

Request for Decision United Townships of Head, Clara & Maria Council

Type of Decision									
Meeting Date	Friday, March 28, 2014				Report Date	Wednesday, February-26-14			
Decision Required		Yes	x	No	Priority	X	High		Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed

Clerk's - Report #21/03/14/801

Subject:

1. Smart Serve training was a success; 10 individuals were trained. Three others who are already trained have received a refresher. I think some people were truly surprised by the personal liability and responsibilities taken on when one hosts or volunteers at a licensed event.

We have one individual who missed the training. We can have this person complete the program on their own (with me acting as proctor for exam and available to answer questions) or we can offer a second session in a few months. We have two others that we know of at this point who are interested in taking it.

Does Council see the value in training additional individuals? The cost of each individual would be \$22.50 now that the training package is in house. Funds currently exist in the Recreation budget which may be used for this purpose.

WHEREAS Smart Serve training is an excellent tool to education the general public as well as those specifically wishing to work licensed events.

AND WHEREAS the training package has now been purchased by the municipality thereby reducing the cost of holding additional training;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to host a second SmartServe training session for a maximum of 10 individuals at a cost of \$225.00 plus handling.

2. MacKinnon Well Drilling contacted us to see if we were interested in obtaining travel savings as they were coming to Stonecliffe to work on a private filtration system and offered their services to us as Well Masters has gone out of business.

While they completed their initial inspection and service they addressed some challenges (which we had noted with past work) and have provided a quote for improvements. The work has been authorized and they have completed the work necessary to ensure that the water filtration system we have is adequate for our needs, meeting legislated requirements and cleaning up some "sketchy" plumbing. Costs (approximately \$3,000) will come from the 2014 Gas Tax.

WHEREAS water filtration and plumbing changes were necessary to ensure that our system was in compliance with the Small Drinking Water Systems legislation;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to use the 2014 Gas Tax Funds to pay for the system installation and service.

3. The Clerk has completed the first session of the Executive Diploma in Municipal Management and again, has learned of new policies and procedures which we can implement to improve our operations. Follow up is required, time is limited.
4. All final reports have been completed for the grants received for the hall expansion program and all funds have now been received. We have yet to receive a formal response from Morris Theumen concerning Council's letter.
5. The webpage has been brought on line. Updates since Evan was tasked with converting the format will be posted as soon as staff time allows.
6. Staff have contracted with Cory Kruger of Primerica Financial Services Limited and AGF to open a Group RSP. This process has been successfully completed.
7. Arrangements are being made to advertise the safe food handling course and then organize a session. Please help spread the word and advise interested individuals to contact the office to provide contact info which will be shared once more details are known.
8. We are working on procuring the audio equipment for the hall potentially with double use of some components for events at Old Mackey Park. The Canada Day committee has met and discussed the challenges with audio at Canada Day. We are looking at options to ensure that everyone can hear what is going on at both venues.
9. Joint Council
 - a. MNR – satisfaction that service will continue as it has as deployment methods used have not changed.
 - i. Some of the drivers for change include the radius for the Pembroke and Kirkland Lake bases which included parts of Quebec as well as the costs required to update the physical base.
 - ii. The number of crews has not decreased; they are simply based from another location. As in the past, crews will be pre-positioned throughout the province in accommodations other than homes. This has not changed from previous models.
 - iii. The number to use for reporting Fires is “310 FIRE” (3473).
 - b. DRDH – Report involved the results of a High User Group Data study completed in 2013 which showed that Deep River is used appropriately and efficiently as a triage, true emergency function and resource for what Gary referred to as the “walking wounded”.
 - i. “Walking wounded” was defined as ear infections, colds and flu, breaks, sprains, lacerations... Those issues that could be attended to by your family physician if it were possible to get in to see them.
 - ii. Serious issues are transferred to Pembroke for further assessment or admitted to Deep River depending on the issue. Gary expressed that it is perfectly OK to use the Deep River ER for this purpose’ that DRDH was rated best in the province for this type of service.
 - iii. Gary expressed that they now know who they are treating but are still not aware of what is missing, what is needed. If you have concerns, let them know.
 - iv. Councillor Grills spoke of transportation to services from rural areas. Gary expressed that if this was a conversation that Council wanted to address to

make sure they were are part, that there was funding available, there needs to be a willingness to move on it.

- c. Talk of amalgamations was not well received with the feeling that only Deep River had anything to gain from it at this point in time.
 - i. HCM is too different from its neighbours in its geographic composition, need for services and current financial situation.
 - ii. Laurentian Hill's mayor spoke to Deep River's current high costs for services which becoming a partner to could not be defended to LH ratepayers.
 - iii. Councillor Reid spoke to regional amalgamations having been proved to not be completely successful in other areas of the province.
 - iv. The consensus was "let's leave well enough alone". Maybe in the future, but not now.
- d. Long term creation of shared services at a much higher level than current is a goal in areas such as policing and waste management. Someone must take the lead. County wide policing was used as an example. The talk does need to be initiated at that level.
- e. Reeve Stewart expressed the value of the community centre and it being the mainstay of the community which helps to provide a sense of community; the importance of volunteers who are our best community asset and the fact that we are seeing more young families and children moving into the community. She spoke of our Canada Day celebration being the best in North Renfrew with people coming from all over the county to participate.

10. Date for public meeting for Recreation Programming.

WHEREAS Council and staff met on March 27, 2014 and brainstormed ideas for recreational programming with the intent to hold a public meeting to obtain stakeholder input;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to hold a public meeting on Saturday, April 5, 2014 at 1:00 p.m. or 13:00 hours and directs staff to prepare and distribute a backgrounder and invitation to the public.

11. Another successful event was held with the Gospel Sing organized by the Lentz's.

12. MLSC held their annual silent auction and poker run which also was well attended. Comments from all visitors to our hall are positive with requests to find out how we did it.

13. We have held on Canada Day planning meeting as we are looking at expanding the offerings this year to include: traditional food, additional historical displays, and long term plantings as decorations. Total proposed budget (including significant in-kind contributions of volunteers) is estimated at \$8,437.27 for 2014.

14. The transaction for the sale of surplus land on Logger's Road has been completed.

Additions...

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk