

Head, Clara and Maria Townships  
HCM Recreation Committee  
Minutes for January 12, 2016  
2 p.m. HCM Municipal Hall

1. Roll Call

Committee Members: Marlene Gibson, Betty Condie, Jim Watters, Rosanne Boudreau

Council reps: Councillors Dave Foote

Staff: Melinda Reith, Gayle Watters, Crystal Fischer

Absent: Paul Sarrazin, Linda Chartrand, Noella LeBreton, Calvin Chartrand

Guests:

2. Unfinished Business

Work-Plan 2016

Committee reviewed the work plan; everyone is satisfied with what is scheduled. There are unplanned events noted in case something new is brought up outside of the work plan. Council will be notified if an unplanned event is brought up.

Gayle will be contacting MLSC members who have their smart serve certificates to see if they are interested in bartending, and then a rotation for bartending will be created.

Marlene: How much notice is required to have the bar opened? Two weeks minimum, which is the same timeline if someone wanted to rent the hall.

**Action: Gayle to contact MLSC smart serve certified volunteers to see if they are interested in bartending for the MLSC events.**

Ideas for fundraising

Less volunteer intensive i.e. Fruit cake

We need more ideas for this type of fundraising as it is less pressure, smaller time line for planning and execution.

Question: What about a raffle? Cannot be done as we cannot get a licence for it.

Can do it if we turn it into a skill testing contest, it is no longer considered a raffle.

### Hallowe'en Kids Day –Crystal Fischer- final report

Good turnout of kids. Would not suggest another movie, maybe a dance or more games. Need to work towards a standard of children's behaviour, need to establish consistency.

### Wild Game and Hunter's Ball-November 14, 2015. -final report

Dinner was well received. Made \$ 971 from dinner and dance.

Needs more planning and advertising, tickets need to be made available in Deep River to increase sales.

Marlene - Layout of the food: like items should be all together. Meat should be together, potatoes together etc. This will help decrease waste. Small numbers for Hunter's Ball. Maybe the date should be different. Wild game dinner and Halloween dance?

### New Year's Eve- December 31, 2015. – final report

Decent turnout with 77 tickets sold, 22 less people than previous year. Many absences were due to illness.

Question: Were tickets refunded for those who could not make it? No, no one had asked for a refund. Many people just resell their tickets to others who are looking for tickets. \$385 to be donated to NRFS. Many compliments on decorations. Food was great, less waste than previous years.

## 3. New business-

- NRFS Donation of cheque

\$5 from each ticket sold amounted to \$385 to be donated. Would like to do a photo op when presenting cheque with Mayor and Recreation Committee rep. Gayle volunteered to call Mayor Gibson and take the picture as the Rec Committee.

**Action: Gayle to contact Mayor Gibson and arrange photo op to present cheque to NRFS.**

-Meeting time frame – would the committee consider an earlier time for our meetings. i.e. 4 p.m. or 6 p.m. (Paul on days)

Looking at 6 p.m for the new time slot for recreation meetings.

**Action: Gayle to follow up with Paul and Noella to see if 6 p.m. works for them**

-Comedy Hypnosis – opportunity to have a show

If we were to do it, summer months would be better as we would have the campers.

Betty: Does this have to be done on a weekend? No, it does not have to be on the weekend, it can be during the week.

"Any agenda items etc. please have them to me by the Friday before the meeting date for inclusion for the next meeting."

**Action: Gayle/Crystal to look further into pricing and options. Ask Graeme if he is available during the week.**

-Bar Tending – rotation or schedules

Anyone who was smart serve trained from the Township was required to volunteer for one event per year. We need to follow up with those people. Some people like to bar tend, some do not. We need to know who wants to bartend so they can be added to the rotation.

**Action: Gayle and Crystal to follow up with those who are smart serve certified and create a list.**

-Lending Hub; Healthy Kids of Renfrew County/Recreation Committee

We are eligible to receive funding from Healthy Kids who applied for funding through the Ministry of Health and Long Term Care. We can apply for up to \$10,000 in funding to start a Lending Hub which will provide access to physical activity equipment to the entire municipality. The template is due February 19<sup>th</sup>. A copy was sent to each Rec member. Crystal will continue to follow through with this application. Rec committee will support the venture.

**Action: Crystal to submit the proposal to Healthy Kids and continue with meetings.**

-Pool Table/Ping Pong table

Public requested pool table, can double as a table during events as space would be a concern if a table was brought into the hall. This may encourage youth to use the hall or provide something for them to do during events. Will we use this type of equipment now that we have the liquor licence? Will be brought back up to next meeting after further investigation.

**Action: Melinda to see if anyone in the community has a pool table for donation or purchase used at reduced price.**

-Darts

Would require wood for behind board, something for floors (foam or carpet). Something that could be hung off the double doors and removed in between use. Need volunteers.

**Action: Jim to donate dart board and to design and build something that can be hung over doors.**

Open Mic Night- Gerald and Marion spoke to Melinda over the holidays about an open mic night and darts as their boys would like to play. Could they play at Trail Side Cafe? Gerald also suggested that Kurt Penney could join in as well as he has expressed interest. Roseanne has offered to come and open up the hall and bar if Gerald was interested in coming up outside of Trail Side Cafe, possibly combining pool and darts?

Can some of the teenagers be responsible to open the hall and use our equipment?

-Pickle Ball – scheduling

“Any agenda items etc. please have them to me by the Friday before the meeting date for inclusion for the next meeting.”

Scheduled for second Thursday of February 11<sup>th</sup> 2016 at 1 pm. Will be able to determine how to continue scheduling in the future.

**Action: Crystal to add the date and time to HCM Calendar.**

-Floor Mats – feedback needed re: if more mats are worth investing in. The people who requested the mats for the kitchen have not been here to try them, will not be here until August. Need to ask Trang how easy/difficult to clean with them. Noella says that they are great, comfortable, do not trip over them.

**Action: Gayle to ask Trang if the mats make it more difficult to clean the kitchen and bar.**

-Trail Side Café

Jim provided proofs of the signs and pricing. 10m was chosen because it can last up to three years, more durable, can take more wear and tear. Boards will be backed with chip board and legs will be 2x2 boards. Dave has some wood available for the leg supports. Are there enough volunteers available to run the Trail Side Café?

Menu will be streamlined so that it is a more simple menu. Use more resources, so that there is not so much pressure on one person. John is still available to help but tasks need to be delegated to other people. A different rep is needed every weekend.

Soups, chili and biscuits, gourmet grilled cheese.

There are enough volunteers to go forward with the Trail Side Café.

**Action: Gayle to schedule planning meetings. Crystal to find bartenders. Gayle and Crystal to find volunteers. Jim to purchase and install signs along trail.**

-Jillian Rutz – Fiddling around – Moved to next meeting

-Richard Moir – Spanish concert Moved to next meeting

#### 4. Events

**Reps are needed for-**

MLSC – Open Sesame – Melinda and Gayle

Trail Side Café – to be determined

MLSC – Bow Tie & Silent Auction - Marlene

#### 5. Questions and Answers-

“Any agenda items etc. please have them to me by the Friday before the meeting date for inclusion for the next meeting.”

6. Adjournment Next meeting -Feb. 17, 2016 7 p.m. Municipal Hall

“Any agenda items etc. please have them to me by the Friday before the meeting date for inclusion for the next meeting.”