

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA
AGENDA

February 8, 2013 – 14:00 h. (2:00 p.m.)

1. Call to Order and Moment of Silence
2. Roll Call
3. Disclosure of Pecuniary interest & General Nature Thereof
4. Deputations/Presentations – none
5. Adoption of Minutes of previous meeting (Including Committees)
 - Council Minutes – January 25, 2013
 - Library Board – November 12, 2012
 - Library Board – December 17, 2012
6. Petitions – none
7. Correspondence Information Only – (Please advise if you feel any item warrants further consideration)
8. Staff Reports (For information and direction only)
 - Report #08/02/13/801 – Clerk's Report
 - Report #08/02/13/802 – Treasurer's Report
 - Report #08/02/13/803 – Reeve's Report - none
9. Financial Reports – none
 - Report #08/02/13/901 – Statement of Revenue and Expenditures
 - Report #08/02/13/902 – Cheque Log
10. By-Laws
 - Report 1001 – By-Law 2013-07 – Interim Taxation By-law
 - By-Law 2013-06 – Municipal Fire Ban By-Law
11. Unfinished Business - none
12. Addendum (New Business)
 - Report #08/02/13/1201 – Employee Education - FYI
 - Report #08/02/13/1202 – Employee Education – for Council's approval
13. In Camera or Closed Session – None
14. Business Arising from Closed Session - None
15. Questions and Answers
16. Confirmation of Proceedings
 - By-law #2013-08
17. Adjournment



**THE CORPORATION OF THE UNITED TOWNSHIPS OF
HEAD, CLARA & MARIA**
15 Township Hall Road
STONECLIFFE, ONTARIO, K0J 2K0

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Request for Deputation

Person Requesting a Deputation: _____

Organization (if applicable): _____

Contact Information: Tel # _____ Cell #: _____

Meeting Date Requested: _____

(Note: In accordance with the Procedural By-law, the Clerk's Department has the discretion to reschedule or deny an appearance before Council where: the number of deputations is greater than Council has established; the topic is not within the jurisdiction of the Council; the person has exceeded the number of permitted appearances; the matter is such that it requires consultation with staff and a report to accommodate the request.)

Subject Matter: _____

Brief Description of Purpose of Deputation: _____

Have you been in contact with a member of staff with regard to this matter?

Yes No If Yes, provide name: _____

I will have a presentation

For Handout at Meeting * Yes No

PowerPoint ** Yes No

* Handouts require six (6) copies to be provided to the Clerk **prior** to the meeting.

** PowerPoint is to be e-mailed to the Clerk's Office no later than 12:00 Noon on the Tuesday **prior** to the meeting.

Personal information on this form is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and becomes part of the public record. Questions with respect to the collection and use of this information should be directed to the Clerk's Office at 613-586-2526 or twpshcm@xplornet.com.