

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes December 5, 2014

Minutes of a regular meeting of Council held on Friday, December 5, 2014 at 14:00 h. in the Municipal Hall.

1. CALL TO ORDER

2. SWEARING IN CEREMONY – all five newly elected/acclaimed members of Council read their oath and signed the form in the presence of the Clerk officially becoming members of Council for the new term.

3. ROLL CALL

The following were present Reeve Gibson Councillors: Calvin Chartrand, Dave Foote, Debbi Grills and Bob Reid.

Absent/Regrets: None

Late: n/a

Staff: Melinda Reith, Clerk, Noella LeBreton, Treasurer; 11 members of the public; 1 member of the press;

4. MOMENT of SILENCE

5. DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, or activities of your children, parents or spouse;

- i. The Reeve explained this requirement briefly and Councillor Chartrand claimed a potential pecuniary interest in Report #05/12/14/1207 – Support for County – Commercial Logging in Algonquin Park due to his employment.

6. REEVE'S ADDRESS – REEVE GIBSON – a copy has previously been circulated in the Municipal newsletter.

7. DEPUTATIONS/PRESENTATIONS – Carl Lentz

8. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)

- i. Council Minutes – October 17, 2014

Resolution # 05/12/14/001

Moved by Councillor Foote and seconded by Councillor Reid

BE IT RESOLVED THAT the minutes of the regular meeting of Friday, October 17, 2014 be accepted as presented.

Carried Unanimously

- ii. Library Board Minutes

1. July 14, 2014

1. Letter from Cheryl Gallant – follow up

2. September 3, 2014

3. November 5, 2014

1. Roll call – attendance – error in minutes

- iii. Recreation Committee Minutes

1. October 15, 2014

2. November 19, 2014

Resolution # 05/12/14/002

Moved by Councillor Reid and seconded by Councillor Foote

BE IT RESOLVED THAT the minutes of the meetings of the Recreation Committee of Wednesday, October 15, 2014 and Wednesday, November 19, 2014 and their recommendations be accepted as presented.

Carried Unanimously

9. CORRESPONDENCE & PETITIONS – none

10. CORRESPONDENCE

- i. North Renfrew Family Health Team – re: municipal representative on the FHT Advisory Committee – further on agenda
- ii. TransCanada Pipeline – re: Concerns about gas capacity in Ontario – information
- iii. Town of Collingwood – re: Canada Post reconsideration of door to door delivery – information
- iv. Township of McKellar – re: OPP Billing Model – resolution of support
- v. Municipality of McDougall – re: OPP Billing Model – resolution of support
- vi. Town of Bancroft – re: Policing costs – resolution of support

Action: Clerk to prepare resolution of support for next meeting

- vii. Township of Greater Madawaska – Places to Grow – in reports to Council
- viii. Halton Region – re: Buy American – information
- ix. AMO Members Update – re: Power Dam Special Payments – information
- x. AMO Policy Update – re: Elliot Lake Inquiry Recommendations – information
- xi. Ministry of Economic Development, Trade and Employment – re: special advisor on accessibility appointment – information
- xii. AMO Breaking news – re: New Legislative Session – information
- xiii. Beta Sigma Phi Sorority – re: Community Christmas Basket Program - information
- xiv. Deep River Science Academy – re: request for sponsorship - information
- xv. KidSport – re: Give the Gift of Sport national fundraising campaign – information
- xvi. Kathleen Wynne – re: Premier’s letter to MMAH – information
- xvii. Toronto Star Article – re: Municipal Elections Act change – information
- xviii. Toronto Star Article – re: changes to Conflict of Interest Act – information
- xix. AECL – re: AECL to CNL Canadian Nuclear Laboratory – information
- xx. AMO – re: Council Education Program – information
- xxi. Cunningham Swan – re: Legal Matters – information
- xxii. L1 – Town of Petawawa – re: Highway 17 Expansion – support by resolution

Action: Clerk to prepare resolution of support for next meeting

- xxiii. L2 – Carmen Goold – Ontario Sport and Recreation Communities Fund – information
- xxiv. L3 – Minister Responsible for Seniors Affairs – information
- xxv. L4 - Ontario New Release – re: Improving Community Transportation for Seniors, Persons Living with Disabilities – information
- xxvi. L5 – 2014 AORS Trade Show – re: Trade Show proceed Distribution – information
- xxvii. L6 – Thomson Reuters – re: Handbook for Municipal Councillors – information
- xxviii. L7 – AMCTO – re: Legislative Express – information
- xxix. L8 – Township of Pelee – re: OPP Billing – resolution of support for next meeting
- xxx. L9 – Ministry of – re: volunteerism - information

11. STAFF REPORTS

- i. Report #05/12/14/801 – Clerk’s Report

Resolution # 05/12/14/003

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS a member of the Recreation Committee has resigned and a position is vacant;

AND WHEREAS the co-chair has received and expression of interest from another individual to fill the vacancy;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby appoint John Reith to the vacant position on the Recreation Committee.

Carried Unanimously

Resolution # 05/12/14/004

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS considerable damage and soiling of the park area occurs after the end date for the park maintenance contract each year;

AND WHEREAS provincial road side parks are closed in October;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to install gates at the entrance to the Mackey Boat Launch and fence them off from _____ to _____ annually.

Defeated Unanimously

Action: Clerk to pursue other deterrents. Secure outhouse, ask Road Super and Disposal Site Attendant to keep a closer look.

Resolution # 05/12/14/005

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS there is no cost to council in having the municipal office closed the Friday between New Year's Day and the weekend;

AND WHEREAS it would simply provide staff with a five day break at no cost;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to post notice and close the municipal office on Friday, January 2, 2015.

Carried Unanimously

Resolution # 05/12/14/006

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS Council determined in 2013 that it would participate in the CWL Community Christmas party by not only donating the hall but by funding gifts and crafts;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to spend up to \$200 for this purpose as Council's contribution to the Community Christmas Pot Luck, which is open to everyone in the community.

Carried Unanimously

- ii. Report #05/12/14/802 – Treasurer's Report
 - 1. Number of commercial properties used for OPP Billing.
- iii. Report #05/12/14/803 – Reeve's Report – County Council – verbal
 - 1. 12 new council members
 - 2. Remuneration for new Council – ad hoc committee used
 - 3. Peter Emon acclaimed as Warden
 - 4. MTO – work in County – Petawawa Bridge and 4 laning
 - 5. MTO - Will eventually see centre lane rumble strips from Deep River to join 4 laned sections
 - 6. Pembroke Regional Airport – ideas to sustain viability of airport- possibly a school?
 - 7. County council – Wed. Dec. 16/14 first meeting
 - 8. Dec. 17-18 County training
 - 9. Will sit on one county committee

10. Change in county leadership – foster better working relationships with neighbours – host a meet and greet with joint councils- Rapides des Joachims, Laurentian Hills, and Deep River – Council and senior staff

Action: Staff authorized to spend up to \$200 for expenses for this event.

11. As a result of the AMP it has been determined that Renfrew County is in bad shape financially – short \$61 million gap over the next 10 years. Taxes for 2015 – 2.8% to 4%. Fund 10 year capital plan. Stable 4% for next 10 years.

- iv. Report #05/12/14/804 – Recreation Committee – Councillor Grills
- v. Report #05/12/14/805 – Integrated Community Services Council – Councillor Grills

12. FINANCIAL REPORTS

- i. Cheque Log

Resolution # 05/12/14/007

Moved by Councillor Foote and Seconded by Councillor Reid

BE IT RESOLVED THAT the Cheque Log dated October 15, 2014 to December 2, 2014 totaling \$74,698.91 Report #05/12/14/901 be accepted as presented.

Carried Unanimously

- ii. Comparative Income Statement

Resolution #05/12/14/008

Moved by Councillor Reid and Seconded by Councillor Foote

BE IT RESOLVED THAT the Comparative Income Statement from January 1, 2014 to December 2, 2014, Report #05/12/14/902 be accepted as presented.

Carried Unanimously

13. BY-LAWS

- i. Report #05/12/14/1201 – By – Law #2014-19 Appoint Head of Municipality for Municipal Freedom of Information and Protection of Privacy Purposes

Resolution #05/12/14/009

Moved by Councillor Foote and Seconded by Councillor Reid

BE IT RESOLVED THAT By-Law Number 2014-19 to authorize the appointment of the Municipal Clerk as “Head” of the Municipality for the sole purpose of administration of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, CHAPTER M.56 (MFIPPA) be read a 1st time short and passed.

Carried Unanimously

- ii. Report #05/12/14/1202 – By – Law #2012-26 - Emergency Management By-Law and Plan Approval

Resolution #05/12/14/010

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS staff have ensured that the annual municipal requirements under the Ontario Emergency Management and Civil Protection Act have been met by holding training for the Community Control Group, volunteers and staff members as well as completing a review of the plan and a call out and set up exercise;

AND WHEREAS annual compliance is mandatory;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby approve the 2014 activities and By-Law # 2012-26 dated November 2, 2012 adopting the Emergency Plan dated October 2012 as current as upon review no additional amendments were required;

Carried Unanimously

- iii. Report #05/12/14/1203 – By – Law # 2014-20 Change of Title for Head of Council

Resolution #05/12/14/011

Moved by Councillor Foote and Seconded by Councillor Reid

BE IT RESOLVED THAT By-Law Number 2014-20 to change the name of the title of the head of council from “reeve” to “mayor” be read a 1st and 2nd time.

Carried Unanimously

Read a 3rd time short and passed this 5th day of December, 2014.

Carried Unanimously

14. UNFINISHED BUSINESS - none

15. ADDENDUM (NEW BUSINESS)

- i. Report #05/12/14/1201 – Annual Routine Resolutions

Resolution #05/12/14/012

Moved by Councillor Chartrand and Seconded by Councillor Reid

WHEREAS it is common and appropriate to appoint an alternate Head of Council to facilitate the continuity of business of the Municipality in the absence of the ~~Reeve~~ Mayor;

THEREFORE BE IT RESOLVED THAT Councillor Debbi Grills be named as alternate Head of Council for this term of Council beginning December 2014 to and including 2018 unless otherwise amended by resolution of Council.

Carried Unanimously

Resolution #05/12/14/013

Moved by Councillor Chartrand and Seconded by Councillor Grills

WHEREAS it is in the best interest of the ratepayers of the United Townships of Head, Clara & Maria to be represented at various area committees that affect them and their well-being;

AND WHEREAS it is by representation by members of Council on various Joint committees between the Town of Deep River, The Town of Laurentian Hills and the United Townships of Head, Clara & Maria (and other municipalities) that ratepayers' participation is achieved;

BE IT RESOLVED THAT the following individuals be appointed to the corresponding committees beginning immediately and for the calendar year 2015 or until replaced through a resolution of Council:

- o Family Health Team Committee – ~~Reeve~~ Mayor Jim Gibson.
- o Library Board – Marlene Gibson, Betty Condie, Fran Kelly-Chamberlain, Cathy Sutherland and Councillor Dave Foote as Council representative.
- o Joint Laurentian Hills, Deep River and Head, Clara & Maria North Renfrew Emergency Response Committee – ~~Reeve~~ Mayor Jim Gibson.
- o North Renfrew Integrated Community Services Council – Councillor Debbi Grills.
- o Municipal Emergency Management Committee - Melinda Reith, Clerk/CEMC, Noella LeBreton, Alternate CEMC, Gayle Watters, Administrative Assistant, and all members of Council.

Carried Unanimously

Action: Clerk to review Terms of Reference re: appointment to Recreation Committee for one year term or does it need to be updated?

Resolution #05/12/14/014

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS the purpose of this resolution is to provide the municipality with flexibility in the signing of various documents to improve the efficiency of business operations and yet maintain effective internal controls and approval processes.

NOW THEREFORE the Municipal Council of the Corporation of the Municipality of the United Townships of Head, Clara & Maria enacts as follows:

THAT for purposes of completing budgeted, emergency or specifically approved financial transactions for the United Townships of Head, Clara & Maria as well as to complete routine contracts, applications and agreements;

THAT signing is hereby authorized effective immediately and for the calendar year 2015 or until changed by a resolution of Council;

THAT ~~Reeve~~ Mayor Gibson is appointed as having signing authority for Council with Councillor Grills and Councillor Foote as alternates;

THAT the Clerk, Melinda Reith is appointed for administration with the Treasurer, Noella LeBreton as alternate.

THAT all cheques, pre-authorized payments or other forms of payment excepting municipal credit cards are to be signed by one representative of Council and one representative of administration;

THAT this authority becomes effective on the date of passing.
Carried Unanimously

ii. Report #05/12/14/1202 – 2015 Meeting Calendar

Resolution # 05/12/14/015

Moved by Councillor Reid Seconded by Councillor Foote

WHEREAS the Council of the United Townships of Head, Clara & Maria has agreed to hold an average of one Council meeting per month;

AND WHEREAS with a change of Council a review of policies and by-laws is required to begin a new term;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to increase the number of meetings in January and February to compensate for the meetings normally cancelled over the summer with a schedule set as follows:

January 9 and 30
February 13 and 27
March 27
April 10
May 8
June 12
July – no meeting
August – no meeting
September 11
October 16
November 13
December 11.

Carried Unanimously

iii. Report #05/12/14/1203 – COLA – Wages, Honorarium, Contract Renewals

Resolution # 05/12/14/016

Moved by Councillor Grills Seconded by Councillor Reid

BE IT RESOLVED THAT the salary grid, Council honoraria and applicable contracts be adjusted by a 2.8% increase to reflect the cost of living over the past year based on Stats Can's Consumer Price Index report for the year October 2013 to October 2014.

Carried Unanimously

iv. Report #05/12/14/1204 – Bill 8, Public Sector and MPP Accountability and Transparency Act, 2014

Received as Information

- v. Report #05/12/14/1205 – 2015 Budget – Draft (Updated version on coloured paper)

Resolution # 05/12/14/017

Moved by Councillor Grills Seconded by Councillor Chartrand

WHEREAS the Council of the United Townships of Head, Clara & Maria has reviewed the options available for setting the total operating budget for 2015 and are ever cognizant of concerns of rate increases by members of the public;

AND WHEREAS a public meeting will be held on Saturday, December 6, 2014 to explain the 2015 budget and to receive comments and concerns from members of the public;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to utilize option number 2 and directs staff to insert the corresponding budget total into the by-law so that it may be formally adopted at the next meeting pending public consultation and further amendment.

Councillor Chartrand	No
Councillor Foote	No
Councillor Grills	Yes
Councillor Reid	Yes
Mayor Gibson	Yes

Carried

- vi. Report #05/12/14/1206 – Support for Greater Madawaska – Places to Grow Resolution

Resolution # 05/12/14/018

Moved by Councillor Grills Seconded by Councillor Chartrand

WHEREAS the province has already curtailed development in small rural municipalities based on the requirement for infilling in its Provincial Policy Statement and through the Official Plan approval process;

AND WHEREAS the attached resolution of the Township of Greater Madawaska highlights some considerable negative implications of the City of Ottawa's request for a "Places to Grow" exercise for Eastern Ontario on Renfrew County municipalities;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to support the position of the Township of Greater Madawaska and request that the province give significant consideration for the needs of small rural communities and the entire County of Renfrew if it proceeds to conduct a "Places to Grow" exercise in Eastern Ontario;

AND FURTHER THAT this Council forwards its position through a copy of this resolution to the Ministry of Municipal Affairs and Housing, the Eastern Ontario Wardens' Caucus, the County of Renfrew, Ottawa Councillor Stephen Blais, Mayor Jim Watson and John Yakabuski, MPP Renfrew-Nipissing-Pembroke.

Carried Unanimously

Councillor Chartrand declared a conflict and removed himself from the table at 16:18 h.

- vii. Report #05/12/14/1207 – Support for County – Commercial Logging in Algonquin Park

Resolution # 05/12/14/019

Moved by Councillor Chartrand Seconded by Councillor Grills

WHEREAS local residents and the county economy rely heavily on the commercial logging operations in Algonquin Park;

AND WHEREAS the elimination of those jobs would be economically debilitating for local residents, ratepayers and other county municipalities;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby fully and whole heartedly support the positions of both MPP John Yakabuski in the attached letter to the Minister of Natural Resources and Forestry and the County of Renfrew's resolution calling for the Minister to disregard the recommendation of the Environmental Commissioner of Ontario as it relates to logging in Algonquin Park;

AND FURTHER THAT this resolution be circulated for endorsement and support.

Carried Unanimously

Councillor Chartrand resumed his seat at 16:20 h.

viii. Report #05/12/14/1208 – OGRA/ROMA Conference and Training Policy
Resolution # 05/12/14/020

Moved by Councillor Chartrand Seconded by Councillor Grills

WHEREAS active participation and attendance at local government conferences geared to similar sized municipalities would only benefit the municipality;

THEREFORE BE IT RESOLVED THAT assuming that at least one member of Council is willing to attend the OGRA/ROMA conference that the Council of the United Townships of Head, Clara & Maria does hereby agree to pay expenses as per Council policy.

Defeated Unanimously

16. CLOSED SESSION – none

17. BUSINESS ARISING FROM CLOSED SESSION – n/a

18. QUESTIONS AND ANSWERS

- i. Mayor Gibson - Hydro poles – new ones replaced in our area a couple of years ago have been condemned – treatment is causing poles to rot from inside out; in process of replacing them all.

19. CONFIRMATION OF PROCEEDINGS

Resolution # 05/12/14/021

Moved by Councillor Chartrand and Seconded by Councillor Grills

BE IT RESOLVED THAT By-Law 2014-18 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on December 5, 2014 be read a first time short and passed.

Carried Unanimously

20. ADJOURNMENT

Resolution # 05/12/14/022

Moved by Councillor Grills and seconded by Councillor Chartrand

BE IT RESOLVED THAT this meeting adjourn at 16:24 h. to meet on Friday, January 9, 2015 at 14:00 h.

Carried Unanimously

Reeve – Jim Gibson

Clerk – Melinda Reith

Deputation from Carl Lentz – heartfelt thanks to step forward to serve community – blessing to you; we don't receive because we don't ask; I'm asking today. Ask that God bless you with a compassion of the people of this community. Wisdom to make right and just and good decisions. Ask God to Bless the people in this township of HCM, to overshadow us; no more sickness, disease, pestilence, protection from natural disasters, everything that we put our hand to prosper. May this become our reality.