

**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**April 23, 2010**

Minutes of a regular meeting of Council held on Friday, April 23, 2010 at 13:58 h. in Council Chambers.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present: Councillors: Ed Aiston, Dave Foote, Jim Gibson and Bob Reid.

Absent: Reeve Tammy Stewart.

Councillor Gibson to Chair.

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None**

**4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

(Resolution Prepared)

- Council Minutes

Resolution # 23/04/10/001

Moved by Councillor Foote and seconded by Councillor Gibson

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, April 9, 2010 be accepted as presented.

Carried

**5. DEPUTATIONS/PRESENTATIONS –** Although a request for a deputation was made, it was not made according to our Procedure By-law. This information was forwarded to Councillor Reid to forward to Steve Stewart and Monty Stewart who would like to address Council;

Resolution # 23/04/10/001-B

Moved by Councillor Reid and seconded by Councillor Aiston

**BE IT RESOLVED THAT** motion to let Steve and Monty Stewart address Council.

A call for a Recorded Vote was made by Councillor Gibson

In favour – Councillor Foote; Councillor Aiston; Councillor Reid

Against – Councillor Gibson

Motion Defeated as it needed unanimous consent. The individuals were invited to remain for the remainder of the meeting. Chair explained the procedure for future for a deputation. Other than that there is no opportunity for debate.

**6. CORRESPONDENCE & PETITIONS - none**

**7. CORRESPONDENCE INFORMATION ONLY** (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

1. The Friends of Bonnechere Park – re: request for funding – received for information;
2. The City of Kingston – re: Proclamation of World Malaria Day – received for information;
3. Stewardship Ontario – re: Blue Box Recycling Program 2009 – received for information;
4. Trillium Gift of Life Network – re: National Organ and Tissue Awareness Week – received for information;

**8. STAFF REPORTS** (For information only)

- Clerk's Report – #23/04/10/201 – information only

**9. FINANCIAL REPORTS**

- Report - #23/04/10/202 – Budget Report to April 19, 2010

Resolution #23/04/10/002

Moved by Councillor Gibson Seconded by Councillor Foote

**BE IT RESOLVED THAT** the Budget Report to April 19, 2010 be accepted as presented.

Carried

**10. BY-LAWS - none**

**11. UNFINISHED BUSINESS** (reports and resolutions prepared)

- Report #23/04/10/203 – Tipping Fees and Recycling Report

Resolution #23/04/10/003

Moved by Councillor Foote and Seconded by Councillor Gibson

**WHEREAS** the municipality currently has tipping fees set for commercial operators;

**AND WHEREAS** Driftwood Provincial Park is a commercial campground which routinely disposes large volumes of material into our site;

**THEREFORE BE IT RESOLVED THAT** for the 2010 campground season, the Council of the United Townships of Head, Clara & Maria does hereby agree that Driftwood Provincial Park be charged tipping fees as per our commercial tipping fee schedule to offset the costs of maintaining and administering the municipal disposal sites.

**AND FURTHER THAT** additional consideration is given to implementing other diversion methods for other groups and residents upon completion of the Continuous Improvement Fund's Waste Diversion Plan.

Carried

- Report #23/04/204 – Resolution of Support – Mandatory Septic System Inspections (report from last meeting)

Resolution #23/04/10/004 – **not voted on, simply included for information and clarification of instructions to staff.**

**WHEREAS** potential implementation of mandatory inspection of rural septic systems is imminent;

**AND WHEREAS** the Council of this municipality feels that any mandatory inspection program should be the responsibility of and funded by the user and/or the province and provided by an outside service provider as opposed to municipally funded Building Inspectors;

**AND WHEREAS** the County of Huron has requested support for their resolution;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby support the position of the County of Huron in resolving that the Mandatory Septic System Inspection Program proceed as a user pay program;

**AND FURTHER THAT** the province be lobbied to provide assistance for residential repair and/or replacement of rural septic systems that require remedial activity;

**AND FURTHER THAT** should these inspections become mandatory throughout Ontario that the province provide an alternate means of service outside of municipally funded Building Inspectors;

**AND FURTHER THAT** a copy of this resolution be forwarded to MPP John Yakabuski, MP Cheryl Gallant, Premier McGuinty, the County of Renfrew, the Minister of Municipal Affairs and Housing, the Minister of Finance, AMO and all neighbouring municipalities.

**Action:** The Clerk is to work with Councillor Gibson to create a new resolution, and not support the resolution of the County of Huron.

## **12. ADDENDUM (NEW BUSINESS)** (reports and resolutions prepared)

- Report #23/04/10/205 – Lighting and Heating Contracts Report

Resolution #23/04/10/005

Moved by Councillor Foote and Seconded by Councillor Reid

**WHEREAS** the municipal procurement by-law allows for a tender or request for proposal process allowing employees to award contracts;

**AND WHEREAS** this by-law also allows for Council consideration when the conditions are not straightforward and/or costs are higher than budgeted for;

**AND WHEREAS** our project management has recommended Panke Electric Ltd.;

**AND WHEREAS** we currently have two bids for construction projects whose timetables will need to be coordinated and where work will overlap;

**AND WHEREAS** one contractor is the lowest bidder on one project by just less than \$10,000 and slightly over on the second contract by a little over \$3,000;

**THEREFORE BE IT RESOLVED THAT** for ease of administration, project management and actual construction that the contracts for both projects be awarded to Panke Electric Ltd. of Cobden for a total cost differential of \$6,868.

Carried

- Report #23/04/10/206 – Grading and Disposal Site Contracts Report

Resolution #23/04/10/006

Moved by Councillor Aiston and Seconded by Councillor Reid

**WHEREAS** the municipal procurement by-law (#2008-07) allows for a tender or request for proposal process allowing employees to award contracts;

**AND WHEREAS** this by-law (section 9.1 ii and iii) also allows for Council consideration when the conditions are not straightforward, where there are irregularities and/or where costs are higher than budgeted for;

**AND WHEREAS** Pat Stewart has agreed to have his equipment at the ready at all times and is willing to work on short notice to improve the condition of our heavily used roads during the summer season;

**AND WHEREAS** in the past we have had some difficulty in hiring a grader and operator when our Road Super needed one;

**AND WHEREAS** we currently have two bids for grading that are identical in price but not in operations;

**THEREFORE BE IT RESOLVED THAT** for reasons other than cost alone, and including availability and past performance, the Council of the United Townships of Head, Clara & Maria does hereby determine that the grading contract be awarded to Pat Stewart.

New resolution #23/04/10/006-B

Moved by Councillor Gibson and seconded by Councillor Foote

**BE IT RESOLVED THAT** Resolution 23/04/10/006 be amended to add at the end of the sentence "awarded to Pat Stewart." "for the 2010 season."

Recorded Vote called by Councillor Gibson

**Reeve Stewart arrived 14:45 during discussion and in time for the vote; Councillor Gibson continued as Chair.**

Gibson – Aiston – in favour  
Stewart, Foote, Reid – against

Defeated

Recorded Vote called by Councillor Gibson on the original motion.

Gibson - Against  
Aiston - Against  
Foote - Against  
Reid - Against  
Stewart – Against

Defeated

- Report #23/04/10/207 – Summer Road maintenance Schedule

Resolution #23/04/10/007

Moved by Councillor Reid and Seconded by Councillor Gibson

**WHEREAS** the past four years have held unusual conditions or special projects that warranted continued employment from April to and including October for the Roads Labourer position;

**AND WHEREAS** due to budget constraints and a corresponding lack of special projects a full 5-6 months of work is not anticipated for the next few years;

**THEREFORE BE IT RESOLVED THAT** the Road Labourer position be reduced to spring and fall months as occurred prior to 2006;

Carried

- Report #23/04/10/208 – Policy on Fees for US Cheques

Resolution #23/04/10/008

Moved by Councillor Aiston and Seconded by Councillor Reid

**WHEREAS** in recent history the American dollar has been valued above that of Canada;

**AND WHEREAS** our current economic environment has allowed that the Canadian dollar is now trading at or above par;

**AND WHEREAS** in the past when the municipality has received tax payments in US funds the fees for exchange and cashing US cheques was taken out of the exchange rate, with any excess being contributed to pre-paid taxes;

**AND WHEREAS** the current environment will result in there being insufficient funds to cover the total taxes payable and result in taxes past due;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby initiate a formal policy whereby all funds owing to the municipality must be paid in Canadian dollars;

**AND BE IT FURTHER RESOLVED THAT** failure to do so will result in all fees for exchange and banking being deducted from the proceeds of the payment with only the remainder being applied to the debt owed to the municipality;

**AND BE IT FURTHER RESOLVED THAT** should this practise result in an amount past due, that this amount will be the sole responsibility of the ratepayer no matter what the practise has been in the past;

**AND BE IT FURTHER RESOLVED THAT** all ratepayers with foreign addresses be advised of this policy immediately and prior to the next tax installment due date.

Carried

**13. IN CAMERA OR CLOSED SESSION** - none

**14. QUESTIONS AND ANSWERS**

- o Dates for CCG meetings – not set yet;

**15. CONFIRMATION OF PROCEEDINGS**

Resolution # 23/04/10/009

Moved by Councillor Reid and Seconded by Councillor Aiston

**BE IT RESOLVED THAT** By-Law 2010-13 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on April 23, 2010 be read a first time short and passed.

Carried

**16. ADJOURNMENT** – (Resolution Prepared)

Resolution # 23/04/10/010

Moved by Councillor Aiston and seconded by Councillor Reid

**BE IT RESOLVED THAT** this meeting adjourn at 15:02 h to meet again Friday, May 7, 2010 at 14:00 h.

Carried

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Reeve – Tammy Stewart

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Melinda Reith - Clerk