

**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**September 7, 2012**

Minutes of a regular meeting of Council held on Friday, September 7, 2012 at 14:01 h. in Council chambers.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present Reeve Stewart and Councillors: Dave Foote, Debbi Grills.

Regrets: Councillor Gibson, Councillor Reid;

Staff: Melinda Reith, Clerk; 1 member of the media was present.

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF –none**

**4. DEPUTATIONS/PRESENTATIONS**

- i. Report #07/09/12/401 – Summary of Meeting of Upper Ottawa Valley Chamber of Commerce and Area CAOs and Heads of Council – information only
- ii. Presentation from Upper Ottawa Valley Chamber of Commerce – Brian McInall, Lorraine Mackenzie, Gary Melnyk - notes follow minutes

**Action:** Clerk to prepare resolution for discussion for next meeting.

**5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

- i. Council Minutes – August 17, 2012

Resolution # 07/09/12/001

Moved by Councillor Foote and seconded by Councillor Grills

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, August 17, 2012 be accepted as presented.

Carried Unanimously

**6. CORRESPONDENCE & PETITIONS – None**

**7. CORRESPONDENCE**

- i. Daily Observer – re: MTO and Winter Maintenance Standards – information
- ii. Hicks Morley – re: Criminal Code fines for workplace accident – information
- iii. OGRA – re: MMS regulations to be reviewed – information
- iv. Great Lakes Guardian Community Fund – re: funding opportunities – are boat launch repairs included? – recycling and garbage containers?

**Action:** Clerk to follow up

- v. OGRA – re: Asset Management Plan Funding Program – information
- vi. Central Huron – re: School Crossing Guards responsibility of the Minister of Education - information
- vii. Tourism Industry Association of Canada – re: template letter to MP in support of additional tourism funding

**Action:** Clerk to prepare for next meeting

- viii. County of Renfrew – re: New Housing Program – information – applications closed September 4, 2012 – obviously there is a need
- ix. AMO – re: Request for support of resolution – Federal Long-Term Infrastructure Plan

**Action:** Clerk to prepare resolution for support for next meeting

- x. AMO – re: Ontario Launches First Phase of Municipal Infrastructure Strategy - information
- xi. Haliburton Solar and Wind – re: development opportunities – future solar on roofs or fields

**Action:** Clerk – to take next steps towards determining if implementation for our municipality is feasible

- xii. Thunder Bay and Area Disaster Relief Fund – re: request for financial contribution

**Action:** Clerk to prepare resolution to contribute \$100 for next meeting.

- xiii. Family and Children's Services – re: Foster Parent and Friends Appreciation dinner - information

xiv. L1 – County of Renfrew – County Communique – information

## 8. STAFF REPORTS

- i. Report #07/09/12/801 – Clerk’s Report- information only
  1. Public bins? – how to resolve issue of garbage from travellers being distributed in private bins.
  2. Rescheduling training to accommodate Reeve’s schedule;
- ii. Report #07/09/12/801-A – Clerk’s Report – OGRA and MMS Webinar – information only
- iii. Report #07/09/12/802 – Treasurer’s Report – information only
- iv. Report #07/09/12/803 – Reeve’s Report – none prepared prior to meeting; Document presented included following minutes.
  1. Reeve’s comments – “on behalf of the Township the only thing I attended was the Chamber meeting with the Clerk - they’re here today.
  2. Extend condolences re: the passing of Barry Clingin.
  3. Notes follow minutes.
- v. Report #17/08/12/803 - Reeve’s Report – from last meeting – Reeve Stewart expressed that it was for information only and there was nothing further to discuss. Councillor Grills had questions and thanked the Reeve for her outline of the committees she sits on. Notes follow minutes.
- vi. Report #07/09/12/804 – CBO Report – information only

## 9. FINANCIAL REPORTS

i. Comparative Income Statement  
Resolution # 07/09/12/002  
Moved by Councillor Grills and Seconded by Councillor Foote  
**BE IT RESOLVED THAT** the Comparative Income Statement dated September 4, 2012 be accepted as presented.  
Carried Unanimously

ii. Cheque Log  
Resolution # 07/09/12/003  
Moved by Councillor Foote and Seconded by Councillor Grills  
**BE IT RESOLVED THAT** the Cheque log dated September 4, 2012, Cheque #5915 to #5958 totalling \$43,210.39 be accepted as presented.  
Carried Unanimously

iii. Canada Day Budget Report  
Resolution #07/09/12/004  
Moved by Councillor Grills and Seconded by Councillor Foote  
**WHEREAS** fundraising and donations from Canada Day Celebrations resulted in a surplus of \$829.85 for the 2012 year;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby direct that \$829.85 be placed in reserves or deferred revenue for the specific use of 2013 Canada Day Celebrations.  
Carried Unanimously

iv. OPTA County Tax Rate Comparison Report – information only

## 10. BY-LAWS

i. Report #07/09/12/1001 – By-Law #2012-23 – Appoint Auditor  
Resolution #07/09/12/005  
Moved by Councillor Foote and Seconded by Councillor Grills  
**BE IT RESOLVED THAT** By-Law 2012-23 being a by-law to appoint a Municipal auditor for the fiscal years 2012 and 2013 be read a first time short and passed.  
Carried Unanimously

## 11. UNFINISHED BUSINESS

i. Report #07/09/12/1101 – Policy on Council Education/Training – draft – requires Council direction  
Action: Clerk to bring the resolution back to Council for next meeting.

ii. Report #07/09/12/1102 – Resolutions of Support from last meeting  
Resolution # 07/09/12/006

Moved by Councillor Grills and Seconded by Councillor Foote

**WHEREAS** the Council of the Corporation of the Town of Niagara-on-the-Lake has requested support for its resolution requesting the Province to increase assistance to smaller municipalities to provide and finance collection and disposal of Municipal Hazardous and Special Waste through Waste Diversion Ontario and Stewardship Ontario;

**AND WHEREAS** the Council of the United Townships of Head, Clara & Maria agrees that the costs of these programs should be further provided by the province through the producers and stewards;

**THEREFORE BE IT RESOLVED THAT THE** Council of the United Townships of Head, Clara & Maria does hereby support the enclosed resolution of the Town of Niagara-on-the-Lake in its request to have the province, in order to manage MHSW collection and disposal services, direct Stewardship Ontario to provide increased accessibility to all municipalities in Ontario, including small municipalities and provide full compensation to those providing the service to cover the full cost of collection and disposal of MHSW;

**AND FURTHER THAT** this resolution be forwarded to the Municipal Waste Association, AMO, the Honourable Dalton McGuinty, Premier of Ontario and to the Honourable Jim Bradley, Ontario Minister of the Environment requesting Government's support with respect to this motion.

Carried Unanimously

Resolution # 07/09/12/007

Moved by Councillor Foote and Seconded by Councillor Grills

**WHEREAS** the Government of Ontario has proposed building up to 29 new casinos throughout the province;

**AND WHEREAS** new casino development brings with it a broad-spectrum of opinions including both positive and negative considerations;

**AND WHEREAS** any new casino development may significantly impact the community and surrounding area;

**AND WHEREAS** the Council of the United Townships of Head, Clara & Maria recognizes the importance of a local referendum on the issue prior to the development of any new casino;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria requests the Legislative Assembly of Ontario to immediately pass Bill 76, Ensuring Local Voices in New Casino Gambling Development Act to help ensure that local voices are respected prior to the development of any new casino;

**AND FURTHER THAT** this resolution be circulated to Premier Dalton McGuinty, the Honourable Dwight Duncan, Minister of Finance; Monte McNaughton, MPP; and John Yakabuski, MPP Renfrew-Nipissing-Pembroke.

Carried Unanimously

iii. Report #07/09/12/1103 – Harvey Creek Road – Special Project

Resolution # 07/09/12/008

Moved by Councillor Grills and Seconded by Councillor Foote

**WHEREAS** Harvey Creek Road needs some significant construction this year;

**AND WHEREAS** funds exist in the deferred revenue account from a special roads grant received but not totally utilized in 2008;

**AND WHEREAS** road repair is an allowable use for these funds;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to utilize these funds towards the completion of the Harvey Creek Road bank/guard rail repair project.

Carried Unanimously

## **12. ADDENDUM (NEW BUSINESS)**

i. Report #07/09/12/1201 – Library Request for Fall Card Party Fundraiser Hall Use

Resolution # 07/09/12/009

Moved by Councillor Foote and Seconded by Councillor Grills

**WHEREAS** Library Board fundraising events have in the past been held in the hall with Council waiving the rental fee in support;

**THEREFORE BE IT RESOLVED THAT** The Council of the United Townships of Head, Clara & Maria does hereby waive the rental fee for the hall for the Fall Card Party Fundraiser to be held on Thursday, October 11, 2012.

Carried Unanimously

ii. Report #07/09/12/1202 – Ombudsman’s Report

Resolution #07/09/12/010

Moved by Councillor Grills and Seconded by Councillor Foote

**WHEREAS** the Ombudsman’s office has completed an investigation into complaints made concerning the closed sessions of the meetings of October 21, 2011 and November 4, 2011 and found that the discussions fit within the “personal matters about an identifiable individual” exception and the “litigation or potential litigation” exception;

**AND WHEREAS** in order to improve transparency and the level of information available to the public about items to be considered in closed meetings the Ombudsman’s office made recommendations including:

1. Council passing a resolution when entering Closed Session that itemizes which exception to the open meeting requirements applies specifically to which item of discussion.
2. That Council only adds an item to any agenda after a unanimous vote to amend the agenda is taken.
3. That Council should avoid discussing items that have not been the subject of prior notice unless they are clearly urgent and have only been added to the agenda following a unanimous vote to amend the agenda.
4. That Council reports back publicly in an informed way to the public after holding closed meetings.

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to adopt the recommendations of the Ombudsman’s office.

Carried Unanimously

**13. CLOSED SESSION** – Not required.

**14. BUSINESS ARISING FROM CLOSED SESSION** – Not required.

**15. QUESTIONS AND ANSWERS**

- i. Councillor Foote provided clarification to comments made previously by Reeve Stewart and Council’s refusal to authorize her attending AMO course. The comments made were not specific to the Reeve, but generic. One’s mindset is one’s mindset and when it doesn’t seem that it can be swayed by anything, there may not be any point in additional input. “If you can prove differently, I’ll be the first to congratulate you.”

**16. CONFIRMATION OF PROCEEDINGS**

Resolution # 07/09/12/011

Moved by Councillor Foote and Seconded by Councillor Grills

**BE IT RESOLVED THAT** By-Law 2012-24 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on September 7, 2012 be read a first time short and passed.

Carried Unanimously

**17. ADJOURNMENT**

Resolution # 07/09/12/012

Moved by Councillor Foote and seconded by Councillor Grills

**BE IT RESOLVED THAT** this meeting adjourn at 15:30 h to meet again Friday, September 21<sup>st</sup> 2012 at 14:00h.

Carried Unanimously

**Notes from meeting with Canada Post**

Geoff Clouthier and Bob Lachance – 1:12 p.m. – 1:30 p.m. Reeve Stewart, Councillors Grills, Foote and Melinda Reith, Clerk

1. Delivery services for Deux Rivieres
2. Closed down – now looking into different opportunities with Post Office
3. Initial component of process – contact local Council – common ground, your wishes, where would you like to see postal services go
4. Our idea is to continue service
5. Exploring opportunities for suitable location – wheel chair accessible, HRSDC regulations
6. Where would you like to see the post office or different delivery service?
7. Approached Doug Antler, not feasible option originally however agreed for short term to provide service. Later decided to put boxes on his property – least resistance of conflict with residents.
8. Boxes do not have parcel compartments – have to go to Rolphton
9. Reeve discussed option of pick up in Mattawa with Geoff previous to this meeting
10. Second hand information – people they've spoken to said they like boxes, others want the post office.
11. Can get mail in Mattawa instead of Rolphton if it is preferable.
12. Clerk recommended to get minimum requirements from Geoff call residents and ask questions. There are only 19 calls to make. Are you willing to host post office? If so is your residence accessible? Ask for preferred location for parcel pick up.
13. Geoff to get info to staff.

**Notes from presentation of Upper Ottawa Valley Chamber of Commerce**

Gary Melnyk, Lorraine MacKenzie, Brian McInall, John Walden – 14:02

1. Meetings with AECL, Heads of Council and senior staff; out to all councils – presentation made to Deep River and Laurentian Hills this week
2. Entire presentation is on website. Comments made are as follows.
3. AECL has suggested that they speak with suppliers to see if there is ability to raise capital there.
4. Below market rent of \$10/ft<sup>2</sup>
5. Service contract – fee to increase 2% annually

**Q & A**

1. Foote - First 10 years - \$15,000 per year might be a hard sell to ratepayers – it was explained that a pro-rated amount would be likely and HCM share would be closer to \$2,500 at these initial estimates.
2. Foote - Agreement in principle – resolution to give staff permission to participate – yes we're interested and would like to see this go forward. We would like to participate in discussion.
3. Stewart – I was at the other meeting.
4. Grills - very exciting initiative – of course we have to think about ratepayers, understood about municipalities – pro-rated per capita split – otherwise wonderful. Great idea. Something really needed here.
5. Grills – opportunity for Tourist information – employment for students – commented on the past AECL visitors day and turnout.
6. Melnyk - Chamber ran centre in Pembroke – no other year round centre in area – big for snowmobiling.
7. Walden – AECL used to have 10,000 visitors per year. And it was difficult to attend. If the information and access is open there would likely be significant interest.
8. Grills – location? – Chalk River Business Park.
9. Melnyk – AECL favoured it, convenient to them. Open for discussion.
10. Melnyk - Important is AECL number, without them this doesn't work.
11. Foote – Harper not interested in new reactor. If that happens, AECL without a nuclear facility. Could cut back significantly.
12. Melnyk – makes this even more important.
13. Grills – does not mean that the facility will not change and persevere.
14. Foote – will AECL have the cash to keep this going?

15. Melnyk – confident that we have an agreement that they will honour it. Cost for them is equivalent to one employee's annual salary. Not significant for AECL.
16. Walden – money is small in relation to their budget.
17. Walden – AECL and recent changes to private sector management and site will change dramatically next 10 years or so.

Chamber group left at 2:33 p.m.

### **Notes to the Council Meeting**

Concerning the Reeve's report – 07/09/12/803

1. Councillor Foote questioned the Reeve's attendance at the AMO conference and if there was a report on that. Reeve Stewart explained that she had already prepared a report and submitted it to County.
2. When further questioned whether or not she would provide a copy for HCM she said no that a copy was already submitted to the county.
3. Councillor Grills asked if it would then be available in the County minutes. Reeve Stewart explained that it would not likely be and that she could forward a link to the minutes if required.

Concerning the Second Report from Reeve Stewart – 017/08/12/803

1. Councillor Grills then asked questions concerning her desire to learn about the committees and processes and requested more information to better understand the upper tier.
2. Were the meetings open to the public? Yes
3. The committee meetings as well? Yes
4. Was there anything on any of those committees which would be of interest to HCM Council?
  - a. Reeve Stewart spoke of the now closed Seniors Housing program stating that "that's the problem with only having one meeting a month; the program was closed before I could get the information up here."
  - b. The Clerk explained that the information had been provided to the Clerk's office through the County and it had been disseminated to residents via email and the website.
  - c. Otherwise there was nothing of importance to HCM.