

**HEAD, CLARA AND MARIA PUBLIC LIBRARY**  
**A regular meeting of the Head, Clara & Maria Library Board was held on**  
**Sept 12, 2011 at 1:00 p.m. in the Library**

**1. ROLL CALL**

**Chair: Marlene Gibson**  
**Member: Betty Condie**  
**Member: Dave Foote - Regrets**  
**Member: Deborah Grills**  
**Member: Cathy Balla-Boudreau-3:15 p.m.**  
**Naomi Balla-Boudreau - Guest**

**2. PECUNIARY INTEREST- None**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**Moved by Betty Condie    Seconded by Debbi Grills**

**BE IT RESOLVED THAT** minutes for June 27, 2011 be accepted as presented.

*Carried*

**4. DEPUTATIONS- none**

**5. REPORT OF CEO –**

- Ebooks on Ebsco host - Received an email from Dayna Lintner re the ebooks, which are not used, requesting we confirm our interest in this e resource. Once I located the original email I noticed I had responded, mistakenly, to the fact that we are interested thinking they were talking about Overdrive. I have sent an email out letting Dayna and Barbara Franchetto know that ebooks are not wanted but Overdrive is. I have received an email that my intent is understood.
- CAP – letter sent to Minister of Industry and C. Gallant re our support of the CAP program. Letter is available to those who would like a read.
- Acrylic holders – still price checking these. I am finding these are very expensive.
- Sols learning 2.0 - I have registered for this training.

**6. Report of Chair –**

- Internet connectivity – Dave Foote called re the EOWC re the new deals coming our way this fall. As no static IP address can be confirmed we will wait for more information and check out Rogers as an alternative.
- Small Libraries meet Oct 13 but will be missed as this is the same date as our Card party fundraiser.
- Trustee Council will be attended in November.
- The security system flap is presenting a problem for some people. It has been decided to avoid an issue just leave it open.

**7. FINANCIAL REPORTS**

**CAP Grant Report –**  
**Cheque Log**

**Moved by Debbi Grills    Seconded by Betty Condie**

**BE IT RESOLVED THAT** the Cheque Log generated on Sept 09, 2011 accepted as presented.

*Carried*

**Comparative Income statements**

**Moved by Betty Condie    Seconded by Debbi Grills**

**BE IT RESOLVED THAT** the Comparative Income Statement Report generated on June 28, 2011 be accepted as presented.

*Carried*

**Moved by Debbi Grills    Seconded by Betty Condie**

**BE IT RESOLVED THAT** the Comparative Income Statement Report generated on Sept 09, 2011 be accepted as presented.

*Carried*

**8. CORRESPONDENCE**

**Barbara Franchetto – Tier 3 E-resources Deadline- Gayle to review emails for pricing info.**

**M. Reith – Motion re hall use for card party**

**CAP – cheque 3558.00**  
**Capacity Building Grant cheque**  
**Beth Harding – PebbleGo: Accessing Usage Statistics-Gayle**  
- Update on Teen Health and Wellness Access  
**Sol’s – Annual Report 2010-2011**  
Fall Training -2011 to be forwarded to board members.  
**Barbara Franchetto – New Overdrive Collections**  
**Daryl Novak – New CPA – Library Supplies**  
- New CPA- Audio and Web conferencing  
**William Forward – Fourth Annual Local Government Week- info**  
**Peggy Malcolm – Information about Sols summer read statistics form-Cathy and Gayle**  
**Laurey Gillies and Beth Harding – E resources funding announcement-Info**  
**Gwen Wheeler -Hands on E resources Training**  
**Katherine Slimman – Jasi training checklist-Marlene**

**9. NEW BUSINESS**

**Library Board Trustee Kit (handout)**  
**Internet and connectivity**  
**Library week- Library week is Oct. 16 2011 til Oct 22 2011 and we will offer prizes of 3 gift cards. This will also be our stats week for 2011.**

**11. REPORTS OF COMMITTEES**

**JASI-**  
Katherine Slimman was down for another training. She indicated that a checklist of items for review would be sent for us to complete and if we were finished with her we would be moved over to the care of OL  
**Accessibility – No Report**  
**Digitization – No Report**

**12. UNFINISHED BUSINESS**

May Madness- results will be available for our October meeting.  
GICs – Review – \$3075.33 Due Sept 22/11 – Roll over at 3.25 or move to treasury at 7%

**Moved by Cathy Balla-Boudreau Seconded by Debbi Grills**

**BE IT RESOLVED THAT we move GIC 100000002GHF6 \$3075.33 to the treasury account (HCM)**

*Carried*

Policy, Procedures and planning meeting – (Strategic Plan)

**13. BY-LAWS - none**

**14. QUESTIONS AND ANSWERS**

**15. ACTION ITEMS –**

-Gayle Watters- a list of vendors and phone numbers for eResources items.  
- find a way to recoup Library volunteered hours.  
Debbi Grills- Calendar  
Marlene Gibson – binders for trustee manuals

**16. ADJOURNMENT**

**Moved by Debbi Grills Seconded by Betty Condie**

**BE IT RESOLVED THAT this meeting adjourn at 3:30 p.m. to meet again Tuesday Oct. 18, 2011 at 1:00 p.m., in the Library.**

*Carried*

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Chairperson

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Secretary/Treasurer