- x. Township of Adjala – Toronto – re: Provincial and Federal Governments waive taxes on purchase of flags – information
- xi. Town of LaSalle – re: Lobby of US government for funding for Great Lakes and St. Lawrence Cities Initiative – information
- xii. County of Renfrew – re: taxation by-laws – information
- xiii. Government of Canada – re: Drone Safety – information
- xiv. North Renfrew Long Term Care – re: Annual General Meeting – information

8. STAFF REPORTS

- i. Report #12/05/17/801 – Clerk’s Report
- ii. Report #12/05/17/802 – Treasurer’s Report
- iii. Report #12/05/17/803 – Mayor’s Report - none
- iv. Report #12/05/17/804 – Admin Assistant Report

9. FINANCIAL REPORTS

- i. Cheque Log – April 19, 2017

Resolution #12/05/17/002

Moved by Councillor Foote and Seconded by Councillor Reid

BE IT RESOLVED THAT the Cheque Log to May 10, 2017 totalling \$51,489.39 be accepted as presented.

Carried Unanimously

- ii. Comparative Income Statement – May 10, 2017

Resolution #12/05/17/003

Moved by Councillor Reid and Seconded by Councillor Foote

BE IT RESOLVED THAT the Comparative Income Statement from January 1, 2017 – May 10, 2017 be accepted as presented.

Carried Unanimously

10. BY-LAWS

- i. Report #12/05/17/1001 – Final Tax Rate By-Law 2017-07

Resolution #12/05/17/004

Moved by Councillor Chartrand and Seconded by Councillor Foote

WHEREAS By-Law #2017- 07 **BEING** a By-Law to provide for the adoption of the 2017 tax rates and establishing penalty and interest on overdue taxes has been prepared according to the provincial education and County rates as established in its by-law and presented to council for review.

THEREFORE BE IT RESOLVED THAT By-Law 2017-07 be read a first time short and passed this 12th day of May, 2017.

Carried Unanimously

11. UNFINISHED BUSINESS

- i. Report #12/05/17/1101 – Posting of Council Agenda and Package On-Line - Timing

Resolution #12/05/17/005

Moved by Councillor Chartrand and Seconded by Councillor Foote

WHEREAS past council direction provided for posting the council agenda and package materials on line only after Council members have had an opportunity to review the contents, no earlier than the Friday morning before the meeting;

AND WHEREAS there is some concern that this does not give the public enough time to review the package prior to the meeting;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby direct staff to post meeting and package details as soon as possible after completion;

Carried Unanimously

12. ADDENDUM (NEW BUSINESS)

- i. Report #12/05/17/1101 – Waiver of Fees for Hall Rental for Fundraiser for Bob and Pauline Sequin

Resolution #12/05/17/006

Moved by Councillor Foote and Seconded by Councillor Chartrand

WHEREAS a local family has recently lost a home to fire;

AND WHEREAS family and friends wish to hold a fundraiser to support Bob and Pauline Seguin, tentatively booked for May 27, 2017;

AND WHEREAS the hall rental policy allows for Council or the Recreation Committee to waive rental fees;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to waive the fees for hall rental for this fundraising event.

Carried Unanimously

- ii. Report #12/05/17/1101 – HCMHomecoming2017

Resolution #12/05/17/007

Moved by Councillor Chartrand and Seconded by Councillor Foote

WHEREAS homecoming planning is well underway with some details to be formalized and approved by Council;

AND WHEREAS the size of the event will require road closure and modification to normal procedures;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to:

1. Allow the use, if required, of Lacroix Park and the salt shed lot in Deux Rivieres for overnight camping;
2. Authorize the closure of Jennings Road at the top of the hill near the graveyard overnight Friday, Saturday, Sunday and Monday until the site is cleared.
3. Overnight camping at Old Mackey Park over the weekend for security purposes and to house horses being used for shuttles.
4. Authorize the closure and barricade of the Community Centre driveway from Thursday until Monday or Tuesday.
5. Authorize staff to enter into land use agreements with private citizens for parking and for use of the Boy Scout Camp.

Carried Unanimously

iii. Report #12/05/17/1101 – Senior of the Year, Fire Safety/Fire, Play “Stonecliff” Senior of the Year Award – by municipalities to a senior - announcement that Mrs. Gayle Watters has been selected to be the recipient of the award. Presentation at opening ceremonies at Homecoming weekend opening ceremonies.

Fire Safety in the home. Staff have been planning to revisit the fire and emergency management safety Newsletter. We will include the information previously provided as to who has fire equipment within the community.

Action: Councillor Grills will provide an article for the next Newsletter asking people to create their own phone tree to ask for assistance.

Resolution #12/05/17/008

Moved by Councillor Foote and Seconded by Councillor Chartrand

WHEREAS Mr. Boyce’s play is set to premier in Stonecliffe in October;

AND WHEREAS Mr. Boyce is relying on revenues to offset costs, which won’t be realized until after showing and is also depending on donations to proceed with planning;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to:

Defeated Unanimously

Time Capsule – County of Renfrew, rocks are taken care of.

13. **CLOSED SESSION** – none

14. **BUSINESS ARISING FROM CLOSED SESSION** – n/a

15. **QUESTIONS AND ANSWERS**

- i. Councillor Foote – hole at bottom of boat launch in Mackey; filled. Clerk to follow up with Terry.
- ii. Councillor Chartrand – retaining wall for Stonecliffe boat launch to review for spring 2018. Stone break wall required to protect docks and boats while docking.

16. **CONFIRMATION OF PROCEEDINGS**

Resolution # 12/05/17/009

Moved by Councillor Foote Seconded by Councillor Reid

BE IT RESOLVED THAT By-Law 2017-08 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Friday, May 12, 2017 be read a first time short and passed.

Carried Unanimously

17. **ADJOURNMENT**

Resolution # 12/05/17/010

Moved by Councillor Reid and seconded by Councillor Foote

BE IT RESOLVED THAT this meeting adjourn at 15:19 h. to meet on Friday, September 15, 2017 at 14:00 h.

Carried Unanimously

Mayor – Jim Gibson

Clerk – Melinda Reith

Note*** Staff error was noticed during the Council meeting; the dates on the resolutions printed for council were incorrectly noted as “19” instead of “17”. They have been updated on the resolutions.