

Type of Decision									
Meeting Date	Friday, December 10, 2010				Report Date	Tuesday, November 23, 2010			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed

REPORT TITLE
Inaugural resolutions - committees etc. Report 10/12/10/1201

RECOMMENDATION: That Council adopt the following resolutions appointing committees and alternate Head of Council for the next year/term.

### 1 - Appointing Alternate Head of Council:

**WHEREAS** it is common and appropriate to appoint an alternate Head of Council to facilitate the continuity of business of the Municipality in the absence of the Reeve;

**THEREFORE BE IT RESOLVED THAT** Councillor Gibson be named as alternate Head of Council for this term of Council beginning December 2010 to and including 2014 unless otherwise amended by resolution of Council.

### 2 - Appointing Committees:

**WHEREAS** it is in the best interest of the ratepayers of the United Townships of Head, Clara & Maria to be represented at various area committees that affect them and their well-being;

**AND WHEREAS** it is by representation by members of Council on various Joint committees between the Town of Deep River, The Town of Laurentian Hills and the United Townships of Head, Clara & Maria (and other municipalities) that ratepayers' participation is achieved;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria do hereby appoint the following individuals to the corresponding committees for the month of December 2010 and the calendar year 2011:

- o Councillor Aiston - Family Health Team Committee.
- o Reeve Stewart - Upper Ottawa Valley Community Policing Advisory Committee.
- o Councillor Foote – Library Board.
- o Councillor Gibson and Reeve Stewart - Joint Economic Development Committee.
- o Reeve Stewart - Joint Laurentian Hills, Deep River and Head, Clara & Maria Auto Extrication Committee.
- o Melinda Reith, Clerk/CEMC, Gayle Watters, Administrative Assistant, and all members of Council be appointed to the Municipal Emergency Management Committee.

### 3 - Delegating Cheque Signing Authority:

**BE IT RESOLVED THAT** for purposes of completing budgeted, emergency or specifically approved financial transactions for the United Townships of Head, Clara & Maria, cheque signing authority is hereby granted for the remainder of 2010 and for the calendar year 2011 to: Reeve Stewart with Councillor Gibson and Councillor Aiston as alternates for Council; and the Clerk- Melinda Reith with the Treasurer- Ruth Morin as alternate for administration. All cheques are to be signed by one representative of Council and one representative of administration.

Approved and Recommended by the Clerk

Melinda Reith,  
Municipal Clerk

*Melinda Reith*