

HEAD, CLARA AND MARIA PUBLIC LIBRARY
A regular meeting of the Head, Clara & Maria Library Board was held on
May 16, 2011 at 9:00 a.m. in the Library

1. ROLL CALL

Chair: Marlene Gibson
Member: Betty Condie
Member: Dave Foote -
Member: Deborah Grills
Member: Cathy Balla-Boudreau- Regrets

2. PECUNIARY INTEREST- None

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Dave Foote Seconded by Betty Condie

BE IT RESOLVED THAT minutes for April 11, 2011 be accepted as presented.

Carried

Moved by Dave Foote Seconded by Cathy Balla-Boudreau

BE IT RESOLVED THAT minutes for the special meeting April 27, 2011 be accepted as presented.

Carried

5. DEPUTATIONS- none

6. REPORT OF CEO –

Security in the library -Instructions typed - need date.

Annual survey – no correspondence

Website – Will review site to make sure we are ready to go

Article for Community news.

7. REPORT OF CHAIR-

8. FINANCIAL REPORTS

CAP Grant Report –if available

Cheque Log

Moved by Betty Condie Seconded by Debbi Grills

BE IT RESOLVED THAT the Cheque Log generated on 05/11/2011 accepted as presented.

Carried

Comparative Income statement

Moved by Debbi Grills Seconded by Dave Foote

BE IT RESOLVED THAT the Comparative Income Statement Report generated on 05/11/2011 be accepted as presented.

Carried

9. CORRESPONDENCE

Heather Bugden-Career Cruising Webinar Opportunity

Laurey Gilles – Invitation to Consultation on Capacity Building Grant

Peggy Malcolm- TD Summer Reading Club Materials

Anjani Sukhdeo- Tourism and Culture Grants (for Peter Armstrong)

Gwen Wheeler – After the Grant

Ministry of Economic Development and Trades

Ministry of Tourism and Culture- funding letter

Laurey Gillies – Capacity Building Grant

Lynda Dowdle- Results from AGM

Leele Gursaud – Call for submissions

Tier 1 – List of Products (Handout for Info only)

OIS-N – Usage reports

10. NEW BUSINESS

- Review of circulation Policy – Fees**
- Review of Xplornet Expenses**
- Date to set up Alarm system – instructions needed etc.**

11. REPORTS OF COMMITTEES

- JASI-**
- Digitization –**
- Accessibility –**

12. UNFINISHED BUSINESS

- May Madness- results
- Website – past completion date but still updating info.
- GICs – Review - August 2011
- Policy, Procedures and planning meeting – (Strategic Plan)
- Card Luncheon – planned tentatively for Oct. 12th or 20th of 2011

13. BY-LAWS - none

14. QUESTIONS AND ANSWERS

15. ACTION ITEMS -

- Dave Foote to explore the discount possibilities through EOWC and EORN
- Marlene Gibson – Library Board Development Kit
- Board – suggestions to Marlene Gibson re DVDs – today.
- Gayle Watters- List of vendors and phone numbers for eResources items.

16. ADJOURNMENT

Moved by Dave Foote Seconded by Betty Condie

BE IT RESOLVED THAT this meeting adjourn at 11:10 a.m., to meet again Monday
June 6, 2011 at 9:00 a.m. in the Library. Carried

Chairperson

Secretary/Treasurer