

**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**May 31, 2013**

Minutes of a regular meeting of Council held on Friday, May 31, 2013 at 14:00 h. in the Municipal Hall.

Robert Reid reported that Reeve Stewart was ill and not able to attend. The Clerk advised Council of the situation and asked Councillor Gibson as alternate to chair. Councillor Gibson assumed control of the meeting.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present Councillors: Doug Antler, Jim Gibson, Debbi Grills and Robert Reid.

Regrets: Reeve Stewart

Staff: Melinda Reith, Clerk; Noella LeBreton, Treasurer; 2 member of the public was present.

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – none**

**4. DEPUTATIONS/PRESENTATIONS – none**

**5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

- i. Council Minutes – May 10, 2013

Resolution # 31/05/13/001

Moved by Councillor Grills and seconded by Councillor Antler

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, May 10, 2013 be accepted as presented.

Carried Unanimously

**6. CORRESPONDENCE & PETITIONS (Correspondence received but not printed.)**

**7. CORRESPONDENCE**

- i. Ministry of Community Safety and Correctional Services – re: Government Mandating Sprinklers in Care Homes – information
- ii. Ministry of Natural Resources – re: Pits and Quarries Online – information
- iii. North Middlesex – re: Not a Willing Host for Wind Turbine Projects – information Clerk - Chiarelli has advised that the province is considering municipalities and changing legislation.
- iv. City of Peterborough – re: A Province wide strategy to deal with the Emerald Ash Borer – information
- v. Township of Malahide – re: Drive Clean program – information; if still in existence in 6 months we'll follow up then.
- vi. Ministry of Natural Resources – re: Species at Risk and response to OPERA – information
- vii. Ministry of Northern Mines and Development – re: Bissett Creek Mine Closure Plan Amendment – information
- viii. TransCanada Pipelines – re: Stakeholder and Landowner Engagement for Energy East Pipeline Project - information
- ix. Heart and Stroke Foundation Ontario – re: second round of Ontario Defibrillator Access Initiative – information

**Action** - Clerk: To request permission to host a defibrillator at a business as opposed to a public location due to lack of public facilities in our small community. Councillor Antler willing to host at his location in Deux Rivieres.

**8. STAFF REPORTS**

- i. Report #31/05/13/801 – Clerk's Report – information only;
- ii. Report #31/05/13/801-A – Clerk's Report on; - information only.
- iii. Report #31/05/13/802 – Treasurer's Report – information only.

- iv. Report #31/05/13/803 – Reeve’s Report – none
- v. Report #31/05/13/804 – Councillor Grills’ Report – Goals and Objectives Training

**9. FINANCIAL REPORTS**

- i. Comparative Income Statement Report

Resolution # 31/05/13/002

Moved by Councillor Antler and Seconded by Councillor Grills

**BE IT RESOLVED THAT** the Comparative Income Statement to May 31, 2013 be accepted as presented.

Carried Unanimously

**10. BY-LAWS**

- i. By-Law 2013-14 – Taxation By-Law

Resolution # 31/05/13/003

Moved by Councillor Grills and Seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law 2013-14 being a by-law to provide for the adoption of the 2013 tax rates and establishing penalty and interest on overdue taxes be read a first time short and passed.

Carried Unanimously

**11. UNFINISHED BUSINESS**

- i. Report #31/05/13/1101 – Waste Management By-Law

Resolution # 31/05/13/004

Moved by Councillor Antler and Seconded by Councillor Reid

**WHEREAS** the Municipal Waste Management By-law contains a number of inaccuracies and inconsistencies which are housekeeping in nature and do not change the policy, intent or content of the bylaw;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to amend the by-law as follows:

1. In clause 1.01.13 the words “leaf and yard materials” is removed;
2. Clause 1.01.27 referring to leaf and yard material containers is removed in its entirety;
3. In clause 2.05 the words “and will only be accepted in the proper locations for recycling. Unsorted materials will be turned away.” Be added after the phrase “for the purpose of disposal” clarifying the intent of this paragraph.
4. In clause 2.08 the words “or leaf and yard materials” are removed;
5. In clause 2.08.2 the word “or” is added after the semicolon;
6. Clause 2.08.3 is removed in its entirety as it refers to the collection of leaf and yard material;
7. In clause 4.01.1 the word “or” is inserted between the words “disposal” and “recycling” and the words “or composting” are removed;
8. In clause 4.01.2 the word “untagged” be replaced with the word “tagged”;
9. In clause 4.01.5 the word “untagged” be replaced with the word “tagged”; the comma after the word “collection” be replaced with a period. The word “then” in the last sentence be replaced with the word “than”;
10. In clause 4.02 the word “medical” be replaced with the word “special” to include any materials which may warrant an exemption from bag limits including items such as diapers.
11. In clause 5.04.1 the words “leaf and yard material” are removed;
12. In Schedule “A” the last paragraph defining “leaf and yard material” be removed in its entirety and replaced with “may be self-hauled to the disposal site in compostable paper bags and/or reusable containers and deposited in the area set aside for this material as directed by the landfill attendant”;
13. In Schedule “H” point (d) the word “tagged” be inserted between “(1)” and “bag”;
14. In Schedule “H” point (i) the words “leaf and yard materials” is removed;

Carried Unanimously

- ii. Report #31/05/13/1102 – United Way and NRFS Resolution

Resolution # 31/05/13/005

Moved by Councillor Reid and Seconded by Councillor Antler

**WHEREAS** the Council of the United Townships of Head, Clara and Maria is concerned with sustainable and ongoing funding for the North Renfrew Family Services;

**AND WHEREAS** the North Renfrew Family Service office offers assistance to the residents of Head, Clara and Maria Townships from Deux Rivieres, Bissett Creek, Stonecliffe and Mackey;

**AND WHEREAS** North Renfrew Family Services provide a vital and necessary service to this community;

**THEREFORE BE IT RESOLVED THAT** that the Council of the United Townships of Head, Clara and Maria does hereby request that the Renfrew County United Way attempts to find its way to continue to fund the North Renfrew Family Services to historic funding levels;

**AND FURTHER THAT** Council considers in its 2014 budget deliberations sponsorship for this vital service.

Carried Unanimously

iii. Report #31/05/13/1103 – Small Business and Contraband Tobacco  
Resolution # 31/05/13/006  
Moved by Councillor Antler and Seconded by Councillor Reid

**WHEREAS** Contraband tobacco has negative public consequences and impacts such as unrestricted youth access to tobacco products and an increase in criminal activity;

**AND WHEREAS** Contraband tobacco products are easily accessible in many local communities;

**AND WHEREAS** small businesses are negatively affected by this practice sometimes forced to close because of the sale of contraband tobacco and;

**AND WHEREAS** small business in our community and government in general stand to benefit from the institution of tougher restrictions on contraband tobacco;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria supports the Ontario Government's 2012 budget commitments to eradicate contraband tobacco through the implementation of additional regulatory, enforcement and other provisions in Bill 186 and amendments to the *Tobacco Tax Act.*, in support of measures such as:

- Increased fines for those convicted of offenses related to contraband tobacco;
- More authority for law enforcement officials with respect to forfeiture of items seized and impounding of vehicles;
- Drawing on the best practices of other jurisdictions and working collaboratively with the federal government and other jurisdictions to enhance contraband tobacco control through joint enforcement efforts;

**AND FURTHER THAT** the provincial government be encouraged to continue to strengthen their strategies to address the manufacture and supply of contraband tobacco and maintain their commitment to introduce amendments this fall to implement these measures.

**AND FURTHER THAT** surrounding municipalities be made aware of the actions taken by this Council to address the concerns presented by the continued sale and production of contraband tobacco.

Carried Unanimously

## **12. ADDENDUM (NEW BUSINESS)**

i. Report #31/05/13/1201 – Procurement for Hall Extension Contractor  
Resolution # 31/05/13/007  
Moved by Councillor Reid and Seconded by Councillor Grills

**WHEREAS** the Council of the United Townships of Head, Clara & Maria has authorized the completion of the hall extension and staff are soon in a position to hire a general contractor;

**AND WHEREAS** history has shown that after advertised bid competitions one local contractor is normally hired with the lowest tender due in part to increased travel costs to the municipality for others;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to consult and negotiate directly with Francoeur Contracting to provide contracting services for the hall expansion and kitchen renovation projects to ensure the best value for dollars spent and to allow work with volunteers to help to keep costs low;

Carried Unanimously

## **13. CLOSED SESSION – none**

**14. BUSINESS ARISING FROM CLOSED SESSION** – not applicable

**15. QUESTIONS AND ANSWERS**

- i. Councillor Grills – would like to congratulate a member of the public, Mrs. Marlene Gibson has been nominated for the Senior of the Year Award. Reception will be held prior to the next Council meeting – at 6:00 p.m. on June 13<sup>th</sup>; Councillor Grills to arrange.
- ii. Councillor Gibson – rails, research taking down Stop signs. Clerk to follow up with Road Super as it was understood that the signs were being removed.
- iii. Councillor Gibson – notification of seminar of municipal investment – asking for interest. Councillor Gibson interested if Treasurer not able to attend.

**16. CONFIRMATION OF PROCEEDINGS**

Resolution # 31/05/13/008

Moved by Councillor Grills and Seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law 2013-15 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on May 31, 2013 be read a first time short and passed.

Carried Unanimously

**17. ADJOURNMENT**

Resolution # 31/05/13/009

Moved by Councillor Reid and seconded by Councillor Grills

**BE IT RESOLVED THAT** this meeting adjourn at 14:53 h to meet again Thursday, June 13<sup>th</sup> 2013 at 19:00 h.

Carried Unanimously

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Reeve – Tammy Lea Stewart

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Clerk – Melinda Reith