

**CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**May 2, 2008**

Minutes of a regular meeting of Council held on Friday, May 2, 2008 at 13:58 h. in Council Chambers.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present: Reeve Tammy Lea Sonnenburg, Councillors: Ed Aiston, Dave Foote, Jim Gibson & Robert Reid

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF –None**

**4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES) – (Resolution Prepared)**

Resolution # 1

Moved by Councillor Gibson and seconded by Councillor Reid **BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, April 18, 2008 be accepted as presented.

Carried

**5. DEPUTATIONS –none**

**6. CORRESPONDENCE & PETITIONS (Report and resolutions Prepared)**

1. Tay Valley re: Resolution in support of amendments to provincial funding approval process  
Resolution # 2

Moved by Councillor Foote and seconded by Councillor Aiston **BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria do hereby agree to support the Township of Tay Valley in its lobby of the province to amend the requirements for expensive studies that waste valuable municipal time, effort and money in applying for various funding programs and simplify the application, evaluation and approval processes.

Carried

**7. CORRESPONDENCE INFORMATION ONLY (Please advise if you feel any item warrants further consideration at a subsequent meeting.)**

1. County of Renfrew – re: Communication/ Public Request Guideline
2. AMO Alert – re: Report to Members and Response to Building Code Consultations – Fire Sprinklers and Septic System Inspections

Concern about our necessity to perform inspections – we are outside the conservation zone – does not apply to us at this time. Clerk reported that AMO usually prepares resolutions to forward to province requesting support from municipalities where warranted. Wait.

3. OGRA Board of Directors – re: highlights of meeting
4. FCM – re: Survey and Canadian request for Federal support for infrastructure
5. Town of Deep River – re: support for nuclear in Chalk River – at last meeting we supported a resolution from the Town of Petawawa
6. Township of Tiny – re: Arrival of Samuel de Champlain and recognition and funding of celebration by province – municipal event and tie in to Champlain's travel through this area
7. UOVD OPP Constable Trevor Nicholas – re: Hate Crime Liaison Officer position

**8. STAFF REPORTS (For information only)**

- Successful in obtaining funding for \$1,200 for tuition for the AMCTO Municipal Management Diploma Program for fall 2008.
- In June 2006, Province designated a number of new parks – two within our boundaries – Bissett Creek and Grant's Creek – have been notified by MMAH that they are being reassessed effective Jan. 1 – already reflected on OPTA and calculated in 2008 rates.
- Thank you letter from Tom Clouthier re: waive of licence fee for aggregate permit for 2007-2008 and contract with Leveques Bros.
- Request return of keys from volunteers for the MNR fire equipment cache at driftwood. A lot of keys out – **Action** – remove our lock.
- Defibrillator policy and training – advertised, will select from list of interested individuals who frequent the hall/library. Contacted larger centres to determine if they have a use policy. Are any members of Council interested in the training? – Councillors Aiston and Foote.
- Library Board and request to remove and replace cupboards in the back of library at their cost. Is anyone aware of past agreement? – **Action** - prepare draft for all future issues then will not have to come to Council, should not be Council's decision unless structurally modifying building.

**9. FINANCIAL REPORTS**

Resolution # 3

Moved by Councillor Gibson and seconded by Councillor Foote **BE IT RESOLVED THAT** the Budget Report dated April 28, 2008 be accepted as presented.

Carried

**10. BY-LAWS (Reports and Resolutions Prepared)**

- 2008-14

Resolution #4

Moved by Councillor Foote and seconded by Councillor Gibson

**BE IT RESOLVED THAT** By-Law Number 2008-14 being a by-law to amend the procedure by-law and the council honorarium by-law be read a 1<sup>st</sup> and 2<sup>nd</sup> time.

Carried

Resolution #5

Moved by Councillor Aiston and seconded by Councillor Reid

**WHEREAS** a reduced number of meetings per month will allow staff to make better use of the time spent in preparation for the meetings;

**AND WHEREAS** Council is considering adopting a by-law to incorporate long-term change;

**AND WHEREAS** the procedure by-law currently requires that any rescheduled meetings must be approved by resolution of Council;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to cancel the Committee of the Whole meeting scheduled for Friday, May 9, 2008 at 14:00 h.

Carried

- 2008-15 Report on Dissolution of Fire Service

Resolution #6

Moved by Councillor Aiston and seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law Number 2008-15 being a by-law to dissolve the Municipal Volunteer Wildfire Service be read a 1<sup>st</sup> and 2<sup>nd</sup> time.

Carried

**Action:** Formal letter of recognition to volunteers for their time.

Resolution #7

Moved by Councillor Reid and seconded by Councillor Gibson

**WHEREAS** the Visitor Centre is looking to obtain various pieces of wildfire suppression services for display purposes for the 2008 tourism season;

**AND WHEREAS** the United Townships of Head, Clara & Maria Wildfire Service has recently been dissolved and much of the equipment is being declared surplus and disposed of;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to donate to the Visitor's Centre the following specific items: 4 short range FRS radios; 1 old gas driven pump; 1 plastic forestry nozzle; one old 100' section forestry hose.

Carried

Discussion of surplus fire equipment. Suggestion – should not be in a hurry to sell equipment; wait to see what happens with response from MNR vs. sell it all, we are not in the fire business any more. Debate ensued. Clerk suggested that a resolution be created...

Resolution #8

Moved by Councillor Aiston and seconded by Councillor Gibson

**BE IT RESOLVED THAT** all material and equipment not transferred to other departments and currently used by the wildfire service be disposed of by public sale (excluding personal equipment and manuals held by volunteers).

Request for recorded vote by Councillor Reid.

Reeve Sonnenburg - no

Councillor Foote - yes

Councillor Gibson - yes

Councillor Aiston -yes

Councillor Reid –no

The yes's have the vote – Carried.

**Action:** Clerk to prepare a thank you letter to volunteers – informing them that they may keep all personal protective equipment and all training material assigned to them, that they are to remove all logos and municipal identification; that all training/teaching materials be offered to Laurentian Hills.

## 11. UNFINISHED BUSINESS

## 12. ADDENDUM (NEW BUSINESS)

## 13. IN CAMERA OR CLOSED SESSION (As required)

## 14. QUESTIONS AND ANSWERS

- Councillor Gibson – Resident complaint about washout at bottom of boat ramp at Mackey, temporary repair completed, requires additional work – Terry will schedule for spring 2009. Make note to review annually.
- Report from recycling meeting with stakeholders to be included in next package.
- Councillor Gibson to be away next meeting.

## 15. ADJOURNMENT – (Resolution Prepared)

Resolution # 9

Moved by Councillor Reid and seconded by Councillor Aiston **BE IT RESOLVED THAT** this meeting adjourn at 15:10h to meet again Friday, May 16, 2008 at 14:00 h.

Carried

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Reeve- Tammy-Lea Sonnenburg

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Clerk – Melinda Reith