

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes September 11, 2015

Minutes of a regular meeting of Council held on Friday, September 11, 2015 at 13:01 h. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT of REFLECTION** - *Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

2. ROLL CALL

The following were present Mayor Gibson Councillors: Calvin Chartrand, Dave Foote, Debbi Grills and Bob Reid.

Staff: Melinda Reith, Clerk/CAO, Noella LeBreton, Treasurer, Crystal Fischer, Receptionist/Admin Assistant; 1 member of the public sat for a portion of the meeting.

Absent: n/a

Late: n/a

3. RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

4. DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

5. DEPUTATIONS/PRESENTATIONS – none

6. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)

- i. Council Minutes – June 12, 2015

Resolution # 11/09/15/001

Moved by Councillor Chartrand and seconded by Councillor Grills

BE IT RESOLVED THAT the minutes of the regular meeting of Friday, June 12, 2015 be accepted as presented.

Carried Unanimously

- ii. North Renfrew Emergency Response Unit

1. Public Meeting Notes – August 29, 2015

2. Special Meeting of Council Minutes – August 29, 2015

Resolution #11/09/15/002

Moved by Councillor Chartrand and seconded by Councillor Grills

BE IT RESOLVED THAT the minutes of the special meeting of Saturday, August 29, 2015 held to specifically address the dissolution of the North Renfrew Emergency Response Unit be accepted as presented.

Carried Unanimously

- iii. Library Board Minutes

1. May 6, 2015 – information

- iv. Recreation Committee Minutes

1. July 15, 2015 - information

2. August 19, 2015 - information

- v. 50s/60s Committee Minutes

1. Final Financial Report - information

2. August 19, 2015 – information

7. CORRESPONDENCE & PETITIONS – none

- i. Office of the Premier – Ontario Government Wraps Up Successful Spring Sitting – info
- ii. AMCTO - Legislative Express – info
- iii. AMO – Highlights of August Board meeting – info
- iv. County of Renfrew – 2015 Tax Rate Summary – info
- v. MTO – Winter Highway Maintenance Action Plan – info
- vi. MTO – Improving Winter Highway Maintenance – info
- vii. Township of Hamilton – Bill 100 – “Supporting Ontario Trails Act”

Action: Clerk to provide resolution for next meeting.

- viii. County of Renfrew – Species at Risk and Planning – info
- ix. Town of Arnprior – RC Fire Chief’s Association – Communication Matters – info
- x. Town of Renfrew - RC Fire Chief’s Association – Communication Matters – info
- xi. Municipality of Wawa – Safer Communities – 1,000 Officers Partnership Program – info
- xii. OPP – staffing changes – info
- xiii. AMO – Policing Update – New Legislative Framework – info
- xiv. AMO – POA Courts Cost Recovery – info
- xv. MMAH – legislative review – info
- xvi. M of Aboriginal Affairs – First Nations, Ontario Agree to New Political Accord – info
- xvii. AMO – New Disaster Recovery Assistance Programs & Tweed Request for Support– info
- xviii. MNR – Ottawa Valley Forest Inc. herbicide application – info
- xix. Northern Graphite – request for lease of unopened road allowances –

Action: Clerk to look into this and bring back to Council.

- xx. MNR – Ottawa Valley Forest – Forest Management Plan – info
- xxi. MTO – response to request for 4 laning Highway 17 – info
- xxii. Consulting Engineers of Ontario – Conflict of Interest Guidelines – info
- xxiii. MPP Randy Pettapiece – Fairness in Provincial Infrastructure Funds – info
- xxiv. MPP Ernie Hardeman – PC critic for MMAH – request for copy of submissions to MMAH (Clerk routinely cc’s critics when submitting information to ministers)
- xxv. Town of Deep River – Thank you for participation in Housing Survey – info
- xxvi. Office of the Premier – Increased funding for Seniors Community Grant Program – info
- xxvii. AMO – Long-Term Affordable Housing – info
- xxviii. RCD Health Unit – reducing exposure to second hand smoke – info
- xxix. Community Schools Alliance – closer working relationship between school boards and municipal councils – info
- xxx. Township of Montague – opposition to community mailboxes – info
- xxxi. Town of Wawa – Power Dam Clawback update – still not settled
- xxxii. New Tecumseth – review of electricity rates for specific sectors – info
- xxxiii. Minister of Energy – Local Energy Planning – info
- xxxiv. Havelock-Belmont-Methuen – Opposed to sale of Hydro One – info
- xxxv. AMCTO – notice of certificate of 10 years of service – Melinda Reith – info
- xxxvi. Haldimand County – Vacancy rebate program and strike/lockout – info
- xxxvii. AMO – Municipal Payment for 2015 Blue Box Steward Obligation – info
- xxxviii. L1 – Pipeline Awareness Renfrew County – concern with community donations from TransCanada Pipelines – info

Action: Clerk to contact individuals who presented to County to present to Council – invite neighbours to attend to hear their opinion

- xxxix. L2 – Recycling Council of Ontario – declare Waste Reduction Week – info
- xl. L3 – Hospice Renfrew – Appreciation night - info
- xli. L4 – Trans Canada – updated information - info

8. STAFF REPORTS

- i. Report #11/09/15/801 - 1 – Clerk’s Report – information

- ii. Report #11/09/15/801 – 2 - Clerk’s Report on Association and Legislative Reviews
 1. AMO – What’s Next Ontario – Membership Engagement Study – dated August 17, 2015
 2. What’s Next Ontario – A Fiscal Overview – June 2, 2015 (Revised)
 3. Municipal Legislative Review – Municipal Financial Sustainability Webinar – Existing Financial Tools – MMAH
 4. Building Ontario Up – Moving Ontario Forward – Outside the GTHA

Resolution #11/09/15/003

Moved by Councillor Chartrand and seconded by Councillor Grills

WHEREAS The Minister of Economic Development, Employment and Infrastructure is requesting under the Building Ontario Up – Moving Ontario Forward – Outside the Greater Toronto Hamilton Area program responses from Ontario municipalities to the question where can we best spend infrastructure dollars to meet local needs and economic development “in our area”;

AND WHEREAS issues of concern for Head, Clara & Maria Council as described in their Strategic Priorities list and as a result of its public meeting concerning the dissolution of the North Renfrew Emergency Response Unit include the following;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby submit for ministry consideration the three priorities listed in the attached document as discussed and amended at its meeting of Friday, September 11, 2015;

AND FURTHER THAT it directs staff to forward this document to the Minister, the Premier and our local MPP Mr. John Yakubuski.

Carried Unanimously

Priorities for HCM:

- High speed broadband – although the Eastern Ontario Regional Network was created to provide equitable reliable broadband service to most of Eastern Ontario, it stopped kilometres from our doorstep. Our residents do not have access to high speed and have to rely on inadequate and expensive service through satellite or mobile. Although your report indicates that it will dedicate funding to “next generation signature investments that enhance economic growth...ultra-high speed broadband” there are still some of us who do not have much more than dial up; or if our packages allow for more than that it comes at exorbitant monthly cost. This is a serious detriment to not only economic but also residential growth within our community.

Internet has moved from a “nice to have” to a “must have” with more and more government, financial and educational resources available only on-line. Simply because we have a sparse population we are restricted to deficient levels of service and high prices. As FCM reports “all orders of government need to continue working together to develop a long-term broadband plan for rural Canada.”

Upon completing some research, our levels of service meet those of Nunavut however; we are considered “southern Ontario” for most other purposes including OMPF allocations. Where is the fairness? We are willing to look at different/alternative solutions and contribute financially to a solution. We do require assistance from the provincial government in completing this task.

This project will meet many of your program objectives for our rural residents namely:

- a. improve the competitiveness of Ontario’s communities;
- b. enhance productivity of local residents and businesses;
- c. create jobs (many residents would like to work from home on consulting projects but are simply not able);

- d. promote innovation by having someone develop an innovative solution to our problem;
 - e. develop new economic opportunities; and
 - f. address critical needs.
- 4 laning highway 17 into Chalk River. That while construction is continuing with 4-laning highway 17 to Renfrew (phase two of Highway 17 expansion from Division Street in Arnprior to Scheel Drive in McNab/Braeside Township...acquiring property for phase three, which will extend the four-laning another 17 kilometres, and phase four, which will add 5.3 kilometres to bring the freeway to just west of Bruce Street in Renfrew.) work continue to acquire property and plan for eventual expansion to Laurentian Hills at Chalk River to alleviate bottle necks and high traffic volumes due to travel to Garrison Petawawa and Chalk River Laboratories.
 - A third priority for HCM would be to have the province assume responsibility for emergency automobile extrication services for the entire underserved provincial highway system across Ontario. Currently, many kilometres of highway has no proper protection putting the lives of the travelling public at risk. Many small rural municipalities are in a position such as ours where our neighbours no longer wish to provide this service outside of their own municipalities. With increased liability, costs of staffing, training and equipment it is no longer feasible for municipalities to provide this service to their neighbours. Many locations then are without this service.

The travelling public assumes that this service is being provided by someone. More and more it is not. The province owns (or has downloaded) the highways, maintains them, performs construction, polices them etc. and should also provide auto-extrication services.

iii. Report #11/09/15/801 - 3 – Clerk’s Report on Broadband Options for HCM
Resolution #11/09/15/004

Moved by Councillor Chartrand and seconded by Councillor Grills

WHEREAS the Canadian Radio-television and Telecommunications Commission (CRTC) is undergoing a review of basic telecommunications services which in part is to determine “what services Canadians require to participate meaningfully in the digital economy and what prices Canadians should pay for these services” as well as “what areas are underserved”;

AND WHEREAS the Federation of Canadian Municipalities is working diligently with the CRTC to ensure that increased federal funding is a component of developing infrastructure critical to rural, northern and remote communities;

AND WHEREAS the Eastern Ontario Regional Network (EORN) fell short of providing Head, Clara & Maria residents with reliable, cost-effective service equitable to that received by Digital Subscriber Line (DSL) or fibre optic clients;

AND WHEREAS new technologies are constantly being developed and rolled out;

AND WHEREAS the Council of the United Townships of Head, Clara & Maria did include “connectivity” and “connectedness” as components of both its mission and vision statements;

THEREFORE BE IT RESOLVED THAT this Council does hereby direct staff to work at investigating alternative service delivery methods of high speed or broadband internet to our residents at a reliable service level and affordable cost;

AND FURTHER to investigate as yet unannounced funding opportunities at both the federal and provincial levels to assist us in delivering this service to our residents.

Carried Unanimously

Action: Clerk to ask Lisa to obtain as many details about new towers in Stonecliffe and Deux Rivieres and whether or not this changes our options.

iv. Report #11/09/15/802 – Treasurer’s Report - information

v. Report #11/09/15/803 – Mayor’s Report - information

9. FINANCIAL REPORTS

i. Cheque Log

Resolution #11/09/15/005

Moved by Councillor Grills and Seconded by Councillor Reid

BE IT RESOLVED THAT Report #11/09/15/901 being the Cheque Log dated September 7, 2015 totalling \$771,649.36 be accepted as presented.

Carried Unanimously

ii. Comparative Income Statement

Resolution #11/09/15/006

Moved by Councillor Reid and Seconded by Councillor Grills

BE IT RESOLVED THAT the Comparative Income Statement from January 1, 2015 to September 7, 2015, Report #11/09/15/902 be accepted as presented.

Carried Unanimously

10. BY-LAWS

i. Report #11/09/15/1001 – Parks and Boat Launch Use

Resolution #11/09/15/007

Moved by Councillor Grills and Seconded by Councillor Reid

WHEREAS by-law 2014-17 is a by-law first reviewed by Council and referred to the Recreation Committee in the fall of 2014 and is subsequently being submitted to council for third and final reading;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize that by-law 2014-17 being a by-law to regulate the use of park lands within and to regulate parking on lands owned by the Corporation of the United Townships of Head, Clara & Maria be read a 3rd time short and finally passed this 11th day of September, 2015.

Carried Unanimously

ii. Report # 11/09/15/1002 – Repeal NRERU By-Law

Resolution #11/09/15/008

Moved by Councillor Foote and Seconded by Councillor Grills

WHEREAS Council has agreed to join with its counterparts and withdraw from the Joint North Renfrew Emergency Response Unit at its meeting of Saturday, August 29, 2015;

THEREFORE BE IT RESOLVED THAT by-law #2015-17 being a by-law to authorize the dissolution of the agreement with the Town of Laurentian Hills and the Town of Deep River for the funding and operation of the ‘auto extrication (rescue) unit’ later renamed the North Renfrew Emergency Response Unit be read a 1st time short a passed.

Carried Unanimously

11. UNFINISHED BUSINESS

i. Report #11/09/15/1101 – Hall Rental Fees and Policy

Resolution #11/09/15/009

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS a sub-committee of the Recreation Committee met and provided staff with a list of options for setting hall rental fees and policy to submit to Council for approval;

AND WHEREAS local venues, costs and policies were compared;

AND WHEREAS it is recognized that Council wishes both to encourage hall usage and has recently obtained a permanent liquor license for the Community Centre with the

intent of increasing revenues for the Recreation Committee as well as facilitating hall useage for individual users;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby adopt the schedule submitted as “HALL RENTAL SUMMARY – Staff Proposal” as amended at its meeting of Friday, September 11, 2015 as its “Hall Rental Fee Policy” to become effective immediately and directs staff to implement the required amendments and notifications as soon as possible.

Carried Unanimously

ii. Report #11/09/15/1102 – Report #08/05/15/1208 – Website Review
Resolution #11/09/15/010

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS the issue of municipal website review has been deferred in both of the last two meetings of Council due to time constraints;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby direct staff to refer this issue to a Committee of the Whole or subcommittee meeting to be held before year end to enable the topic to be discussed in detail and to provide direction to staff.

Carried Unanimously

iii. Report #11/09/15/1103 - Helipad Contract
Resolution #11/09/15/011

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS Council did approve the purchase of insurance for the heli-pad at its meeting of Friday, August 22, 2014 and deferred a decision on entering into the contract which has been provided for Council to review in full;

THEREFORE BE IT RESOLVED THAT staff are hereby authorized to endorse and finalize the agreement with ORNGE for the operation of the emergency heli-pad in Head, Clara & Maria and complete all necessary steps to facilitate its immediate use.

Carried Unanimously

12. ADDENDUM (NEW BUSINESS)

i. Report #11/09/15/1201 – Reinstating Committee of the Whole
Resolution #11/09/15/012

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS Head, Clara & Maria Council removed Committee of the Whole meetings a few years ago and in 2015 moved to one meeting of Council per month;

AND WHEREAS it seems that some topics require more informal debate than that which occurs at Council meetings in order to properly consider a topic and provide informed direction to staff;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to begin a process of amendment to the municipal Procedure By-Law in order to facilitate committee of the whole meetings on an as needed basis.

Carried Unanimously

ii. Report #11/09/15/1202 – Extend Benefits to Age 70 or Retirement
Resolution #11/09/15/013

Moved by Councillor Chartrand and Seconded by Councillor Reid

WHEREAS the current municipal policy agreement for employee benefits automatically stop benefits at age 65;

AND WHEREAS employment policies which discriminate based on age are being challenged under the *Ontario Human Rights Code* and not standing up in court;

AND WHEREAS the municipal employee benefit provider has advised that with Council direction and approval benefits might be extended beyond age 65 to 70 at the same costs;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to amend current policy and enter into an agreement with Manulife to extend employee health benefits past age 65 to age 70 or retirement whichever is earliest.

Carried Unanimously

iii. Report #11/09/15/1203 – Fisheries and Oceans - Approval for Remediation of Boat Launches

Resolution #11/09/15/014

Moved by Councillor Reid and Seconded by Councillor Chartrand

WHEREAS staff have received a number of complaints about damage to boats and trailers after using the Stonecliffe boat launch which may be alleviated in part with the removal of some stones and extension of the concrete launch pad;

AND WHEREAS work may not occur in navigable waters without first obtaining permission from the Department of Fisheries and Oceans;

AND WHEREAS grant opportunities at both the Federal and Provincial levels routinely occur, some of which may apply to this type of activity;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to proceed with obtaining information and approval for modification to the existing Stonecliffe boat launch site;

AND FURTHER to investigate funding opportunities to allow work to be completed, understanding that this is not authorization to begin the work but to investigate opportunities for the work and funding;

Carried Unanimously

iv. Report #11/09/15/1204 – Canada Day Report 2015

Resolution #11/09/15/015

Moved by Councillor Reid and Seconded by Councillor Grills

WHEREAS Canada Day 2015 resulted in a surplus of \$949;

AND WHEREAS funding applications require applicants to provide evidence of contributions and fundraising;

THEREFORE BE IT RESOLVED THAT THE Council of the United Townships of Head, Clara & Maria does hereby authorize the Treasurer to mark these remaining funds as “Deferred” for use for Canada Day purposes for 2016;

AND FURTHER THAT Council receive the attached financial statement as presented.

Carried Unanimously

v. Report #11/09/15/1205 – Approval for Canada Day 2016 Funding Application

Resolution #11/09/15/016

Moved by Councillor Reid and Seconded by Councillor Grills

WHEREAS the Federal Government is providing funds through Heritage Canada for Canada Day celebrations which this municipality has been successful in obtaining over the past 4-5 years with a deadline for 2016 of November 2015;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to budget up to \$1,000 to host a Canada Day Celebration in 2016 and apply to the Celebrate Canada program to offset the costs delegating to the Clerk, Melinda Reith, the authority to apply to the Department of Canadian Heritage for funding under the Celebrate Canada Program;

AND FURTHER THAT volunteers be authorized to organize this event on behalf of Council and according to the guidelines of Heritage Canada's funding program and the municipality.

Carried Unanimously

- vi. Report #11/09/15/1206 – Council response to Legislative Review – MEA, MA, MCIA due October 31, 2015

Resolution #11/09/15/017

Moved by Councillor Grills and Seconded by Councillor Reid

WHEREAS the Council of the United Townships of Head, Clara & Maria appreciates the opportunity to comment on the provincial government's legislative review of the *Municipal Elections Act, the Municipal Act, the City of Toronto Act and the Municipal Conflict of Interest Act*;

AND WHEREAS staff have reviewed the discussion papers, consultation notes, portions of the legislation and the discussion questions and has drafted a list of responses for Council consideration;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby approve and endorse the attached list of points of consideration as edited during our Council meeting of Friday, September 11, 2015;

AND FURTHER directs staff to submit to the Ministry of Municipal Affairs and Housing, this list of points for consideration by the provincial government while completing their review.

Carried Unanimously

Council took a Break from 15:20 h.

Resumed at 15:26 h.

Resolution #11/09/15/017-A

Moved by Councillor Grills and Seconded by Councillor Foote

WHEREAS the Council of the United Townships of Head, Clara & Maria feels that the period for submission of Council supported comments for the Municipal Elections Act review was brief considering summer meeting schedules and still wishes to submit comments for consideration;

THEREFORE BE IT RESOLVED THAT this Council does hereby submit the attached comments drafted by our Clerk and amended at its meeting of Friday, September 11, 2015 to the Ministry of Municipal Affairs and Housing for consideration during their legislative review;

AND FURTHER THAT Council supports the recommendations submitted by AMCTO dated July 2015 and AMO dated July 27, 2015.

Carried Unanimously

- vii. Report #11/09/15/1207 – Veteran's Memorial Improvements

Resolution #11/09/15/018

Moved by Councillor Reid and Seconded by Councillor Grills

WHEREAS the Veteran's Memorial was created to honour Head, Clara & Maria's veteran's by a dedicated group of residents who raised funds and created the memorial in 2008;

AND WHEREAS no long term plan was arranged for maintenance of the surrounding garden with the current resulting weeds detracting from the memorial;

AND WHEREAS another group of volunteers in 2015 have worked to raise funds to make changes to the memorial and have brought forward recommendations;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize the use of the funds raised for the purposes of:

- ~~_____ Removing existing plants and replanting with shrubs;~~
- ~~_____ Replacing the plastic edging with pressure treated lumber;~~
- ~~_____ Replanting every spring with annuals;~~
- x Incorporating a self-sustainable water system tied into the garage downspout;
- x Extending the width of the walkway;
- ~~_____ Installing a path to access the flags during winter months;~~

Carried Unanimously

Action: Staff to send letter of gratitude to those who raised funds for this purpose.

13. **CLOSED SESSION** – none

14. **BUSINESS ARISING FROM CLOSED SESSION** – n/a

15. **QUESTIONS AND ANSWERS**

- i. Councillor Foote – discuss with Laurentian Hills provision of auto-ex services – letter to Council formally asking for provision of services – as a delegation/attend meeting of LH
- ii. Councillor Grills - AMO support for Syrian refugees - \$100 – Clerk to prepare a request for support for next meeting
- iii. Mayor Gibson
 1. invitations to events – have not been going – am reconsidering Pickwakinagan open house – 110th celebration of Garrison Petawawa – Grand opening of OPP station in Pembroke ask Council for approval to be compensated as ½ day meeting and mileage – approved by general consensus
 2. Circulate mail/reports from Council to Council

Action: Staff to create “routing slip” to attach to documents for other council members to read

3. CP Raid corridor – potential of obtaining land
4. Burn permits – reasonable cost – one for the season – ensuring that the individual understands obligations – Madawaska Valley/Laurentian Hills – FFPA rules

Action: staff to revamp current agreement – provide options for council – committee of the whole

5. Set date for committee of the whole
6. Donation to native games

16. **CONFIRMATION OF PROCEEDINGS**

Resolution # 11/09/15/019

Moved by Councillor Chartrand and Seconded by Councillor Reid

BE IT RESOLVED THAT By-Law 2015 - 18 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on September 11, 2015 be read a first time short and passed.

Carried Unanimously

17. **ADJOURNMENT**

Resolution # 11/09/15/020

Moved by Councillor Reid and seconded by Councillor Chartrand

BE IT RESOLVED THAT this meeting adjourn at 15:56 h. to meet on Friday, October 16, 2015 at 14:00 h.

Carried Unanimously

Mayor – Jim Gibson

Clerk – Melinda Reith