

*Request for Decision United Townships of Head, Clara & Maria Council*

Type of Decision									
Meeting Date	Friday, September 11, 2015				Report Date	Tuesday, July-07-15			
Decision Required		Yes	x	No	Priority	X	High		Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed
<h2>Clerk's - Report #11/09/15/801 - 1</h2>									

**Subject:**

1. Time since the last meeting have largely been spent on the following:
  - a. Canada Day planning meetings and follow up including Final Report;
  - b. Signage;
  - c. Insurance Policy Renewal;
  - d. Emergency Management Training/Planning;
  - e. Reviewing legislation review documents and preparing responses for Council;
2. Crystal is doing exceptionally well at adjusting to a new position with no specific training just on the job learning and direction on a task by task basis proving that she is a quick learner with significant initiative.
3. Waste Diversion Ontario has announced funding for the 2013 Blue Box program. We will receive a total of \$17,439 in quarterly payments beginning July 2015, partly in error. The 2013 stats contained an error, which was picked up and reported however; not in time to amend the reports sent to WDO/SO. We normally receive somewhere around \$8,000 per year. What will happen is that the overpayment will be clawed back next year and the year after if required. This will show up as a significant increase on our financials – budget to actual but we are aware of it and compensating for it.
4. Bob has reported that we have four active builds (2 houses, 2 cottages) this year with another two potential for late fall or early 2016.
5. We have had two residents complain about illegal camping/trespass on Dunlop Crescent/Ferry Trail. The OPP and OPG have been contacted and each promise to follow up. OPG has moved barricades so it is significantly more difficult to trespass. OPP is to perform frequent drive-bys and drop ins to deter illegal activity at this location.
6. Crystal has been hired to work an additional 2 days per week to assist with the roll out of the Senior's Secretariat funding for intergenerational activity. The position was included in the initial grant application, was previously approved by Council and is being funded in part through Recreation reserves and grant funding. With her work ethic, recent introduction to the office and available time she was the best choice for this position avoiding costs of hiring, interviewing, training and finding a workstation for another person.

If you have (or know of someone who has) a talent/skill/knowledge that you would like to share with peers and/or pass on to other generations, please contact Crystal.