

## **APPENDIX A to BY-LAW 2013-05**

### **The Municipality of the United Townships of Head, Clara & Maria PRIVATE PROPERTY CHECKLIST AND OWNER ACKNOWLEDGEMENT FOR DESIGNATION FOR FIRE BANS**

From the *Forest Fires Prevention Act*, ONTARIO REGULATION 207/96 -  
OUTDOOR FIRES...

**8.2** (3) No person shall use a portable or permanent charcoal installation for cooking or warmth in a restricted fire zone in a campground described in section 8.7 unless all of the conditions in subsection (1) are met and all of the following conditions are met:

1. The installation is designed to use commercially produced charcoal as fuel.
2. Commercially produced charcoal is used as the fuel.
3. The owner or operator of the campground expressly permits a charcoal installation to be used during a time when the campground is in a restricted fire zone. O. Reg. 230/00, s. 4.

**8.4** No person shall set a wood fire in a permanent fire installation in a campground described in section 8.7 in a restricted fire zone unless all of the following conditions are met:

1. The fire is contained in,
  - i. an above ground fire grate or fireplace that is designed to burn wood safely and that cannot be moved to an unsafe location, or
  - ii. a pit in the ground that has fireproof walls and is designed to burn wood safely.
2. The fire is at least three metres from any forest area, and the area within the three metre radius is completely free of flammable material.
3. The space immediately above the fire installation is at least three metres from any overhanging vegetation.
4. The owner or operator of the campground expressly permits the fire to be set during a time when the campground is in a restricted fire zone.

**8.7** A campground referred to in subsection 8.2 (3) and section 8.4 offers camping facilities to the public on a temporary basis and meets all of the following criteria:

1. The campground allows camping only in cabins and designated campsites, and all are accessible by motor vehicle as defined in the *Highway Traffic Act*.
2. The campground does not allow campfires between 10 a.m. and 7 p.m.
3. The campground clearly posts the hours campfires will be allowed.
4. The campground has printed information on safe campfires and provides it to all of its guests.
5. The campground has adequate equipment to control and extinguish a fire, that can be taken to any campsite or cabin within 10 minutes.
6. The campground has on site at all times staff who are instructed in the location and use of the equipment described in paragraph 5.
7. The campground has reliable two-way telecommunications equipment to allow it to obtain assistance if a fire escapes control. O. Reg. 230/00, s. 4; O. Reg. 64/10, s. 4.

**8.8** For the purpose of sections 8.1, 8.2 and 8.6, a thing is portable if it is designed to be moved from one location to another by muscular power without the aid of any device. O. Reg. 230/00, s. 4.

I, \_\_\_\_\_, an owner/resident of \_\_\_\_\_  
at \_\_\_\_\_ do hereby attest to  
the fact that I have read and understand the above legislation under the  
*Forest Fires Prevention Act, 1990* acknowledging that any reference to  
the term “campground” for this purpose only also refers to “private  
property”.

\_\_\_\_\_  
***Owner/Resident Signature***

\_\_\_\_\_  
***Date***

\_\_\_\_\_  
***Witness, Municipal Staff***

\_\_\_\_\_  
***Date***

## MUNICIPAL CRITERIA AND CHECKLIST

In order to allow campfires on private property during a Municipal Fire Ban (as per the above legislation), the facility must annually comply with the following criteria.

If you wish to obtain qualification to allow camp fires on your property during fire bans, please contact the Municipal Office to have an inspection performed by the Municipal Community Fire Safety Officer or other municipal personnel.

All points must be answered in the positive in order to obtain exempt status as a designated private property. Deficiencies will be noted and corrected before exemption is obtained.

1. The location of the fire pit is in area which is accessible to a travelled road and easily accessed by motor vehicle. Yes \_\_\_\_\_ No \_\_\_\_\_
2. The property owner agrees to prevent camp fires between 10 a.m. and 7 p.m. and clearly advises all visitors and household members of those hours. Yes \_\_\_\_\_ No \_\_\_\_\_
3. The private property owner agrees to share information on safe campfires with all of his/her guests or family members. Yes \_\_\_\_\_ No \_\_\_\_\_
4. The property owner has adequate equipment to control and extinguish a fire, which can be transported to the campfire location within 10 minutes. Yes \_\_\_\_\_ No \_\_\_\_\_
5. During the use of a campfire, the property owner is on site at all times and ensures that all guests and family members are instructed in the location and use of the equipment described in paragraph 4. Yes \_\_\_\_\_ No \_\_\_\_\_
6. The property owner has reliable two-way telecommunications equipment to allow him/her to obtain assistance if a fire escapes control. Yes \_\_\_\_\_ No \_\_\_\_\_
7. For the purpose of sections 4 and 5, a thing is portable if it is designed to be moved from one location to another by muscular power without the aid of any device. Yes \_\_\_\_\_ No \_\_\_\_\_
8. Camp fires must be contained in :
  - a. an above ground fire grate or fireplace that is designed to burn wood safely and that cannot be moved to an unsafe location, or  
Yes \_\_\_\_\_ No \_\_\_\_\_
  - b. a pit in the ground that has fireproof walls and is designed to burn wood safely. Yes \_\_\_\_\_ No \_\_\_\_\_
9. The fire grate or fireplace cannot be moved to an unsafe area.  
Yes \_\_\_\_\_ No \_\_\_\_\_
10. The fire is at least three (3) meters from any forest or woodland and the area within the three (3) meter radius from the fire pit is completely free of any flammable material, and Yes \_\_\_\_\_ No \_\_\_\_\_
11. The space immediately above the fire installation is clear for at least three (3) vertical meters of any overhanging vegetation.  
Yes \_\_\_\_\_ No \_\_\_\_\_
12. The property owner or resident expressly permits the fire to be set during a time when the area is within a Municipal Fire Ban.  
Yes \_\_\_\_\_ No \_\_\_\_\_

By signing below we confirm that an inspection of our private property was completed on \_\_\_\_\_ by a municipal official with findings as indicated above in the campground designation checklist. It is understood that during a provincially implemented Restricted Fire Zone I lose my permissions under this agreement.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRIVATE PROPERTY OWNER/RESIDENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MUNICIPAL OFFICIAL

**DEFICIENCIES THAT REQUIRE ATTENTION**

The following deficiencies must be amended prior to official designation being awarded. Please contact the Municipal official once these issues have been satisfactorily addressed for a follow up inspection.

1. \_\_\_\_\_  
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