

**Head, Clara and Maria Public Library
Board Meeting Minutes**

A additional meeting of the Head, Clara and Maria Public Library Board on Wednesday, January 28, 2015, called to order at 10am

1. Roll Call:

Chair:	Marlene Gibson	Member:	Betty Condie
Member:	Dave Foote	Regrets:	Fran Kelly-Chamberlain
Regrets:	Cathy Sutherland	CEO:	Candice Hersak

2. Credit Card:

The CEO explained the two different options available to the board in acquiring a library credit card. The board asked that the CEO ask the Township about any extra fees or cost that may come with the credit card

Resolution #1:

Moved by Betty Condie, Seconded by Dave Foote

WHEREAS the use of credit cards facilitates library business considering the increase in on-line purchasing;

AND WHEREAS the authority to purchase to budgeted limits has already been provided to the Librarian through the budget;

AND WHEREAS the process to obtain a card specifically for the Library Board would require moving funds to a GIC as a form of collateral tying up funds;

AND WHEREAS requesting an additional card through the municipality would facilitate this process and make management for the Treasurer much easier;

THEREFORE BE IT RESOLVED THAT the Head, Clara and Maria Public Library board does hereby authorize the Librarian and Treasurer to transfer the appropriate funds as per the request of the lender to meet its requirements for obtaining a credit card in the name of the Head, Clara & Maria Public Library Board;

AND FURTHER THAT this authorization be valid for the term of this Library Board until the end of November 2018 or until a change in staffing.

DEFEATED

Resolution #2

Moved by Dave Foote, Seconded by Betty Condie

WHEREAS the use of credit cards facilitates library business considering the increase in on-line purchasing;

AND WHEREAS the authority to purchase to budgeted limits has already been provided to the Librarian through the budget;

AND WHEREAS the process to obtain a card specifically for the Library Board would require moving funds to a GIC as a form of collateral tying up funds;

AND WHEREAS requesting an additional card through the municipality would facilitate this process and make management for the Treasurer much easier;

THEREFORE BE IT RESOLVED THAT the Head, Clara & Maria Public Library Board does hereby authorize the Librarian to request permission from Council to obtain a credit card for library purposes under the current Municipal carrier with a maximum borrowing limit of \$5,000;

AND FURTHER THAT this authorization be valid for the term of this Library Board until the end of November 2018 or until a change in staffing.

CARRIED

3. Additional Business:

The OLCF grant was approved for our library and the library will receive the funds soon. All expenditures must be spent by September 30th, 2015. There CEO and library board will start looking into buying new computers. There was some discussion on other possible expenditures.

4. Adjournment

Resolution #3

Moved by Betty Condie, Seconded by Dave Foote

Be it resolved that this meeting adjourn at 10:10am to meet again Feb 18th, 2015 at 1pm. CARRIED